SELF STUDY REPORT

In respect of

SECOND CYCLE RE-ACCREDITATION

BARUNESWAR MOHAVIDYALAYA

Lenkasahi, Arei, Jajpur, Odisha 755027

Affiliated to

Utkal University,Bhubaneswar,Odisha

SUBMITTED TO

NATIONAL ASSESMENT AND ACCREDITATION COUNCIL

P.O.Box no:1075, Nagarbhavi, Banglore-560072

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OFFICE OF THE PRINCIPAL

BARUNESWAR MOHAVIDYALAYA

BARUNESWAR KSHETRA
AT - LENKASAHI, P.O.- AREI, DIST.- JAJPUR

Accredited by NAAC - Grade - "B"

Website : http://www.baruneswarmohavidyalaya.com E-mail : baruneswarcollege@gmail.com

Letter No.. BSMV/SSR/2015-16/83 Date...01/02/2016 .....

To

The Director, National Assessment and Accreditation Council (NAAC), P.O.Box No:1075, Nagarbhavi,Banglore-560072,India

Sub:- Uploading SELF STUDY REPORT of Baruneswar Mohavidyalaya, At-Lenkasahi,Po-Arei,Dist-Jajpur,Odisha,Pin-755027 for second cycle reaccreditation in our college website-w*www.baruneswarmohavidyalaya.com*

Ref:- Your e-mail dated-Jan. 27.2016 & Jan. 29.2016 & our TRACK ID-ORCOGN12638

Sir,

With reference to your e-mail and subject cited above, I have the pleasure to inform you that, the college has uploaded the **Self-Study-Report** in respect of Cycle-2 accreditation in our institution website. ***www.baruneswarmohavidyalaya.com*** on 01.02.2016 for your perusal.

Thanking you sir.

Yours faithfully,

A.K.Panda

(Prof.Ashok Kumar Panda)
Principal
Baruneswar Mohavidyalaya,
Arei,Jajpur,Odisha,Pin-750027

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STEERING COMMITTEE

- Prof. Ashok Kumar Panda, Principal ~ Chairman
- Prof. Kirtan Bihari Samal,HOD,Commerce ~ Coordinator
- Prof. Dr.Aswini Kumar Mohapatra,HOD, Economics ~ Member
- Prof.Dr.Chaturbhuja Sahoo, HOD, Chemistry ~ Member
- Prof.Batakrushna Mohapatra,HOD,English ~ Member

EDITORIAL BOARD

- Prof. Kirtan Bihari Samal,HOD,Commerce ~ Coordinator
- Prof.Dr.Srihari Dhal,HOD,Odia ~ Member
- Prof.Dr.Chaturbhuja Sahoo,HOD,Chemistry ~ Member
- Prof. Batakrushna Mohapatra,HOD,English ~ Member
- Prof.Mrs.Bindurekha Nayak,Dept. of English ~ Member

SECRETARIAL ASSISTANT

- Sri Bishnu Charan Samal ~ Instructor, SPST
- Sri Sarat Chandra Pradhan ~ Head Clerk
- Sri Nanda Kishore Patra ~ Sr. Assistant
- Sri Dharani Dhara Barik ~ DEO
- Sri Chinmay Kumar Behera ~ DEO

PREFACE

"***Education is a wise, hopeful and respectful cultivation of learning undertaken in the belief that all should have the chance to share in life".***

Baruneswar Mohavidyalaya sprung up in the year-1980 in a bucolic surrounding amidst the black berry grove with its green foliage, far from the madding crowd, with the noble spirit to provide higher education to a large sect of economically deprived class, those who could not afford the cost of modern higher education. The college made a modest beginning with teaching facility in intermediate arts affiliated to Utkal University. Subsequently it has blossomed itself to become a full fledged multi-stream degree college in 1987-88 with an Eco-friendly campus of 13.38 acres. The college at present with a formidable strength of 1010 students and 70 teaching & non-teaching staff members is bustling in value-based academic and extension activities.

With all humbleness we attribute and dedicate our 35year of voyage to his almighty, Lord Baruneswar-who is sitting at a stone throw distance from the college. The college is aptly named after his almighty and enjoys his perpetual blessing.

In a fast changing education scenario, where knowledge management and knowledge explosion has created new opportunities in various fields, it is time for our introspection. To survive in a competitive environment where Indian institutions are relentlessly competing to position themselves as an attractive hub for domestic & international talents we still stick to our core values, that is to provide value based higher education to a large number of rural youth. Sometimes it is more important to discover what one can do, that one can't do. By that means we are all proud of what has been achieved so far, but at the same time we have in mind about the future challenges and opportunities.

We are highly indebted to NAAC peer team for examining our systems and validating our claim in our first accreditation. While the approval and appreciation of NAAC peer team fortified our resolve to touch greater heights in all areas of education, their fruitful suggestions have helped us to overcome the shortcomings as reported.

We offer ourselves for Cycle-2 accreditation by NAAC in order to get accreditation status which will let us serve the concerned stakeholders better.

I acknowledge my profound thanks to the editorial board that have rendered indefatigable service and my thanks especially goes to the coordinator Mr.K.B.Samal, who worked with devotion, sincerity and incessant zeal otherwise the submission of NAAC report would not be possible.

As the principal of the college, I take the unique privilege to submit this report for NAAC cycle-2 assessment. I sincerely hope that this report will go a long way for our assessment.

PROF.ASHOK KUMAR PANDA
Principal
Baruneswar Mohavidyalaya,
Arei,Jajpur,Odisha.

A-EXECUTIVE SUMMARY

Baruneswar Mohavidyalaya is set to welcome the 2nd visit by the NAAC peer Team for its appraisal of this esteemed institution. This institution, one of the premier colleges in the District of Jajpur, Odisha is situated in a sylvan surroundings hallowed by gracious presence of the all pervading deity Lord Baruneswar. Taking into the immense need and indispensability of higher education in this remote & rural area of Jajpur district, the college was established in 1980. All through this 35 years journey, the vision set by its founding member remains intact. Since its inceptions, the institution is committed to achieve excellence in higher education, empowerment of a large sect of rural youth through knowledge and inclusive growth for socio-economic change. The college attempts to nurture the competence and creativity of rural youth through innovations in teaching-learning, research & extension activities and by creating awareness of value system, culture, heritage, scientific temper and environment

After the first assessment in 2006, wherein the college was accredited with 'B' Grade, the college has developed several quality assurance mechanisms within the existing academic & administrative system. Since last accreditation, we have successfully implemented most of the valuable suggestions of the NAAC Peer Team. But on the other hand we have failed to implement some of the suggestions due to administrative bottle-necks, financial and human-resources constraints. But our spirit is indomitable, as we believe- Institutions are a voyage, not a harbour.

The steering committee has made all efforts to put up the fact related to the progress and achievement of this college since last accreditation, through this Self-Study-Report for Cycle-2 accreditation.

The steering committee is thankful to the principal, members of the Governing Body, all faculty and support staff for their co-operation and whole-heartedness for the preparation of this SSR.

SWOC ANALYSIS OF THE INSTITUTION

STRENGTH:-

- The Institution standing at a stone throw distance from the temple of all pervading deity-Lord Baruneswar, is under the perpetual blessings of the Almighty.
- A Co-operative Governing Body.
- A green and Eco-friendly campus.
- A seasoned campaigner and a dynamic leadership in the principal.
- A democratic working atmosphere.
- A green, glossy outdoor stadium.
- An exemplary NSS & YRC unit.
- A network Research centre funded by UGC
- A disciplined, sober, co-operative and receptive student mass.
- Honours teaching facility in 09 subjects.
- Experienced, efficient and dedicated faculty.
- Provision for remedial coaching, career counseling and extra-mural activities.

WEAKNESS:-

- Shortage of Teaching and Non-Teaching staff.
- Inadequate support staff.
- Lack of adequate facilities for research and extension activities.
- Not yet able to enter into faculty exchange and student exchange programmes due to structural and governmental policy limitations.
- The Socio-economic background of many of the students admitted in the college is responsible for poor language competence.
- With the existing structure, the college finds it difficult to respond to the various needs of students.
- Office outlook to be changed.
- The institution being situated in a SC- MLA & MP constituency and considering the Socio-economic strata of the area the fee structure is very low.
- Infrastructure is yet not adequate.
- Lack of accommodation for staff members.
- Scarcity of water during summer.
- Absence of any industrial scenario for job accommodation.

OPPORTUNITY:-

- Humanistic approach of dedicated staff.
- Enough space to expand infrastructure in future.
- Making the institution a best centre of higher learning in the area with robust moral boosting.
- Growing interest among most of the teaching and non-teaching staff to be computer-literate.
- The college is having a good reputation in the locality through its socially relevant programmes such as organizing Blood-donation camps, AIDS awareness camps, plantation drive, disaster management skill and self-defense training for women.

CHALLENGES:-

- Adjusting and responding to the Choice-Based credit system (CBCS), likely to commence from coming Academic session.
- Need to create more infrastructures.
- Need to create more Honours classes.
- Need to create add-on courses.
- Need to create more accommodation facility for boys & staff members.
- Need to develop skill-development of students to equip them at par with the need of job market.
- Need to change mindset of conservative parents & students.

B-Profile of the Affiliated College

1. Name and address of the college:

Name:	**Baruneswar Mohavidyalaya**	
Address:	**Baruneswar Kshetra**, At-**Lenkasahi**, Po-**Arei**,	
City: **Jajpur**	Pin:**755027**	State:**Odisha**
Website:	**www.baruneswarmohavidyalaya.com**	

2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	**Mr.Ashok Kumar Panda**	**O:06728-230021**	**09437440322 09040147255**	**06728-230021**	**baruneswarcollege@gmail.com**
Vice Principal	**NA**	**NA**	**NA**	**NA**	**NA**
Steering Committee coordinator	**Mr.Kirtan Bihari Samal**	**O:06728-230021**	**09437440274**	**---**	**ksamal2002@gmail.com**

3. Status of the Institution:

Affiliated College	✓
Constituent College	
Any other (specify)	

4. Type of Institution:

a. By Gender

i. For Men	
ii. For Women	
iii. Co-education	✓

b. By shift

i. Regular	
ii. Day	✓
iii. Evening	

5. Is it a recognized minority institution?

Yes	
No	✓

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence. NA

6. Source of funding:

Government	✓
Grant-in-aid	✓
Self-financing	
Any other (UGC)	✓

7. a. Date of establishment of the college: **01/06/1980** (dd/mm/yyyy)

b. University to which the college is affiliated or which governs the college (If it is a constituent college) Utkal University, Bhubaneswar, Odisha

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2(f)	**23.11.1991**	
ii. 12(B)	**08.09.1993**	

(Enclose the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act)
: **Please See Annexure-I (A) & I(B)**

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE,NCTE,MCI,DCI,PCI,RCI etc.)

Under Sction/ clause	Recognition/Approval details Institution/Department/ Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	NA			
ii.	NA			
iii.	NA			
iv.	NA			

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide the conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☑ No ☐

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☑

9. Is the college recognized?

a. by UGC as a college with potential for excellence (CPE)?

Yes ☐ No ☑

If yes, date of recognition: NA (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes ☐ No ☑

If yes, Name of the agency NA and

Date of recognition NA (dd/mm/yyyy)

10. Location of the campus and area in sq. mts:

Location	Rural
Campus area in sq. mts.	**54030 Sq.mts**
Built up area in sq. mts.	**4578 Sq.mts**

11. Facilities available on the campus (Tick the available facility and provide numbers of other details at appropriate places) or in case the

institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities**: Smart Room facility available**
- **Sports facilities**:

* Play ground: ✓
* Swimming pool: No
* Gymnasium: ✓

- **Hostel**

* **Boys' hostel**: No
  i. Number of hostels: NA
  ii. Number of inmates: NA
* Facilities (mention available facilities):
* **Girls' hostel**: **YES**
  i. Number of hostels: **Two (One operational & One under construction)**
  ii. Number of inmates: **24 (Twenty Four)**
  iii. Facilities (mention available facilities**): common room, Play ground**
  * **Working women's hostel**: **NA**
  i. Number of inmates:
  ii. Facilities (mention available facilities):

- Residential facilities for teaching and non-teaching staff (give numbers available – cadre wise) : **No**
- Canteen -- : **One**
- Health centre -- **No, but First-aid facility available**

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance ……

Health centre staff – N.A

Qualified doctor Fulltime ☐ Part-time ☐

Qualified Nurse Fulltime ☐ Part-time ☐

- Facilities like banking, post office, book shops : **No**
- Transport facilities to cater to the needs of students and staff**: Public transport available**
- Animal house : **No**
- Biological waste disposal : Yes
- Generator or other facility for management/regulation of electricity and voltage: **Yes**
- Solid waste management facility : **Yes**
- Waste water management : No
- Water harvesting : No

12. Details of programmes offered by the college (Give data for the current academic year-2015-16)

Sl. No.	Programme Level	Nme of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned /approved student strength	No. of students admitted
1	Under-Graduate	**B.A., B.Sc. & B.Com. with Honours**	**3 Years**	**+2/XII /HSE**	**English & Odia**	**1248**	**1010**
2	Post-Graduate	NA	NA	NA	NA	NA	NA
3	Integrated Programmes PG	NA	NA	NA	NA	NA	NA
4	Ph.D.	NA	NA	NA	NA	NA	NA
5	M.Phil.	NA	NA	NA	NA	NA	NA
6	Ph.D.	NA	NA	NA	NA	NA	NA
7	Certificate courses	NA	NA	NA	NA	NA	NA
8	UG Diploma	NA	NA	NA	NA	NA	NA
9	PG Diploma	NA	NA	NA	NA	NA	NA
10	Any Other (specify and provide details)						

13. Does the college offer self-financed Programme?

Yes ☐ No ☑

If yes, how many? ☐

14. New programmes introduced in the college during the last five years if any?

1. Opening of Honours in Botany, Sanskrit and Chemistry in +3 Classes.

2. Extension of seats in Commerce Honours.

14. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
Science (Pass & Hons)	**Physics,Chemistry,Mathematics,Botany & Zoology**	NA	NA
Arts (Pass & Hons)	**Political Science, History, Odia, Economics, Sanskrit, Education & Philosophy**	NA	NA
Commerce (Pass & Hons)		NA	NA
Any other not covered above	NA	NA	NA

16. Number of programmes offered under (Programme means a degree course like BA,BSc, MA,M.Com.)

a. annual system 03

b. semester system

c. trimester system

17. Number of programmes with

a. Choice Based Credit System NA

b. Inter/Multidisciplinary Approach NA

c. Any other (specify and provide details) NA

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes ☐ No ☑

If yes,

a. Year of Introduction of the programme(s) NA (dd/mm/yyyy)

and number of batches that completed the programme NA

b. NCTE recognition details (if applicable)

Notification No.: NA.

Date: NA (dd/mm/yyyy)

Validity: NA.

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes ☐ No ☑

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐ No ☑

If yes,

a. Year of Introduction of the programme(s) NA (dd/mm/yyyy)
and number of batches that completed the programme

b. NCTE recognition details (if applicable)
Notification No.: NA.

Date: NA (dd/mm/yyyy)

Validity: NA .

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes ☐ No ☑

20. Number of teaching and non-teaching position in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor/ Reader		Assistant Professor/ Lecturer					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government *Recruited*	-	-	**04**	**00**	**20**	**04**	**28**	**05**	**02**	**00**
Yet to resruit										
Sanctioned by the Management/society or the authorized bodies *Recruited*	-	-	**00**	**00**	**01**	**05**	**00**	**00**	**01**	**00**
Yet to recruit										

***M-Male** ***f-Female**

21. Qualification of the teaching staff:

Highest qualification	Professor		Associate Professor/Reader		Assistant Professor/Lecturer		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	---	---	---	---	---	---	---
Ph.D.	---	---	**01**	---	**02**	**00**	**03**
M.Phil.	---	---	**01**	**00**	**03**	**02**	**06**
PG	---	---	**02**	**00**	**15**	**02**	**19**
Temporary teachers							
Ph.D.	---	---	---	---	---	---	---
M.Phil.	---	---	---	---	**00**	**01**	**01**
PG	---	---	---	---	**01**	**04**	**05**
Part-time teachers							
Ph.D.	---	---	---	---	---	---	---
M.Phil.	---	---	---	---	---	---	---
PG	---	---	---	---	---	---	---

22. Number of Visiting Faculty/Guest Faculty engaged with the college. **NIL**

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year-1 2012-2013		Year-2 2013-2014		Year-3 2014-2015		Year-4 2015-2016	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	57	45	48	51	56	70	73	93
ST	00	01	-	-	01	-	01	00
OBC	264	266	287	284	299	315	300	372
General	46	47	45	49	50	46	63	52
Others	17	29	21	26	12	35	13	43
Total	384	388	401	410	418	466	450	560

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same state where the college is located	1010	---	---	---	1010
Students from other states of India	---	---	---	---	---
NRI studentss	---	---	---	---	---
Foreign students	---	---	---	---	---
Total	1010	---	---	---	1010

25. Dropout rate in UG and PG (average of the last two batches)

UG 2% PG N.A

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component Rs.18,450

(b) Excluding the salary component Rs.9,378

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes ☐ No ☑

If yes,

a) Is it a registered centre for offering distance education programmes of another University

Yes ☐ No ☐

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes ☐ No ☐

28. Provide Teacher:student ratio for each of the programme/course offered

Stream	+3 Arts	+3 Science	+3 Commerce
Teacher:student ratio	1:31	1:40	1:49

29. Is the college applying for

Accreditation: Cycle 1 ☐ Cycle 2 ☑ Cycle 3 ☐ Cycle 4 ☐

Re-assessment ☐

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: **02/02/2006** (dd/mm/yyyy) Accreditation Outcome/Result **B** .

Cycle 2: ..... (dd/mm/yyyy) Accreditation Outcome/Result …….

Cycle 3: ..... (dd/mm/yyyy) Accreditation Outcome/Result …….

**Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

:Enclosed in annexure-II(A) & II(B)

31. Number of working days during the last academic year: 238 days

32. Number of teaching days during the last academic year 180 days

(Teaching days means days on which lectures were ebgeged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC **01/06/2011** (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC

AQAR (i) **09/11/2015** (dd/mm/yyyy)

AQAR (ii) **10/11/2015** (dd/mm/yyyy)

AQAR (iii) …**13/11/2015**.....(dd/mm/yyyy)

AQAR (iv) …**14/11/2015**….(dd/mm/yyyy)

AQAR (v) ….**16/11/2015**…..(dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory / descriptive information) **: NIL**

C-CRITERION WISE ANALYTICAL REPORT

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 *State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.*

❖ **Vision:**

Vision of our institution describes the aspiration for future. Our vision refers to goals that are broadest, most general and all inclusive. In fact most effective visions are those that inspires. Our vision:-

i. Educating a large section of rural youth providing an opportunity on socially equitable footing.

ii. Moulding individuals of both competence and confidence who could successfully take on the challenges of contemporary socio-economic-cultural setup.

❖ **Mission:**

Mission refers to our long term commitment. In fact mission statements are the hallmarks of a successful organization. We have a two point mission as follows:

i. To achieve all-round excellence in promoting qualitative education through the culture of head, hand and heart among teachers, staffs and students.

ii. To weed out non-performance and enhance commitment through quality assurance.

❖ **Objectives / Goals:-**

Goals/Objectives refer to the specific category of purpose for which the organization is committed. Our objectives may be summed up as follows:

i. Dissemination of quality based Higher Education in an agrarian setup.

ii. To bring Higher Education to every door of poverty-stricken multitudes.

iii. To ensure the upliftment of social, cultural and economic status of the inmates.

The above mentioned vision, mission and objectives as communicated to the staff, students and stakeholders in a continuous manner through the pages of college calendar, our website, wall writings and banners on the campus.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum?

❖ However we are an affiliated college to Utkal University, as per the current system we have no freedom to design our curriculum. So, the Curriculum as designed by the

Board of Studies of our University is prevailing and we have developed our own action plan for effective implementation.

- For an in time completion of the syllabus, respective teachers make a layout of the lesson plan, taking into consideration the working days available.
- Individual teachers prepare the progress report which is supervised by the HOD of the concerned department and countersigned by the principal in each month throughout the year.
- Faculty members are very much student friendly. Students are provided with study materials and lesson notes by the teachers.
- Special attention is given to weaker students through remedial coaching classes.
- Monthly test are regularly conducted on unit basis to enhance the confidence of the students to face the university examination.
- Seminars, quiz competitions are held frequently to boost the moral and smartness to skip into a future competitive environment.
- Feedback from the students is collected to find out any lapses and to bring about improvement in the quality of teaching.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- The college follows the course curriculum as designed by the Utkal University, as we are an affiliated college.
- Usually, the board of studies of the university is entrusted to prepare the syllabus for its affiliated college.
- The curriculum is changed from time to time, and the teachers are encouraged to do orientation and refresher courses so as to keep themselves updated regarding the development in various fields.
- Normal teaching days and examination schedule are Pre-scheduled by the annual calendar by Department of Higher Education, Govt. of Odisha.
- The College provides infrastructural facilities as well as use of advanced tools for effective class room teaching.
- Vi. Our faculty keep themselves updated of the changing national and global trends by attending different state level, national and International seminars and conferences.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

- Our college however is an affiliated college; we enjoy no autonomy in designing the curriculum. But, we are indirectly involved with the curriculum design, as when required, we send our experienced faculty to attend the meeting of the board of studies of the university and they put their necessary suggestion on the changes and development of the curriculum.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

- The institution highly considers the views and opinion of experts form industries, social thinkers and members of civil societies for all round quality education in general and course-curriculum in particular.
- The institution constantly keeps in touch with its affiliated university. Regular formal and informal meetings are conducted throughout the academic section to keep abreast with the latest trends in their field of study.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

- The college can't design the curriculum, being the college affiliated to the Utkal University. The institution has to abide by and follow the curriculum designed by the University.
- The feedback regarding the curriculum is collected from the students and teachers and necessary suggestions are sent to the board of studies.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

- The college only follows the curriculum for its different courses prepared by the affiliating University and it has not designed any course curriculum.
- In the fast, we suggested our affiliated University and Department of Higher Education for one of our self designed course curriculum for a specific programme

on English literature, for which we received sanction from U.G.C. But despite our best effort, we found no response from the university or Education Department. We had no alternative but to return back the fund to U.G.C.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

- The main objective of our institution is to impact higher education to all section of society. The college provides ample opportunity to the weaker and economically backward class.
- The institution conducts monthly tests and collects feedback from the students.
- The institution reviews the performance of the students.
- It interacts with alumni and all stakeholders and accepts their valuable suggestion.
- Large number of students involves themselves in social and progressive activities like N.S.S, Red Cross, Sports and various social awareness campaigns.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

Goals and Objectives:

1. Dissemination of quality based Higher Education in an agrarian setup.

2. To bring Higher Education to every door of poverty stricken multitude.

3. To ensure the upliftment of social, cultural and economic status of the inmates.

To achieve the Goals and objective set by ourselves we provide:-

- Joint venture project to offer DCA, PGDCA, Accounting (Tally), DTP courses to equip our students with global environment with an off-campus arrangement.
- The Government vocational junior college offers course in Audio Visual Technician and Computer Technician.
- We have arranged skill development programmes with assistance from U.G.C on mobile repairing, Electrical and Electronic appliance repairing, Refrigerator repairing and soft Toy making.

1.2.2 Does the institution offer programmes that facilitate twinning / dual degree? If 'yes', give details.

- No, the institution does not offer at present any programme that facilitates twinning / dual degree.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for Employability. Issues may cover the following and beyond:

- **Range of core/elective options offered by the University and those opted by the college.**

	Core	Elective/Major Elective	Minor Elective
Arts	English, Odia , History, Pol.sc, Sanskrit, Education, Philosophy, Economics.	Odia, History, Pol.Sc, Education, Sanskrit, Philosophy.	Nill
Science	Physics, Chemistry, Mathematics, Botany, Zoology.	Physics, Chemistry, Mathematics, Life.sc.	Mathematics & Statistics, Biology.
Commerce	Fin. Accounting, BRFW, Business Math, Fund. Of Entrepreneurship, Economics, Bus. Statistic, Cost Accounting, Mgt., Accounting, Business management, Auditing.	Nill	Nill

- Choice Based credit system in the range of subject offered**: Not Applicable**
- Courses offered in modular form**: Not Applicable**
- Credit transfer and accumulation facility**: Not Applicable**
- Lateral and vertical mobility within and across programmes and courses**: Not Applicable**
- Enrichment courses **: Not Applicable**

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

- Yes the institution offers self-financed programme in joint venture basis in PGDCA / CCBC (Tally) in off campus arrangement.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

- **Generally the courses of Arts faculty:** i.e-humanities and social sciences-inculcate soft values of life, morality, truth, discipline, honesty, sincerity, loyalty, nobility, mercy, courage, charity and other basic values without which the world would become barbaric and chaotic.

- **The study of Literature:**-English, Odia, and Sanskrit develops four basic skills-listening, reading, writing and speaking as a gateway to effective communication.

- **The study in Basic Science:-** Subjects has the theoretical and practical components, which are complementary. These are supplemented by field studies, case studies, industrial visits and project works.

- **The study of commercial subjects:**-Accountancy, Economics, Management, and Entrepreneurship help students prepare in managerial and financial fields.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

- Utkal University provide distance mode of Education for the students. There is no such provision of such programme in our institution.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

Since the curricular for different courses are framed by Utkal University, to which we are affiliated, this institution has to abide by and adopt these curricular. However the academic programmes are in line with the institutions goals and objectives. Yet the effort made by the institution to supplement Utkal University's curriculum may be highlighted as follows:

- The Institution provides the opportunities to all students to excel according to their potential.

- Special attention is to given weaker students to enhance their potential through remedial classes.

- It aims at developing the progressive skills among diverse students through communication, decision making, team work and effective learning.

- It provides core-skills such as self-awareness, self-management, social awareness and leadership quality.

- As a part of our goals to provide quality education, the institution impacts the curriculum through innovative teaching methods such as presentation and assignment, discussion, workshops, seminars, computer education etc.
- Innovative Teaching-learning procedure for all Honours subjects like, audio-visual mode of teaching, computers and internet as a part of today's teaching learning process.

- Inculcation of the practice of dignity of labour, sustainable development, value orientation through NSS, Blood Donation camps, special lectures etc.

- The institution also provides magazines, internet facility to be used by the staff members to up-date themselves with the information pertaining to a subject or curriculum and to effectively translate the curriculum provided by the university to the student.

- The institution encourages the teaching members to participate in Refresher and orientation programmes to keep themselves up-date with the current development in their own faculty as a part of enhancing their teaching and learning skill.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

- Modification of enriching curriculum rests with the Utkal University.

- The institution deputes faculty members to participate in Orientation, Refresher courses, Workshops, Seminars, conference on curriculum development, examination reforms, quality initiatives and management issues.

- Short-term training programmes to non-teaching staff on computerization.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

- To empower women, the self-defence training programme for women has been introduced as compulsory for all girl students.

- Environmental studies are a compulsory subject for commerce and science stream. Besides, the college arranges seminars and observers world environmental day on behalf of the Eco-club to create constant awareness on environmental problems.

- The Grievance Redressal Cell caters to the issues regarding human rights violation.

- Introduction of ICT oriented curricular for all Honours Departments.

- As an affiliated college we are following the curricular developed by our University. The college is striving hard to move towards the goal of excellence.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- **Moral and ethical value:** The value oriented curricula of the humanities give the students opportunities of self-development and lead to their awareness of self-respect, their potentialities, sincerity, honesty and hard work.

- **Employable and life skill:** Introduction of ICT oriented curricula promotes students awareness towards innovation, creativity and entrepreneurship.

- **Better career options:** U.G courses in commerce have been strengthened as per global need in HRM, marketing, Finance and entrepreneurship. U.G courses in science ensured core knowledge in the field of science with practical skills based on theoretical knowledge.

- **Community orientation:** Our NSS activity is the pride of our institution. They are playing a major role in the community welfare development of the locality. Our NSS volunteers conducts a mega inter college camp during Jan-14 to Jan-20, adjacent to the college where a mega fair celebrated every year and lakhs of people congregate each day. To keep the fairground clean, a challenge for our NSS volunteers and they have successfully served their social commitment.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- **Students:-** Feedback on curriculum is obtained by the college in a definite format every year, after the completion of course.

- **Alumni:-**The alumni Association of college obtains feedback on curriculum from the alumni members during their meetings.

- **Academic peers:-**The College obtains feedback on curriculum from those who visit the college from to time.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

- The institution works to ensure the success of students and the advancement of knowledge as a part of responsibility. The institution has an efficient internal co-coordinating and monitoring mechanism. Career Counseling and Remedial courses for learners are conducted for the welfare measures of the students.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

❖ The institution improves the quality and internal coherence of courses incorporated in the curriculum by ensuring that they continue to be responsive and relevant to rapid changes in education and the growing demands of the society.

❖ Following developments have been triggered, for example:

- By introducing new methodology of teaching.
- By conducting continuous assessment of academic progression through Monthly/Unit test, pre-final examinations.
- The institution has no role to play in the curriculum design and development as it is solely prepared by the Utkal University.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new Programmes?

❖ Yes, there is a formal mechanism to obtain feedbacks from students and stakeholders on curriculum. The feedback thus obtained by the college is analysed. This mechanism helps the students as well as teachers in improving the standard / quality of teaching learning process, improvement of the curriculum/syllabus of different programmes and other academic and allied matters of the institutions.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

Year	Any New Course Introduced
2010-11	Opening of Botany Honours with16 seats
2011-12	Nill
2012-13	Nill
2013-14	Opening of Sanskrit (Hons.)with 16 seats Opening of Chemistry (Hons.) with 16 seats Increase in seats in Accounting(Hons.) from16 to 32
2014-15	Nil

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

- The college ensures publicity in the admission process by notification hosted on college website www.baruneswarmohavidyalaya.com to provide ready and relevant information to stakeholders regarding the admission.

- The prospectus is made available to the students. All relevant information regarding the admission procedure, infrastructure, fees and scholarships, various activities of the college in conveyed through prospectus.

- The college maintains transparency in the admission process by following the admission norms as implemented by Dept. of Higher Education, Govt. of Odisha and by notifying the list of selected candidates eligible for admission to different courses in the college notice board. The college ensures justice and equity to all sections of students' community by strictly adhering to the state Government reservation and weightage criteria.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

- For General U.G courses, the college follows e-admission procedure implemented by Dept. of Higher Education, Govt. of Odisha through SAMS (Student Academic Management System) introduced since the academic year 2011-12.Selection to U.G courses in Humanities, science and commerce are made following the cut-off marks and percentage at the +2 qualifying examination, with due consideration to the reservation policy of the Odisha Government, which is displayed online in the official website, www.dheodisha.gov.in. Admissions to Honours Courses are made on the basis of merit in the +2 qualifying examination and through counselling. All the prescribed norms of the State Government are strictly followed during admission process.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

- The minimum and maximum cut-off marks of this institution, compared to some other colleges of the district for admission to undergraduate course for the session 2013-14 & 2014-15 is as follows:

Stream	Minimum		Maximum		Other Colleges	
	2104-15	2015-16	2014-15	2015-16	2014-15	2015-16
+3Arts	33.0	33.0	42.0	46.0	Nearly same	Nearly same
+3 Science	50.5	50.67	52.5	51.5	Nearly same	Nearly same
+3 Commerce	38.5	35	38.7	43.0	Nearly same	Nearly same

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

❖ Yes, the admission committee reviews the admission process, under the chairmanship of principal with the statistics of previous years. Students profile is reviewed on the basis of past years admission to ensure smooth and transparent admission. We have taken the following action in the current academic session:

- Uploading all information about the college in DHE Odisha website in time.
- Validating all the online application in time received in our own SAMS centre.
- Helpdesk by college.
- All merit list hosted in the website.

These mechanisms have paid off as the admission process was conducted smoothly.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.

* **SC/ST**
* **OBC**
* **Women**
* **Differently baled**
* **Economically weaker sections**
* **Minority community**
* **Any other**

The college follows e-admission procedure controlled by the Dept. of Higher Education, Govt. of Odisha. College ensures justice and equality to different sections of the society by adhering to State Govt. reservation policy and weightage criteria. Below given the admission on social profile criteria:

COURSE WISE SOCIAL PROFILE OF ADMISSION

STREAM	2012-2013					2013-2014					2014-2015				
	Gen	SC	ST	OBC	Total	Gen	SC	ST	OBC	Total	Gen	SC	ST	OBC	Total
B.A	54	74	_	219	347	56	74	_	242	372	61	88	01	250	400
B.Sc	53	13	01	175	242	46	14	_	196	256	46	20	01	226	293
B.Com	32	15	_	136	183	39	11	_	133	176	36	17	01	137	191
Total	139	102	01	530	772	141	99	_	571	811	143	125	03	613	884

Admission of women: Although there is no reservation for women candidates, but the institution is committed to provide equal opportunities to women. As a result the number of female students outnumbers their male counterpart in the previous years. The gender profile of admission is as follows:

GENDER PROFILE OF ADMISSION

Stream	2012-13		2013-14		2014-15	
	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE
BA + B.SC + B.COM	**384**	**388**	**401**	**410**	**418**	**466**

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. I.e. reasons for increase / decrease and actions initiated for improvement.

Session	Programmes	Number of application	Actual admitted	Demand Ratio
2012-13	**BA**	214	115	1: 0.53
	B.SC	219	89	1: 0.40
	B.COM	170	63	1: 0.37
2013-14	**BA**	207	139	1: 0.67
	B.SC	352	96	1: 0.27
	B.COM	166	64	1: 0.38
2014-15	**BA**	255	146	1: 0.57
	B.SC	571	108	1: 0.18
	B.COM	227	64	1: 0.28
2015-16	**BA**	368	212	1: 0.57
	B.SC	565	113	1: 0.20
	B.COM	187	68	1: 0.36

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently- baled students and ensure adherence to government policies in this regard?

❖ The college adheres to government policies in respect of admission of differently baled students. There is also a provision in the college to provide scholarship, financial aids received from the government and non government agencies. Ramps have been constructed inside the college in few places .The institution takes utmost care to provide education to physically challenged candidates.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

❖ The merits and performance of students in the last qualifying examination is the basis of assessment of the knowledge and skills of the student before the commencement of the programmes.

❖ After the completion of the admission process and before the commencement of classes, all the first year undergraduate students are welcomed and oriented about the course details, facility available in the college, rules & regulation of university , examination schedules etc. All the member of the staff is introduced to them during the induction programme. The college is a ragging free institution. We conduct an interaction programme among the fresher and senior student to make the new students more familiar with the programme.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

❖ To bridge the knowledge gap of the enrolled students and to enable them to cope with programme of their choice, the following strategies are drawn & developed by the institution.

- Slow learners are identified.
- Concept clarification & problem solving exercises.
- Remedial and special classes are conducted for such slow learners.
- Communicative English, group discussion and personality development classes are taken by the institution to bridge the knowledge gap of the enrolled students.
- Simplified versions of books & notes are recommended and provided to them.
- Revision of topics & special tests are conducted for them.
- Special theoretical & practical classes are arranged for them by the concerned departments.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

- The institution being a co-education one, imparts teaching without any discrimination.
- The college makes all effort to the members of staff & students on issues such as gender, inclusion, environment etc., by organizing discussion through lectures, debates, seminars by NSS, YRC units of the college & various NGOs.
- Grievance cell for boys & girls solve the problems & issues related to students.

2.2.5 How does the institution identify and respond to special educational / learning needs of advanced learners?

- The institution identifies special educational / learning needs of advanced learners through direct interaction with advanced learners and on the basis of the feedback of the teacher concerned.

- Advanced learners are motivated to achieve still higher stage by giving extra library facilities from general & departmental library and encouraged to follow reference books.

- Every year toppers from each class are honoured in the annual day function of the college.

- All Honors departments conduct seminars on selected topics.

- Encouraging students for participation in Quiz, Debate, and Essay competition to enhance their potential.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. Who may discontinue their studies if some sort of support is not provided)?

- The college was set up with a goal & mission to provide higher education to the rural poor in an agrarian setup. They are identified through Income /Resident / Medical/ Caste certificates issued by appropriate authorities. There is provision for scholarship for Minority / OBC / SC / ST components by government of odisha. The college has its own student- aid-fund, poor boys fund to take care of different needy sections of students.

- We have a very low or negligible rate of dropout.

- The institution makes continuous effort to improve the academic performance of the disadvantaged sections of society, slow learners, economically weaker section to minimize their dropout rate.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

Teaching Plan:

- The detailed layout of the teaching plan is offered in the Academic Calendar. The plan generally highlights the content and time schedule for completion of the chapters. This enables the teachers to know the time frame for teaching-learning process and ensure the total attention for the completion of syllabi and possible revision.
- Every teacher makes his/her teaching plan, taking into consideration the prescribed time frame and ability of students. Monitoring and necessary correction in regular intervals are made by the Heads of Departments and principal himself.

Evaluation Blue Print:-

- Examination section based on their logistics, prepare the tentative time frame for unit tests, half-yearly tests and pre-final tests. This enables the examiners and examines to know the time frame for completion of the process and evaluation & results.

- Evaluation in teaching & learning process is done by the principal, the Academic Bursar and faculty heads by maintaining the faculty appraisal report and student's feedback.

2.3.2 How does IQAC contribute to improve the teaching-learning process?

- IQAC plans and supports effective implementation for total Quality management for Teaching-learning process for all stakeholders. It contributes to improve the teaching learning process by:-

- Planning and introducing more teaching aids to improve quality of teaching and learning.

- It inspires the teachers to participate in orientation and refresher courses to enhance the knowledge.

- It plans and actively participates in enhancing the infrastructural facility in terms of space, equipments, laboratories, libraries etc.

- It arranges for improving teachers evaluation by students.

- It also encourages and provides support required by all staff for their quality sustenance and quality improvement in teaching research and administration.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

❖ To make learning more student centric, to ensure the growth and development in a safe and congenial environment, all possible efforts are made by the institution. The students all through their stay in the college are guided, inspired, motivated and corrected, thereby channelizing his/her energy in the best possible manner. Remedial classes, career counselling cells, awards, incentives, special classes are meant to groom them and prepare them as viable in their future. We insist upon keeping high the values of Indian culture, to keep students morally upright, social responsible and sound human resources. Learner centric education systems are followed through appropriate methodologies. Teachers are encouraged to use LCD projectors, internet, smart boards and all available necessary tools during the teaching and learning process.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

❖ The institution makes all effort to inculcate healthy habits like discipline, leadership and entrepreneurship etc, there by contributing to the social, cultural & economic development of our region.

❖ The institution organizes extra –mural lectures (Baruneswar Baktrutamala) by eminent resource persons on various contemporary subjects, encourages to contribute articles for wall magazine & college magazine for the development of critical thinking, creativity & scientific temper.

❖ The institution through its NSS, YRC units organizes on health camps for human & animals, blood donation camps, road safety programmes relief operation in the time of natural disaster.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g.: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

- The institution makes all effort to make teaching and learning more effective. For this purpose all Honours departments are equipped with computers, LCD projectors, and audio –visual aids. The students are also permitted to avail the networking of facilities using computers.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- The faculty members are encouraged to participate in orientation and Refresher courses to keep themselves updated.
- To faculty members participates in various state level, national and international seminars, conferences to expand their intellectual horizon.
- The students are exposed to advanced level of knowledge and skill through invited lectures, seminars or workshops organized by the college.
- The faculty members are also invited to be resource persons for various seminars & workshops .These interaction strengthen the involvement of teachers in curricular activities, the benefits of which are passed on to the students ultimately.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counselling/mentoring/academic advise) provided to students?

- **Academic support is provided to the students by**
  - Advising them to choose stream.
  - Providing them remedial classes.
  - Guiding them to take coaching from specialists in the field.

- **Personal & psycho-social support is provided to students by**.
  - Addressing & sorting out their problem by senior teachers.
  - Providing them with financial assistance.
  - Career & counseling cell leads a helping hand to cope with future career.
- **Guidance services are provide to student by :**
  - Giving them counseling, mentoring /advice to participate in sports & cultural and co-academic activities at university, state & national levels.
  - The career & counseling cell prepares them for their future career.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

- Illustrating through examples or experiments, particularly by science faculties.
- Organizing student seminars based on curriculum, project based learning and socio – economic surveys, health surveys.
- Interactive method, audio-visual mode of teaching & computer assisted learning.

2.3.9 How are library resources used to augment the teaching learning process?

- The college library with strength of 14103 numbers of books greatly contributes to augment the teaching learning process in the college. In addition to that all honours departments have their separate seminar library for honours students.
- The general library has two sections namely lending section and the Daily Reading room section which are utilised by students and faculty every day**.**
- The college library has subscribed to various magazines and journals related to different subjects**.**
- Newspapers and internet are used on daily basis to keep track of the latest advancement in a particular field.
- Old question paper in all subjects is made available to students.
- A photocopy machine, to provide print of specific pages to students on nominal price.
- The library staffs keep the faculty and the students updated regarding its latest acquisitions.
- Special provisions are also made in the annual budget to meet the specific needs of the students and faculties.

2.3.10 does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

- Normally the institution does not face any challenge in completing the curriculum as everything is planned according to the teaching scheduled of the Higher Education Department, Govt. of Odisha.
- In some abnormal cases, like the year having high flood or cyclone, when the college is closed for some days, to avoid inconvenience to the students, courses are completed by arranging extra classes.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

- Under normal circumstance, the institution completes the curriculum within the planned time-frame and calendar. In order to monitor and evaluate the quality of teaching-learning, the college obtain feedback from students and after proper scrutiny of those feedback data, takes the necessary rectifying measures. The monitoring process of quality improvement is basically supervised by the principal in consultation with the HOD concerned, IQAC & Academic bursar.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

- This institution is a government aided one under the Higher Education Department of Government of Odisha. Regular faculties are recruited by the Government through service selection board according to the guidelines and norms of Higher Education Department .At present in Aided Degree colleges of odisha, there are two different categories of teaching faculty :
- Reader(Associate Professor) and
- Lecturer (Assistant Professor).

  Temporary teachers on contractual basis are appointed by the management of the college to meet the faculty crunch, arising out of retirement, transfer or death.
- Faculty position of the institution:

Highest Qualification	Professor		Reader		Lecturer		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teacher							
Ph.D			01		02		03
M.Phil			01		03	02	06
P.G			02	-	15	02	19
Temporary Teachers							
Ph.D							
M.Phil					00	01	01
P.G					01	04	05

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

- The Institution has the freedom to recruit competent faculty on temporary / contractual basis to teach new subjects especially in science stream. The teachers with their sound knowledge in the emerging areas meeting effectively the challenges of teaching latest subjects like IT, Environmental studies and Quality control etc.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

❖ **Nomination to staff department programmes:**

Academic Staff Department Programmes	Number of Faculty Nominated
Refresher Course	13
HDR Programme	--
Orientation Programmes	04
Staff training functioned by University	05
Staff training conducts by other Institution	02
Summer/Winter schools, workshop etc.	02

❖ **Faculty training programme organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning**.

- The college arranges training programmes for faculty to make them comfortable with PPT method of teaching-learning, operating smart board whenever they are introduced.

❖ **Percentage of Faculty**:

- Approximately 90% of the faculty have participated in seminars, refresher courses, workshop, conference by state national level and professional bodies.

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

❖ The college encourages research aptitude among teachers in all possible ways.
❖ Leave and research grant to present research oriented papers in national and international conference, seminars.
❖ Necessary infrastructure and fund to organise national/international/state level seminar and lectures.
❖ Faculty are encouraged to avail UGC / ISRO sponsored minor Research project.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

❖ **Following members of teaching staff have been awarded by different organisations for their valuable contribution to society and culture for last four years.**

Name of the Person with designation	Name of the award	Organisation	Year of Award
Dr. S. Dhal Reader in Odia	Ambedkar fellowship Award	Dalit Sahitya Academy, New Delhi	2012
	Pustak Mela Award	Ganjam pustak Mela,Barampur	2014
	Abhimanyu Kabita Puraskar	Abhimanyu Sahitya Sansad,Balia	2013
	Labanya Sahitya Puraskar	Labnya Sahitya Sansad,BBSR	2014
Dr.Chaturbhuja Sahoo Lect.in Chem.	Prakruti Bandhu Puraskar	Department of forest and environment, Govt. Of odisha	2010-11
Mr.Subrat Kumar Das,Lect. In odia	Jatiya Prajukti Pratisthana,Kabita Puraskar	NIT,Roukela	2015
	Siharan Kabita Samman	Siharan, Balichandrapur	2009

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

- The college has introduced evaluation of the teachers by the students. The feedback from the students is obtained teacher wise and course wise. The student feedback is obtained at the end of each Academic session and analyzed in the meeting of the Academic committee & IQAC. The principal writes his own comment on each faculty members and necessary corrective measures are taken by the principal for improvement of the teaching learning process.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- Detailed information about the evaluation methods and the Examination schedule is given in the prospectus from the time of their admission in a course and also in the Academic calendar at the beginning of academic session.

- At present, Utkal University conducts central evaluation of answer scripts for final examinations for each year under +3 category for timely publication of result.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

- The college is affiliated to Utkal University and examination reforms are at the discretion of University itself. Under 1+1+1 system of 3-year Degree course programme, the university takes evaluation reforms from time to time.
- The college, is itself although cannot actively implement any examination reforms, yet the necessary suggestion are placed by principal in the meetings held from time to time by the university.
- Detailed information about the process of examination and the schedule is given in the prospectus from the time of their admission in a course and also in the Academic Calendar at the beginning of a session.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

- Detailed information about evaluation method and the examination schedule is given in the prospectus from the time of their admission in a course and also in the Academic calendar of a session.
- The Academic & Examination Committees meet time & again to review and effectively implement the University examination reforms.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

- The following formative and summative evaluation approaches are adopted by the college.

1. Curricular Front:
Formative Evaluation approaches:
- Unit Test, Mid-term & Test examination are conducted.
- Special test for slow-learners are arranged

Summative Evaluation approaches.
- University examinations are conducted.

2.Co-curricular front(Cultural levels)
Formative Evaluation approaches

- Debates, Quiz, Song Compitition, Manoaction contests are arranged.
- Selected students are awarded and further trained.

Summative Evaluation approaches:

- Trained students appear in competitions at district, state and national level.

3. Extra-Curricular approaches (Sports Level)

Formative Evaluation approaches:

- Sports trails are conducted.
- Selected students in Sports Trials are trained.

Summative Evaluation approaches.

- Students trained are send to participate in University level, state level competition**.**

❖ **The performance of the students of last four years as given below shows the achievement of students.**

Session	Programme	No of student enrolled		No of student appeared		No of student passed		% of successful of student	
		H	P	H	P	H	P	H	P
2011-12	BA	64	36	54	25	47	19	87.03 %	76 %
	B.sc	16	42	14	27	14	22	100 %	81.4 %8
	B.Com	16	48	16	34	16	28	100 %	82.35 %
2012-13	BA	64	50	53	34	49	31	92.45 %	91.17 %
	B.sc	32	50	20	23	20	14	100 %	60.86 %
	B.Com	16	48	15	37	14	30	93.33 %	81.08 %
2013-14	BA	64	54	56	36	48	27	85.71 %	75 %
	B.sc	30	41	24	20	22	12	91.66 %	60 %
	B.Com	16	40	16	31	16	24	100 %	77.4 %
2014-15	BA	64	51	59	37	54	28	91.5 %	75.6 %
	B.sc	30	59	26	41	14	14	53.8 %	34.1 %
	B.Com	16	47	16	19	15	16	93.75 %	84.21 %

2.5.5 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

❖ Monitoring of the programme of the students is done by :

- The institution monitors the progress and performances of students throughout the duration of the course/programme, through classroom lectures and internal assessment method.

- Attendance of students is kept under strict vigilance. Students who are failing short in attendance are contacted personally and if necessary their parents are also informed.
- The progress of the students is communicated to the students and their parents by:

1. Student-teacher interaction both inside and outside the class.
2. During the parents-teacher meeting.

2.5.6 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weight ages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.

- ❖ Results of class test, mid-term and test examination are regularly displayed in the college notice board and examination notice board.
- ❖ The answer scripts are shown to the students to let them see their drawbacks & mistake and suggestion are given to improve their performance.

2.5.7 Does the institution and individual teachers use assessment evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

- ❖ Yes, the institution and individual teachers use assessment /evaluation method by monthly (unit) test for evaluating student's performance and achievements in each academic session. After each monthly test, students are communicated about their performance. Their strength and weakness are pointed out to them for further improvement. This duty is entrusted to the concerned Heads of the Departments of different departments of the college. The students of each of the three years are required to appear Test examination before appearing their Annual University Examination. Students are thoroughly trained and trimmed to face the final University Examination. All this effort has brought in good result.

2.5.8 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

- ❖ The institution has the provision for review of answer scripts, supply of photocopies of answer scripts to the students for redressal of grievances regarding evaluation after the publication of results by the university on payment of prescribed amount of fees by the individual students.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If yes, give details on how the students and staff are made aware of these?

❖ Yes, the college has clearly stated learning outcomes in its vision and mission. By grooming boys and girls into confident, well equipped, culturally conscious and socially modern, the college translate learning outcomes into reality.

2.6.2 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

❖ The teaching, learning and assessment strategies of the institution are structured to facilitate the achievement of the intended learning out come through:

- Well equipped laboratories.
- Well equipped library.
- Spacious, well ventilated classrooms.
- Audio-visual teaching aids.
- Class tests, written assignments, unit tests and interactive session.
- Test (Pre-final) examination.
- Honours students are exposed to class-room seminars on the topics of their learning. This helps them to organize their ideas and presentation skill.

2.6.3What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

❖ The students are facilitated by the faculty members of the college in the acquisition of basic knowledge and skills required for pursuing higher studies and research work at university level and also to choose their career options in future.

2.6.4 How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

❖ The IQAC cell collects & analyzes data on student learning outcomes.
❖ Special attention is given to slow learners by providing them remedial classes etc.
❖ Communication skill classes are arranged under the Department of English for the students to enhance their communicative skill.

2.6.5 How does the institution monitor and ensure the achievement of learning outcomes?

❖ The college monitors the achievement of learning outcomes through IQAC & Academic cell, which ensures the achievement of learning outcomes by:

- Finding out slow and advanced learners & determining strategies to improve their learning outcomes.

- Conducting monthly test.
- Holding class discussion.
- Organising seminars.
- Taking remedial class.
- Taking feedback from students.

2.6.6 What are the graduates attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

❖ The college is not merely a graduate producing centre. We make our best effort to mould their personality by developing their talents and skill. Faculty members being aware of their responsibility for future citizens, work hard to impart moral, cultural, intellectual, social and spiritual knowledge among the students. All the activities of the institute bear some social, moral, cultural, spiritual and national reference. The college strives to make the students responsible citizens of the nation. Such efforts of the college have resulted positively which is reflected in the quality of alumni & their achievement.

2.6.7 Some other relevant information regarding Teaching-Learning and Evaluation that our institution possess:-

❖ A family like environment has been created to monitor the progress of the students.
❖ The evaluation process is student friendly and reliable.
❖ Special facilities incentives and coaching classes for both slow and advance learners.
❖ The college being set up in rural background majority of the students have lake of exposure. Most of them are first generation learners.
❖ Communicative skill is not remarkable with most of the students.
❖ Teachers have to take extra care to overcome such difficulties with the students.
❖ A number of effective measures have been adopted to assess the performance of the faculty to prevent their stagnation and complacency.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research centre of the affiliating University or any other agency / organization?

❖ The college has no recognized research centre of the affiliating University or any other agency/organization.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

❖ Yes, there is a Research Sub-Committee in the college, comprising of following members:

1. Principal-Convener
2. Academic Bursar
3. U.G.C-in-charge
4. IQAC coordinator
5. Accountant.

The Research Sub-Committee of the college facilitates and monitors research activities of the college. The committee hold meeting in order to discuss various plans to promote research and motivate the faculty for an academic advancement. The committee finalizes the proposal to UGC/other agencies for award of Research projects. The committee reviews and monitors the progress of research work from time to time and it emphasizes on timely submission of reports and findings.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

❖ Autonomy to the principal investigator.

- Full autonomy is given to the principal investigator by the institution to facilitate smooth progress and implementation of research schemes / projects.

❖ Timely availability or release of resources.

- The funds after received from respective agencies are released to the principal investigator to pursue his research work.

❖ Adequate Infrastructure and human resources:

- The college at present has library and laboratory facilities to facilitate research work but steps are taken to improve library and laboratory facility for more research activities of the teachers and the students.

❖ Time off, reduced teaching load, special leave etc. to teachers:

- Teachers are granted leaves by UGC/State Govt. to carry on research work for acquiring merit of Ph.D Degree. Due to shortage of staff almost in every department, the institution cannot afford to reduce teaching load for the sake of the students. However special study leave is granted when and where it is necessary.

❖ Support in terms of teaching & information needs:

- Researchers are made available Internet, LAN, Library facilities to facilitate smooth progress and implementation of research projects.

❖ Facilitate timely auditing and submission of utilization certificate to the funding authorities.

- The progress of work by the principal investigator are reviewed periodically and after completion of the work in the stipulated date, the utilization certificate and audit report are submitted to the appropriate authorities.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

❖ Students take active part in different seminars hosted by the college. They get encouraged form eminent persons/ scientists with a view to generate scientific temper and research culture. Industrial visits are also undertaken by the science departments to make the students aware about latest advancement in the field of technology & science.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual / collaborative research activity, etc.

❖ **Six Faculty members of this college has availed MRP funded by the UGC, since last accreditation.**

List of faculty members availed Minor Research Project

S.l. No.	Name	Department	Title of the Project	Amount	Year
1	Mr.P.K.Rout	History	"Shaktism and Mother Culture in Jajpur."	Rs.60,000/-	2007
2	Mr.B.K. Mohapatra	English	"Theory Vs Practice: Neo-platonism in the Fictional works of Irish Murdoch with special reference to the Italian Girl."	Rs.50,000/-	2007
3	Mr.K.K. Mohapatra	Pol.Sc.	"Pattern of Leadership and decision approach in Panchayatraj System	Rs.50,000/-	2007
4	Mr.P.K.Parida	English	"Humanitarian touch Indo-Anglian."	Rs.43,750/-	2010
5	Mr.B.K. Mohapatra	English	"Nature in the poetry of Wordsworth of Gangadhar Meher-An Eco Critical Study."	Rs.77,000/-	2010
6	Dr.A.K. Mohapatra	Economics	"A Critical appraisal of Performance of LAMPS in Keonjher District."	Rs.1,31,000/-	2011

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

- The college has organized-UGC sponsored National/State level seminars where staff members have actively participated and exchanged the idea.

Sl. No	Organize. Dept.	Topic	Date	Level of seminar
1	Chemistry	"Plastic waste management:	30.11.10.and	State

		A Global Scenario"	1.12.10	Level
2	Physical Education	"Prospects and Problems of Physical Education in Peripheral colleges of Odisha."	29.12.10 & 30.12.10	State Level
3	Physical Education	"Physical Education: its role in character building, National Integration & International Relation."	15.09.12 & 16.09.12	National Level
4	Library Science	"Book Fair: its impact or rural Folk."	17.07.13. & 18.07.13	State Level
5	Odia	Uttar Adhunik Odia Sahityare Dalita Bhabana.	19.07.13 & 20.07.13	State Level

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

- Priority area of Research among the Arts faculty members:- **Culture, Literature, Humanism.**
- Priority area of Research among the science faculty members:-**Environment, Waste-management.**
- Priority area of Research among the Commerce faculty members:-**Banking**

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

- The college organizes extra mural Lecturers, Seminars, Conference and invites Researchers to interact with teachers and students. The students actively participate in all the programmes. Some of the eminent personality/researchers invited to the college are:

Sl.No	Name of the Researchers	Occasion	Date & Year
1	Dr.Amulya Kumar Panda,Ex-Principal,Ravenshaw	Baruneswar Baktruta Mala(Extramural	Dec,2013

	University.	Lecture)	
2	Dr.Antaryami Mishra	Baruneswar Baktruta Mala(Extramural Lecture)	Dec,2014

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

- To facilitate quality research work, the staff members/principal Investigator is allowed to take leave as per the guidelines of the State Government and funding Agencies. Their applications for leave are immediately forwarded to appropriate authority for sanction.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).

- Encourages and leave are sanctioned for presenting/participating in different state level/National/International seminars/conference.
- Promoting Publications of Research Articles by faculty members in different journals.
- The horticulture officers of Jajpur were invited to this institution to create awareness among the students in the field of horticulture and floriculture.
- The district fishery officer, Jajpur and prominent Fishy-Culture personality were invited to create awareness in the field of fishy-culture.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

- The institution does not have any specific research centre. So there is no provision of budget allotment for research. However the Individual researchers usually mobilize their financial resources from UGC and other organizations. The institution provides him/her necessary help as required and permitted within the rules.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

- There is no provision in the institution to provide seed money to the faculty for research. However the college is planning to draw the attention of industries and different funding agencies to provide seed money for such purpose.

3.2.3 What are the financial provisions made available to support student research projects by students?

- There is no provision by the institute to support student research projects. However, students undertake their project related work and experiments in the departmental laboratories and the cost of chemicals and other consumables are provided by the institution.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

- The various departments and staff of the Institute interact with each other in undertaking inter-disciplinary research. Most of the research work undertaken is inter-disciplinary in nature.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

- The institution ensures optimal use of various equipments and research facilities of the Institution by its staff and members. Internet facility is provided to teachers engaged in Research Project. The procured instrument by the researchers after the completion of their project, are returned to the college and those become available for research activities of other teachers and students of various departments.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

- The institution has not received any special grants or finances from the industry or other beneficiary agency for developing research facility.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

- The institution provides information to its staff regarding research related letters through staff common room notice, as and when these are received from UGC or any other agency and encourage the members to apply and undertake the research work. Details of ongoing and completed projects since last accreditation are:

Sl. No	Name of the P.I	Department	Duration(Yrs.)	Fumitory	Amount Received	Status
1	Mr.P.K.Rout	History	03	UGC	Rs.40,000/-	Completed
2	Mr.B.K. Mohapatra	English	03	UGC	Rs.35,000/-	Completed
3	Mr.K.K. Mohapatra	Pol.Sc.	03	UGC	Rs.32,500/-	Completed
4	Mr.P.K.Parida	English	03	UGC	Rs.31,875/-	Completed
5	Mr.B.K. Mohapatra	English	03.	UGC	Rs.66,000/-	Completed
6	Dr.A.K. Mohapatra	Economics	03	UGC	Rs.75,000/-	Ongoing

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

❖ The following research facilities available for active research work within the college campus.

- Various Labs. of science departments possess advanced instruments purchased out of UGC development assistance. The research scholars and the students are utilizing these equipments and conducting experiments in the laboratory with regard to their research projects.
- The researchers also refer the departmental seminar library and reference books, periodicals and journals available in the central library for research work.
- Computers and Internet facility.
- Reprographic facility.
- Procurement of Research oriented journals & e-journals.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

❖ The Research sub-committee lays out strategies for planning, upgrading and creating infrastructure facilities to meet the needs of researchers. It has stipulated the following strategies:

- Updating the teachers regarding the various fellowships and facilitate in applying for the same.
- Monitor that infrastructural facilities provided in the college campus to carry out the research.
- Recommend for leave to present/participate in seminars, conferences and workshops.

- Taking measures to purchase new books, journals and advanced laboratory equipments each year to the need of researchers.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years?

❖ The institution has not received any special assistance from the industry or other beneficiary agency.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

❖ This is an under Graduate College, hence the students do not visit other campus to avail research facilities.

❖ The research scholars use the research facilities from state museum, Bhubaneswar, State Archives, Bhubaneswar and other University library facilities as desired by them with prior permission from the college authority.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

❖ **The following facilities are available for researchers:**

- General and Department Library.
- Internet facility.
- Reprographic facility.
- Journals
- Laboratory facility in off-hour and in holidays.

3.3.6 What are the collaborative researches facilities developed/ created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

❖ The facilities discussed so far available in the institute are not only helpful for intra-departmental research but also for inter departmental or collaborative research.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of.

❖ Patent obtained & field:

- Research works undertaken at the college level have very limited scope for obtaining patents.

❖ **Original Research Contributing to product improvement :**

- The college has limited scope to contribute towards original research for product improvement.

❖ **Research studies or surveys benefitting the community or improving the services:**

- The research studies & surveys done by staff members have been beneficial for the community in several ways.

❖ **Research inputs contributing to new initiatives and social development:**

- Some projects i.e the M.R.P by Dr. Aswini Ku. Mohapatra, Asst. Professor in Economics Entitled "Performance of LAMPS in Odisha" have been able to throw light on the problems of tribal society & economy of the region.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

❖ Although research journals has been published by the College till now, yet research articles are published in the proceeding of the Nationals & State-level seminars organized by the College or presented by the faculty participated in such seminars.

3.4.3 Give details of publications by the faculty and students:

. **PUBLICATION PER FACILTY**	**:**	**09**
. **NUMBERS ……INTERNATIONAL**	**:**	**Nil**
. **NUMBER……..Etc.**	**:**	**Nil**
. **MONOGRAPHS**	**:**	**Nil**
. **CHAPTER IN BOOKS**	**:**	**Nil**
. **BOOKS EDITED**	**:**	**12**
. **BOOKS WITH ISBN / ISSN**	**:**	**Nil**
. **CITATION INDEX**	**:**	**Nil**
. **SNIP**	**:**	**Nil**
. **IMPACT**	**:**	**Nil**
. **HI-INDEX**	**:**	**Nil**

❖ **3.4.4 Provide details (if any) of**

- Research awards received by the faculty : **03**

- Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally. : **21**

- Incentives given to faculty for receiving state, national and international recognitions for research contribution :

Faculty members are allowed to avail duty leave to receive the recognitions.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

❖ The following systems and strategies are adopted for establishing institute-industry interface

- The college take steps to establish the institution industry inter face by linking theoretical study with practical learning.
- The students of Chemistry & Commerce Department has availed industrial visit to get a clear idea about manufacturing, Management and Financial matters of the organization.

3.5.2.1 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

❖ To promote consultancy, the institution encourages its faculties to render help to other institution or organization as and when required. The teachers help other educational institution in framing syllabus, setting questions etc. The Programme Officer of NSS Units provides available expertise to other Colleges through several programmes. Mostly the service is rendered without the expectation of any remuneration

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

❖ The teachers are encouraged and allowed duty leave to provide consultancy services to others when it is sought and their services are appreciated in different staff council meetings.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

❖ Dept. of commerce provided tax-consultancy service to other institution, but generally the service is on honorarium.

❖ Five Members of teaching states have provided consultancy for economic survey of the Govt.of Odisha, but on honorarium.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

❖ Since consultancy is provided on honorary basis by the staff of the college, there is no scope of saving the income generated through consultancy.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

❖ The college has three NSS units, one YRC unit through which the student are engaged in several social service activities contributing to good citizenship and holistic development.
❖ A neighboring village has been adopted by the NSS units of the college. NSS units of the College have bonded with the villagers and given their best to uplift them socially as well as educationally.

The key areas of activities of NSS units:

- Developing greenery in the periphery through plantation
- Ensuring health and welfare through awareness drive in the form of street play, rallies on AIDS awareness, traffic rule awareness and other health practices.
- Disaster management in case of naturally calamities
- Organizing blood donation camps annually

❖ Not only the local community benefited, the students too have experienced the joy that comes from self less service.
❖ The College has the fine practice rising funds and collective of other valuable materials to help the victims of natural calamities.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

❖ The institution in the beginning of each academic session selects and enrols the volunteers of three NSS units and one YRC units and the concerned programme officers of these units maintain the track record and the list of social activities performed.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

❖ The institution solicits stake holder perception on the overall performance and quality of the institution through student, parents and alumni.

- The college solicits students perception through there feed back every year.
- The college solicits parent's perception through interaction with them in parent-teacher meeting.

- The college solicits alumni's perception through interaction with them at alumni meets etc.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

- ❖ Every year at the beginning of the academic session an Action Plan for NSS units and YRC unit is prepared and send for approval to the University.
- ❖ Regular & Special camps are organized with emphasis on village & campus cleaning, health awareness programme, mushroom culture & social surveys.
- ❖ In the month of January, a grand fair is observed adjacent to the college campus, where lakhs of people get-together each day. The NSS units arrange an Intercollege NSS camp on this occasion, where keeping clean the fair (Mela) ground and traffic control is vested with the college.
- ❖ College YRC units arranges every year a Blood Donation Camps, with co-ordination of District Red Cross, Jajpur and NSS units .
- ❖ The College arranged a Mega blood donation camp titled "**Jeevan Bindu**" in 2015 with active support of all local people for which mega campaign was made. As a result 889 (Eight hundred eighty nine) units of blood samples were collected, which is a all time record for the College
- ❖ The ECO- CLUB of the College has arranged environment awareness, plantation programme and seminars on Global warming.
- ❖ The details of grant received for all the above purpose in last 4 years.

YEAR	UNITS	PROGRAMME	AMOUNT RECEIVED
2011-12	NSS	Regular Camp	Rs.25,800
		Special Camp(Inter College)	Rs.67,500
	YRC	(Red Ribbon Club & Undertaking activities on HIV/AIDs)	Rs.6,000
	Eco-Club	Plantation & General	Rs.16,500
2012-13	NSS	Regular Camp	Rs.25,800
		Special Camp(Inter College)	Rs.1,22,400
	YRC	(Red Ribbon Club & undertaking activities on HIV/AIDs)	Rs.5,000
	Eco-Club	Plantation & General	Rs.2,500

2013-14	NSS	Regular Camp	Rs.25,800
		Special Camp(Inter College)	Rs.90,000
	YRC	(Red Ribbon Club & undertaking activities on HIV/AIDs)	Rs.4,000
	Eco-Club	Plantation & General	Rs.2,500
2014-15	NSS	Regular Camp	Rs.25,800
		Special Camp(Inter College)	Rs.2,00,000
	YRC	(Red Ribbon Club & undertaking activities on HIV/AIDs)	Not Received
	Eco-Club	Plantation & General	Rs.2,500
	Active citizenship programme	Civic sense, respect for woman etc.	Rs.22,000

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

- The students are encouraged and motivated to participate in several extension programmes of NSS, YRC & Eco-Club and are also awarded certificate in the college function for successful participation.
- The faculty members are also provided incentive to take charge of NSS & YRC units of the College

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

- The NSS units of the College are making an active contribution to the upliftment of the under privileged people of society in the adjacent villages through health camp and surveys.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

- The College encourages extension activities to promote social justice, social responsibilities and good citizenship among its students.

- By participating in the extension activities, the students learn a lot of skill & values like social-commitments, civic-duties, organizational ability, leadership quality etc.

- The local community benefitted immensely through the work put in by our students. Frequent programmes with the local areas by our college, have indeed raised the quality of life of these people.

- The Blood-Donation Camps organized by NSS Units & the staff members constitute another significant contribution to the community.

- Involvement in extension activities develop community orientation, community leadership and may produce philanthropists and social workers in future. This also leads to creation of awareness and scientific rationale about blind beliefs, blind faiths, dogmas, negative traditions, hygiene/health and sustainable development.

- Such programmes encourage students to develop a lifelong ethic of service to society.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

- All the extension activities and programmes organized by the institution, emphasis is given on the maximum involvement of local community. It tries to make to community aware of several Government Schemes and how to tackle social problems and lead a better life.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

- In collaboration with "**BHUMIKA EYE HOSPITAL**", this college has taken up a eye-camp programme.
- In collaboration with **JAJPUR DISTRICT VETERINARY DEPT**, this college gas arranged a free animal health check up programme.
- In collaboration with **FOREST DEPARTMENT** this college has arranged plantation programme in and outside college periphery.
- Our faculty members are frequently invited to act as judges and experts to conduct science exhibition and different competition.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social / community development during the last four years.

- ❖ The NSS unit of the college is its pride and speaks volume about its achievement.
- ❖ In the past Mr. P.K.Rout, Retired Reader in History has bagged **INDIRAGANDHI NATIONAL AWARD.**
- ❖ The students of NSS & YRC units of the college have won several awards & merit certificates for their valuable contributions.
- ❖ One of our alumni Mr. Nirakar Sahoo, has donated more than 60 Units of blood till date, who is active in social service and Blood-Donation campaigning ambassador of the college.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

- ❖ The faculty members involved in research work is using the state library, state museum, laboratories and libraries of Utkal University, Ravenshaw University and many other institutions.

3.7.2 Provide details on the MoUs /collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. And how they have contributed to the development of the institution.

- ❖ The college has no such collaboration with any institution of national importance/ other university /industries/ corporate etc.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

- ❖ The students accompanied with staff members of chemistry & commerce department have made some Industrial sites based at Kalinga Nagar to have firsthand knowledge in the practical concept of their study.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

- Prof.K.B.Das-V.C, F.M.University, Balasore
- Dr.Prafulla Kumar Jena-Eminent environmentalist
- Dr. Achuyta Samanta- Chairman,KIIT University
- Dr.A.K.Nayak-Principal,Government College of Physical Education,Sambalpur

- Dr.H.S.Mohanty-Principal,Uttarabanga Univeristy Malda,West Bengal.
- Dr.Monamohan Rout-Prof. Govt. College of Physical Education,BBSR
- Dr.Dhaneswar Palai-Prof. G.C.P.E.,BBSR
- Dr.Samtiranjan Mishra-Principal,Baliapal College of Physical Education,Balasore.
- Dr.P.K.Routray-Secretary,District Env.Society,Jajpur
- Dr.T.R.Mohanty-Ex-Principal,J.K.B.K.College Cuttack
- Dr.R.C.Parida-Ex-Prof.Chemistry,OUAT,BBSR
- Dr.Baishnaba Charan Samal-Ex-Prof.Vishwabharati University, Shantiniketan

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated:

a) Curriculum development/enrichment

b) Internship/ On-the-job training

c) Summer placement

d) Faculty exchange and professional development

e) Research

f) Consultancy

g) Extension

h) Publication

i) Student Placement

j) Twinning programmes

k) Introduction of new courses

l) Student exchange

m) Any other

No Such MoU's and agreements are made with any organization yet.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

❖ College has a plan to constitute a committee comprising senior staff and alumni to establish linkage and collaboration with leading institution in the state.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

❖ Infrastructure refers to physical facilities necessary for the working and growth of any undertaking and it has also added significance for an institution of higher learning. Physical facilities include land, buildings, class room, laboratories, play-ground and boundaries among others.

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

❖ The policy of the institution for creation and enhancement of infrastructure to facilitate effective teaching and learning in chalked out by the Governing Body of the college, with consultation of the Building committee and Accounts department. Keeping in view the current dynamics of effective teaching and learning and demands of rising number of students & new courses, the Governing Body makes a policy to create and enhance new infrastructure and renovate the existing infrastructure.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

1-No of Class Rooms	: **42**
2-Examination Hall	: **05**
3-Computer Laboratories	: **01**
4-Science Laboratories	: **04**
5-Seminar Room	: **08**
6-Library Hall	: **02**
7-Student Reading Room	: **01(45 Seater)**
8-Teacher's Reading Room	: **01**
9-Staff common Room	: **01**

b) Extra–curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

❖ 1-NSS,YRC	:	**01**
2-College Canteen	:	**01**
3-Open air auditorium	:	**Nil**
4-Athletic Room	:	**Nil**
5-Play ground	:	**Available**
6- Multi-Gym.	:	**Available**
7-College Garden	:	**Available (02)**
8-Boy's common Room	:	**Available (01)**
9-Girls common Room	:	**Available (01)**

C) Specialized facilities and equipment for teaching, learning & research.

1-Refrigerator	:	**04**
2-Invertor	:	**09**
3-Desktop Computer	:	**35**
4-Laptop	:	**02**
5-Slide Projector	:	**01**
6-LCD Projector	:	**12**
7-Generator	:	**03**
8-Photo Copier	:	**06**
9-Video camera & still camera	:	**01+02**
10-Educational TV	:	**04**
11-DG Set	:	**01**
12-Astronomical Telescope	:	**02**
13-Water cooler	:	**04**
14-Fax Machine	:	**03**
15-Audiovisual	:	**09**

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and

indicate the existing physical infrastructure and the future planned expansions if any).

- The available infrastructure is in line with the academic growth and the college takes steps to optimally utilize the same.
- The science laboratories and the related equipments are optimally utilised by the students, staff members and research scholars for course works & research activities respectively.
- The library reading room is open to students, staff members from 10.00 am to 4.30p.m on every working day.
- The play-ground and college campus are used by the government administration and other agencies during election time, temporary shelter to the homeless during natural calamities and conduct of university and district level sports activities.
- The students of the college regularly practice in the college play-ground and the Multi-gym.
- The students and staff members utilize the computer laboratories and internet facilities available thereon.
- The examination halls are used for conduct of examination, classes, meetings and seminars.
- The Master plan of the college is enclosed herewith.
  (Please see Annexure-V)

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

- The existing Infrastructure of the college is utilized by all including the students with physical disabilities. Maximum care is taken by the administration to accommodate the students with physical disabilities in ground floor while allotting the classes. Priority is given to such type of students in the library, laboratory, computer lab and other centres. Ramps have been constructed inside the college campus and walk-up accessories are provided to physically disable students.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility**-There is provision of hostel facilities for girls only. One girl's hostel accommodating 24 girls and another one is under construction.
- **Recreational facilities, Gymnasium, Yoga centre etc:**-There is facility for play ground for outdoor games, i.e.-football, cricket, volley, kbaddi, etc. We have a multi-gym. And Yoga centre inside the college campus.
- **Facilities for medical emergencies**- There is First Aid facility in college available in the NSS & YRC centre of the college. As the PHC is in the closed proximity of the college the medical emergencies of students are quickly attended to.

- **Library facility in the hostel**-The girl's hostel is provided with library facilities. News papers, Periodicals are subscribed to facilitate reading facility in the hostels.

- **Recreational facility-Common room with audio-visual equipments**: Separate common room for boys and girls with indoor game facility are there. Daily newspapers are provided to these rooms.

- **Available resident facility for the staff and occupancy, constant supply of safe drinking water:**
  There is provision for safe drinking water in boys and girls common room, office, staff common room and in few other locations.
  Resident facility for the staff: **Only available to night watchman. Resident facility for other staffs not yet made.**

- **Security**: Security provisions are there in the main gate & ladies hostel to prevent trespassers and to ensure safety of the students.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- The college has the provision of First Aid facility available in the NSS & YRC centre of the college. It has the provision for blood pressure check up and height & weight measuring instruments. Since the college is situated adjacent to a PHC (Public Health Centre), situated within two kilometers, any urgency is immediately attended to. At present one of the physicians of the P.H.C. is one of our alumni and free medical check-up of the students is being conducted with his initiatives.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- **IQAC**: IQAC was established in the year 2010 within the limited resources provided by the college. With the assistance of the U.G.C, it is operating in a separate room with adequate technological support to carry out its work. Their main objective is to plan and implement quality initiatives and evaluate. It follows its calendar for meetings, quality agenda and maintains its proceedings. It supports to conduct awareness programmes, seminars, special lecturers, curricular, Teaching-Learning and Evaluation, applying for Research Grants and strategic perspective planning.

- **Grievance Redressal Unit**: The college has "Grievance Redressal cell" both for boys and girls separately .These two cells are in charge of experienced faculty

members. The students approach the cell for their grievances regarding academic matters, financial matters, health services, library and other problems. The committee sorts out their problems promptly and judiciously. The committees also redress the grievances of the stake holders as and when required. As a result of this mechanism, the college has a pleasant ambient atmosphere and good work culture with in-built goodwill and mutual understanding among the stakeholders.

- **Counseling and career Guidance**: The career and counseling cell of the college was established prior to the first NAAC assessment of the college. Since then it is lending a helping hand to the students so that they can cope better with the demands and pressures of increasingly competitive surroundings.

- **Health Centre**: Although the college is not having a recognized health centre, yet there is provision for first-aid facility available in the NSS & YRC centre of the college. The local P.H.C is within two kilometers away, hence any urgency is immediately attended to.

- **Canteen**: There is a canteen both for students and staff adjacent to the main-gate of the college .The canteen provides quality food, tea and snacks at a subsidized rate.

- **Safe drinking water Facility**: Safe drinking water facility is provided for all staff and students. Aqua Guard, water coolers are installed in the students common room, Teacher's common room and other strategic points.

- **Auditorium**: The College has an open air auditorium to stage cultural function and other programmes.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

- Yes, The College has a Library Advisory Committee which considers the development proposals of the Library, budget allocation and policy decisions. It also provides directions for a structured and balanced growth of the library and to provide improved facilities and innovative services. Allocation and utilization of funds and introduction of development programmes and requirements of the users are addressed and approved by the Library Advisory Committee. The library Advisory Committee makes sincere efforts to mobilize resources from the donors and philanthropists.

  The library committee composed of the members such as the principal, all bursars and two librarians. The meeting is convened in the beginning of the session after completion of admission process to finalize the budget and steps to be under taken for improvement of the library and optimum utilization of the library infrastructure.

4.2.2 Provide details of the following :

- **Total area of the library (in Sq. Mts.) :** 156 Sq.Mts.
- **Total seating capacity :**45(students), 10(staff)
- **Working hours (on working days, on holidays, before examination days, during examination days, during vacation):** On working days from 10.00 A.M to 4.30 P.M and in vacation and examination days from 10.00A.M to 1.00P.M.
- **Layout of the library (Individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources):**

There is separate reading room for students which facilitates comfortable reading for students and staff members. The benefit of photocopy facility with a subsidized rate and Internet facility both for students and staff are provided.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

- The library advisory committee finalizes the budget as a whole and in terms of different departments. The Heads of Departments are informed to submit the list of books/references within the budget allocation the each departments. The principal places order to different firms on the basis of requirements of the departments. Regular subscription of periodicals and journals are made to keep the students and staff members abreast of latest knowledge. Books are issued to staff members and students and they are allowed to retain the same for a specific period.

❖ The amount spent on procuring new books journals and periodicals are as under.

	2011-12		2012-13		2013-14		2014-15	
	No	Total	No	Total cost	No	Total cost	No	Total cost
Text books & Reference books	164	41,989/-	140	19,641	789	1,04,950	129	61647
Journals / periodicals	12						17	
e-resource								
Any others(CD/DVD) (c.d./Dvss)			112 (Educative CD)	47,899/-				

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- **OPAC**
  : No such tools have been deployed**.**

- **Electronic resource management package for e- journals**
  : Researchers, students can download from the internet any e-journals in PDF format for their references.

- **Library website**
  : There is not any separate library website.

- **In-house/remote access to e-publications**
  : There is in-house access to e-publications.

- **LIBRARY AUTOMATION**
  : Library automation has been done through **AUTO SOFT LIBRARY** software**.**

- **Total no of computer for public access**
  : 02

- **Total no of printers for public access**
  : One printer and one photocopy machine.

- **Internet band width /speed**
  : BSNL Broad band, with 100 mbps speed
- **Institutional repository**
  : No such tool has been deployed
- **Content management system for e-learning**
  : No such tool has been deployed.
- **Participation in resource sharing net works /consortia(like inflibnet)**
  : Inflibnet tools has been deployed
-

4.2.5 Provide details on the following items:

- Average number of walk-ins : 120 to 150walk-in daily.
- Average number of books issued/returned : 100 to 120
- Ratio of library books to students enrolled : 14:1
- Average number of books added during last three years : 310
- Average number of login to opal (OPAC) : Nil
- Average number of login to e-resources : 45
- Average number of e-resources downloaded/printed : 42
- Number of information literacy trainings organized : 04
- Details of "weeding out" of books and other materials : 21

4.2.6 Give details of the specialized services provided by the library:

Manuscripts	The college doesn't provide this service
Reference	The college provides this service
Reprography	The college provide this service
ILL (inter library loan service)	The college does not provide this service
Information deployment & Notification	The college provides this service. Important notification in daily news paper is notified for information to all
Download	The college provides this service. Usually academic materials UGC syllabus, important notification etc. are down loaded as and when required.

Printer	The college provide this service
Reading list Bibliography compilation	The college provide reading list only
In-house/remote access to e-resources	The college provide this service
User- orientation & awareness	The college provide this service
Assistance in searching database	The college doesn't provide this service
INFLIBNET/ IUC facilities	The college doesn't provide this service

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

❖ The support provided by the library staff to the students and teachers of the college is in the form of:

- Library staffs help readers to trace books.
- Computer, internet & reprographic facility.
- Reading rooms for students & staff.
- Display of new arrivals are arranged to encourage readers to use existing & new arrivals.
- The new arrivals to the library are informed to the departments.
- Faculties are informed about the latest additions relating of to their projects or research work.
- The library has a collection of rare & reference books separately stored and provided on demand.
- Maintain peaceful and academic environment.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

❖ There is no special facility offered by the library to visual handicapped person. There is no such visually impaired student. However physically handicapped students are given more importance. The library staff members take extra care for them.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

- Yes, the libraries get oral feedback from its users in the form of complaints, suggestions and recommendations. The library committee analyses these complaints & suggestion and forwards them to the principal for appropriate action. Such feedback is used for rendering the library user friendly.

❖ 4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and Software) at the institution.

- **Number of computers with Configuration**
  : 35 desktops & 02 laptops. (Details given below)

- **Computer-student ratio**
  : 1:0.02

- **Stand alone facility**
  : 33

- **LAN facility**
  : 03 (Library, Academic & Examination)

- **Wi-Fi facility**
  : Available
- **Licensed software**
  : Auto Soft (College), Auto Soft Library, Antivirus software,

- **Number of nodes/ computers with Internet facility**
  : 22

- **Any other**
  : Teaching Aids Hardware (Details given below)

4.3.1-point-1

❖ Available Hardware: Computers A-(Teaching Department)

Sl.No	Department	Configuration	Quantity.
1	Computer Laboratory	Desktop HP DC (2nd g)2GB/IBHD Win 7 P6-2030 IN with 19" TFT with UPS 600VA	6
		Desktop Compaq Ci3/2GB/500GB/Dos CQ-3650IX with Monitor HP 19" TFT with UPS-600VA	3
		HP Desktop core i3,4GB RAM 500 GB HDD DVD RW.18.5" TFT LED/wind8.10S	6

2	Commerce	HP Desktop with 18.5" LED monitor UPS 600VA Intel Core i3 Processor, 4GB, DDR, 3RAM, 500GB HDD, DVD WR.	01
3	Physics	HP Desktop with 18.5" LED monitor UPS 600VA Intel Core i3 Processor, 4GB, DDR, 3RAM, 500GB HDD, DVD WR.	01
4	Botany	HCL ezebee P4.2,664 HZ CD writer,80GB HOD with 17"Monitor	01
5	Chemistry	HCL ezebee P4.2,664 HZ CD writer,80GB HOD with 17"Monitor	01
6	Zoology	HCL ezebee P4.2,664 HZ CD writer,80GB HOD with 17"Monitor	01
7	Economics	HP Desktop with 18.5" LED monitor UPS 600VA Intel Core i3 Processor, 4GB, DDR, 3RAM, 500GB HDD, DVD WR.	01
8	Political Science	HP Desktop with 18.5" LED monitor UPS 600VA Intel Core i3 Processor, 4GB, DDR, 3RAM, 500GB HDD, DVD WR.	01
9	Odia	HP Desktop with 18.5" LED monitor UPS 600VA Intel Core i3 Processor, 4GB, DDR, 3RAM, 500GB HDD, DVD WR.	01
10	History	HP Desktop with 18.5" LED monitor UPS 600VA Intel Core i3 Processor, 4GB, DDR, 3RAM, 500GB HDD, DVD WR.	01
-B- Non-teaching Department			
1	Principal office	Desktop Compaq Presario SG3350IL Monitor Compaq 20" CN401903BZwith UPS	01
2	IQAC	HP Desktop with 18.5" LED monitor UPS 600VA Intel Core i3 Processor, 4GB, DDR, 3RAM, 500GB HDD, DVD WR.	01
3	Accounts Section	Desktop Compaq 1008 Presario with 15" colour monitor	01
4	General office	Desktop Compaq Presario SG3350IL Monitor Compaq 20" CN401903BZwith UPS	01
5	Academic Section	HP Desktop core i3,4GB RAM 500 GB HDD DVD RW.18.5" TFT LED/wind8.10S	01
6	Library	Desktop Compaq 1008 Presario with 15" colour monitor	02
7	Examination Cell	HP Desktop core i3,4GB RAM 500 GB HDD DVD RW.18.5" TFT LED/wind8.10S	01
8	NRC	HCL ezebee p4 2664HZ CRD, 80 GB with 15" monitor.	01
9	Remedial coaching centre	HP, Processor:2.4GHz Dual Core, Ram:2GB, HDD:500GB, DVD-Writer UPS:APC	01
10	Career-counseling cell	DELL computer with 19" TFT monitor Faxmodel-KY-FP70K with inverter.	01

Sl.No	Items	Dept.	Quantity
1	LCD Projector	Econ., Pol.Sc., Hist., Odia, commerce, Botany,Zoology,Physics,Chemistry	12

2	Overhead Projector		01
3	Folding overhead projector		01
4	Smart board.		09
5	Dustless Black Board		09
6	Photo copier		06
7	Amplifier/Audio mixer/Microphone Receiver/		03

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

- Faculty & students can avail the facility of central computer Laboratory equipped with computers with latest configuration.
- Computer with internet facility are available in the principal's office, Administrative section, Accounts section, Examination section and Library.
- All Honours Department are provided with computer with latest configuration.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- The college has an action plan to deploy the IT infrastructure at appropriate places every year on the basis to fulfill the needs of students either due to increase in strength or change in the syllabi and to resolve the compatibility issues, because there are rapid changes in the IT sector.
- Steps have been taken to upgrade the old generation computers to new one with addition of new version of software.
- The college plans to install total Wi-Fi facility in the campus and to extend internet facility to boarders of hostel.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years).

- The college aims to prepare and make use of information and communication Technology optimally. Conscious effort is also being made to invest in hardware and to orient the faculty suitably whenever is required.
- The college has no fixed budget for procurement, up gradation, development and maintenance of the computers & their accessories in the institution.
- Procurement, deployment of computers is primarily made from the Grants sanctioned by UGC from time to time. The college also spends some amount from its own fund.

- The college always prefers to purchase branded computers and accessories. Maintenance of such branded computers are done by the company during the warranty period .When the warranty period is over, the college maintains the equipment through Annual maintenance budget.

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- The college has implemented computerization & information management system in the administrative process to provide easy maintenance and quick reference of various data.
- Computerization of cataloguing of books with customized software and development of database of college central library for access to library databases.
- The examination section is also being computerized.
- All Honours departments have established computer facilities for the benefits of the students and the faculty.
- The computers are also interfaced with LCDs to train and develop power point presentation for the research papers to be presented in conferences /seminars.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching-learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- The corresponding changes in the case of new technologies for any Higher Education Institution have become almost essential for teaching-learning and governance. The institution has taken all steps to introduce technological advancement and innovation in educational transaction to make a visible impact on academic development as well as on administration & governance of the college.
- With traditional methods of delivering higher education have become less motivating. The college has enriched the learning experience of their students by providing them with computer-aided teaching/learning materials.

- Most of the faculty members are adequately prepared and make use of information Technology optimally. Conscious effort is also being made to invest in hardware, and to orient the faculty suitable whenever is required.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

- No, the institution does not avail the National knowledge network connectivity directly or through the affiliating university.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

- The institution ensures optimal allocation of the available financial resource for maintenance and up-keeping of building, furniture, equipment, computers & other related item.

Maintenance Cost of Last four years

		2011-12	2012-13	2013-14	2014-15
a.	**Building**	80,500	85,000	1,02,000	1,23,000
b.	**Furniture**	12,000	9,700	13,625	14,660
c.	**Equipment**	16,400	19,600	15,200	16,700
d.	**Computer**	6,200	7,800	12,650	13,770
e.	**Electrical equipments & others**	13,600	14,960	58,300	62,500

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

- Allocation for maintenance & upkeep of the infrastructure facilities is made in the budget and the construction committee with the help of the Engineer undertakes the work. Fund is directed form college development fund and UGC assistance. On the basis of information and others the concerned equipments are required and kept proper order.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

- Annual maintenance and repair of the infrastructure is taken care by the college in a systematic manner. Day to day maintains is carried out by the staff appointed for leaping & maintenance of the building.
- Different departments, section are informed to initiate the office regarding the staff of the equipments and necessary steps to be undertaken for keeping those items in running order is taken care of by college Authority**.**

4**.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)? Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.**

- The institution has three generators, nine invertors and stabilizers to avoid power failure and voltage function and to facilities uninterrupted power supply to all the departments. The college has five water takes providing water to all the blocks of the college with spates overhead take to ensure contained water supply.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support.

5.1.1. Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

❖ Yes, The institution publishes its updated prospectus annually reflecting the following documents:

- Admission Procedure.
- Eligibility criteria for all programmes.
- Fee structure.
- Financial aid and student support services.
- Information on college staff.
- Subject combination allowed.
- Registration /Migration/Attendance rules.
- Transfer rules.
- Instruction for examination.
- Co-curricular activities & others.

❖ From the academic session 2011-12 Higher Education Department of Govt. Of Odisha has introduced e-admission, compulsory for all the colleges in Odisha under SAMS(Student Academic Management System).Under this process ,common prospectus in available online for all colleges website: www.dheodisha.gov.in.The college updates its information in the above website before the admission session begins.

❖ Beside the college publishes its calendars annually and distribute to all the students.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

❖ Financial aid in the form scholarships /free ships are available to poor and talented students mainly under the following schema SC/ST/Minority/ merit scholarship , Sanskrit scholarship, physical handicapped / Bidi workers children scholarship/Mines workers children scholarship / The Samaj foundation

scholarship/Free studentship/Poor Boys Funds/other corporate scholarship where the guardians are working.

Institutional Scholarships(In Rupees)						
Year	Sr. Merit		SC/ST	MINORITY	SEBC /OBC	Others
2011-12	31,000/-		2,01,000/-	11,100/-	2,100/-	.....
2012-13			2,61,000/-	24,000/-	1,55,400/-	5,000/-
2013-14			2,73,000/-	15,000/-	2,33,100/-	10,000/-
2014-15			3,39,009,/-	33,600/-	2,60,400/-	15,000/-

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

❖ Approximately 27% of students of the college receive financial assistance form state Govt., Central Govt. & other agencies.

5.1.4 What are the specific support services/facilities available for?

❖ **Students from SC/ST, OBC and economically weaker sections:**

- SC/ST/OBC students are given weightage at the time of admission. Remedial coaching is provided to them to improve their academic standard. Scholarships are given by the state Government & other agencies.

❖ **Students with physical disabilities:**

- Physically handicapped students are given weightage at the time of admission and are awarded scholarship by different agencies. Further, remedial and coaching classes are conducted to improve their academic standard. Ramps have been constructed in strategic points to facilitate their movement. As far as practicable their classes are adjusted in ground floor.

❖ **Overseas students:**

- No overseas students are admitted.

❖ **Students to participate in various competitions / National and International:**

- Students are encouraged to participate in various competitions. Information about various competitions is promptly brought into the notice of students. Staff members provide tips to prepare themselves for such competition. Computer & Internet facility is provided to participants.

❖ **Medical assistance to students: health care, health insurance etc.**

- The college provides First-aid facilities through our NSS & YRC units. Infact NSS & YRC volunteers are trained to attend any first –aid medical urgency.
- The local public health centre (PHC) is within five minutes drive and any such urgency is immediately attended to. Health camps are organized for health cheek-up for students.

❖ **Organizing coaching classes for competitive exams:**

- At present the career counseling cell provides necessary tips to the students by the faculty whenever sought. Our college is planning to organize coaching classes for various competitive examinations with the arrangement of resource persons from various fields**.**

❖ **Skill development (spoken English, computer literacy, etc.,):**

- The college provides computer literacy courses through joint venture in off-campus basis.

❖ **Support for "Slow learners":**

- Remedial classes are organized for slow learners. Simplified versions of books are recommended to them. Bilingual explanation and discussion is made with slow learners. Personal academic and social counseling is given to slow learners.

❖ **Exposures of students to other institution of higher learning/ corporate/business house etc.:**

- Students are taken on study tours to industrial firms, state museums and state library to gain practical knowledge.

- Interactive session with faculty members of company secretary, Charted Accountants are organized for commerce students to ignite the student's desire to pursue such professional career**.**

❖ **Publication of student magazines:**

- College magazine "*SANHITA"* is published every year where the students get opportunity to exhibit their literacy creativity. In addition, the college has a wall magazine "SHRUTI" where students display their creative potential & writing skills.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

- The institution encourages innovative, creative approach to ensure skill development among the students.U.G courses in commerce includes entrepreneurship to build up the concept of entrepreneurship. Dr.S.K.Das, faculty member of Dept. Of commerce, V.N (Auto.) college, Jajpur Road who has written two books on entrepreneurship, was invited in the session 2013-14 by the Dept. of commerce to deliver a talk on facilitation of entrepreneurship in odisha.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- To promote participation of students in extra-curricular of co-curricular activities, the Athletic Association, cultural association and N.S.S unit chalk out the policies and strategies. Competitions are organized which are ways of show casing the singing, dancing, aptitudes for debates, elocution, quiz and theatrical skills of the students.

- **Additional academic support ,flexibility in examinations:**

- Additional academic support is provided by certification, felicitation, special coaching classes and guidance, reservation in admission & remedial coaching.

- **Special dietary requirements, sports uniforms & materials:**

- Students representing the college in Inter-college tournament are provided with sports uniforms, materials and special dietary requirements.

- **Any Other:**

- Flexibility is shown to the students in the percentage of attendance to the classes; weightage is given to them at the time of admission on the basis of participation at state level / National level sports & games.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

- This college has the course-curriculum for under graduate college. The college doesn't have the provision of post-graduate course. Minimum 55 % in master degree is required to appear NET/GATE etc.

  However, the alumni of this college have a good record of accomplishment in these examinations.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

- Academic and personal counseling is done in the beginning of an Academic session for the students regarding the choice of streams and subjects. Academic counseling is given to the students through meetings, seminars organized for them.

- Career counseling is handled by the career counseling cell funded by U.G.C through seminars & interaction with various entrepreneurs and professional.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

- Yes, there is a career counseling cell in the college to provide information through notice and display of bulletins and guidance to the students about various job opportunities.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

- Yes, the college has a "Grievance Redressal Cell" to redress the grievances of the students. The students approach the cell for their grievances regarding academic matters, financial matters and health & library problems.

- Since the college is a ragging-free, peaceful and disciplined one the demands of the students are taken care of as and when required. As a result of this mechanism, the college has a pleasant ambient atmosphere and good work culture with inbuilt good will and mutual understanding among the stakeholders.

- Grievances redressed during last four years are mainly of:

- To avail student's financial aid fund.
- Improvement of toilet facilities.
- Improvement of drinking water facilities.
- Facilities for sports and indoor games.

5.1.11. What are the institutional provisions for resolving issues pertaining to sexual harassment?

- The college has a women's cell, following the Vishaka guidelines of Honorable supreme court of India .This cell was started before the first NAAC accreditation for addressing issues related to women staff and student's gender sensitization .The cell inspires the girl students for women empowerment socially and financially the

college has started self-defense programme for girls, an initiative of odisha state Government.

❖ It is pertinent to mention here that, there has not been a single case reported so far.

5.1.12. Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

❖ The college has adopted the UGC regulation on curbing the menace of ragging in Higher Education institutions and has constituted an anti-ragging committee governed by the senior staff members of the college. No instances of ragging have been reported during the last four years.

5.1.13 Enumerate the welfare schemes made available to students by the institution:

❖ The college provides following welfare schemes for students :

- Scholarships for SC, ST, OBC, SEBC & Minority communities.
- Ensuring reservation as per the state Government direction.
- Free ships for poor students.
- UGC sponsored remedial classes are undertaken.
- Skill development programme under career counseling cell.
- Students' canteen with food at subsidized rate.
- Drinking water facilities.
- Common room (Boys and girls separately) with indoor game facilities.
- Gents and ladies toilets for students.
- Cycle stand.
- Sports ground for outdoor games.
- Encourages participation in different sports and cultural competitions.
- Organization of cultural and sports events / activities.
- First-aid facilities for immediate care.
- Multi-Gym. Facilities for staff and students

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

- Yes, the alumni association has been registered and it renders help and co-operation to the college administration in all possible ways. They play a major role on each year's Blood donation camp and in the college foundation day function.
- Some of the Alumni work as faculty and administrative staff of the college.
- The Alumni also give their valuable inputs regarding improvement in the infrastructure administration.
- Alumni are involved in the extension activities of the institution .They are very generous in contributing the disadvantages and economical poor students.
- They also sponsor several student welfare programmes like road safety awareness, plantation, literacy drive and eradication of social evils etc.

5.2. Student progression

- 5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) high light the trends observed.

Student progression percentage				
Higher Education.				
	B.A	B.SC	B.COM	EMPLOYMENT
U.G. to PG	32%	24%	45%	Approximate 15 to 20%
P.G. to M.PHIL	23%	8%	12%	
PG to Ph.D.	–	–	–	

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Programme wise pass percentage and completion rate of last four years								
	2011-12		2012-13		2013-14		2014-15	
	Pass%	Completion%	Pass%	Completion%	Pass%	Completion%	Pass%	Completion%
B.A (Gen.)	76		91.17		75		75.67	
Pol.Sc. Hons.	93.3		93.3		85.71		100	
History Hons.	87.5		92.3		100		92.8	
Economics	88.8		88.8		50		69.2	

Hons.								
Odia Hons.	78.57		93.75		100		100	
B.Sc.(Gen)	82		60.86		60		34.14	
PhysicsHons.	100		100		100		76.24	
Botany Hons.	100		100		83.3		92.8	
B.Com.(Gen)	81.48		81.08		77.41		84.21	
Accounting Hons.	100		93.03		100		93.75	

Despite our sincere efforts the exact pass percentage subject wise, from other colleges within the district or pass percentage of affiliated university could not be obtained .However we believe our performance is at par with university and other colleges.

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

❖ The institution supports & encourages student's progression to higher level of education through its career counseling cell. Career counseling organizations are invited regularly to provide guidance and ideas relating to choosing careers after UG course. The students are frequently informed about various entrance tests for admission in to PG courses and other professional courses and towards employment through notice circulated by the career counseling cell.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

❖ Continues assessment like unit tests, monthly tests and home assignment are held for the three years in UG level, before the students sit to write their final examination. Extra classes and remedial classes are regularly arranged by all the departments for the slow learners to encourage them to continue & complete their under graduate course.

❖ 5.3 Student Participation and Activities.

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

❖ Cultural & extracurricular activities

- **Fresher's welcome:-** At the beginning of the academic session , after admissions are completed, the college arranges fresher's welcome for the newly admitted students.
- **Cultural activities**:- The students of this college are enthusiastic about active participation in cultural activities. The cultural week begins in the month of January,

where competitions like debate, Quiz, essay competition, singing and mono-action, etc are held.

- **Cultural festival**: Renowned personalities from various walks of life are invited as chief guests, guest of honour etc . Prizes are distributed among successful candidates and cultural programmes are held.

❖ **SPORTS FACILITIES :-**

The college has a play ground constructed under UGC (Xth plan) assistance. Various sports activities available to the students viz.

- **Outdoor games**: Athletic Track, Football, Cricket pitch, volleyball court, High jump pitch, long jump pitch, kabadi court etc. are available to the students.
- **Indoor games**: The Boys' and Girls' common room are equipped with table tennis, chess & carom etc.
- **Well equipped multi-gym:** There is a provision of Multi Gym. Facilities for students to make daily practice.
- **Annual sports**: The annual sports are held every year in the 2nd week of January.

5.3.2. Furnish the details of major student achievements in co curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

❖ **Achievement in sports:-**

Sl No.	Year	Events	Venue	Participation	Award
1.	2011-12	Inter college Athletic meet	Govt. College of Physical Education,BBSR	10	01(Longjump)
2.	2012-13	Inter college Athletic meet	U.N.S.College of Science & Technology,Adaspur	13	01(Putting the shot)
3.	2013-14	Inter college Athletic meet	U.N.S.College of Science & Technology,Adaspur	10	01(High Jump)
4.	2014-15	Inter college Kabaddi Tournament	Chitalo Mohavidyalaya,Jajpur	12	02(Selected for University level)
		Intercollege Athletic meet	U.N.S.College of Science &	11	02(Long Jump-01

			Technology,Adaspur		**Hundred mrt-01**
5	**2015-16**	**Inter college Kabaddi tournament**	**Baruneswar Mohavidyalaya,Arei,Jajpur**	**12**	**---**

❖ **Achievement in NSS:-**

YEAR	Sl. No.	EVENTS	NO. OF PARTICIPANT	VENU	DATE
2011-12	1	Pre. R.D selection camp(University Level)	01 P.O, Three volunteers	Utkal University	12/09/11
	2	Inter college NSS Camp(University Level)	06 No. of volunteers	Kanpur College,Dist-Cuttack	---
	3	Blood donation camp(UTKAL University Level)	10 Volunteers	Utkal University	27/11/11
2012-13	1	Inter college NSS FESTIVAL(State Level)	02 Volunteers	KIIT,University	28/04/12
	2	Blood donation camp(College Level)	20 volunteers	Baruneswar Mohavidyalaya	10/10/12
	3	Celebration of NSS Day(State Level)	2 P.O. 12 Volunteers	Kalinga Stadium, BBSR	23/09/12 & 24/09/12
	4	Leadership camp of NSS volunteers(University Level)	13 P.O, 57 volunteers.	Utkal University	21/11/12 to 23/11/12
	5	Leadership camp(University Level)	20 volunteers.	Utkal University	10/11/12 to 12/11/12
	6	Blood Donation Camp(University Level)	12 ,volunteers	Utkal University	27/11/12
	7	Inter college NSS camp	04 volunteers	Raghunath Jew college,	28/11/12 to

		(University Level)		cuttack	04/12/12
	8	Inter college NSS camp (University Level)	04 volunteers.	Baruneswar Mohavidyala ya	15/01/13 to 21/
	9	Chandan Ku. Pati,+3 3rd Year Arts, attendee National Camp Gowhati ,Assam(National Level)	01 volunteers	Guhati,Assa m	07/03/13 to 16/03/13
2013-14	1	Blood donation camps (College Level)	20 Volunteers	Baruneswar, Mohavidyala ya	13/11/13
	2	Blood donation camp(University level)	09 volunteers	Utkal university	27/11/13
	3	Inter college NSS camp (University level)	30 volunteers	Baruneswar Mohavidyala ya	15/01/14 to 20/01/14
	4	Inter college NSS camp (University Level)	03 volunteers	BBMV Chandikhol.	20/01/14
2014-15	1	Blood donation camp(College level)	20 volunteers	Baruneswar Mohavidyala ya	22/10/14
	2	Blood donation camp(University level)	10 volunteers	Utkal university	27/11/14
	3	Inter college NSS camp (University Level)	40 volunteers	Baruneswar Mohavidyala ya	15/01/15 to 21/01/15

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The institution has the following mechanism to seek and use data & feedback from its graduates & employers to improve the growth and development of the institution.

- The college has the provision of receiving feedback from the continuing students regarding the course content as well as teacher evaluation. The feedback obtained is analyzed by the IQAC and the principal take necessary action to enhance the performance of teachers and quality of the institutional provision.

- The institution also has regular interaction with employees and uses their feedback to improve upon its weakness & build upon its strength.
- It maintains an atmosphere of unity & brotherhood and promotes academic environment in college campus.
- Bring forward the grievances of the students to the notice of the authorities.
- Create a link between administration & students.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

❖ The institution encourages students to publish material like wall magazines, college magazines and other martial in the following ways.

- A faculty member is given charges of guiding & supporting students in publishing of a college magazine. College magazine published annually give opportunities to students to express their literary skills.
- Students are encouraged to write wall magazines.
- The students are encouraged to participate in departmental activities.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

❖ The governing body of the college has banned the formation of students union to maintain the campus atmosphere free of politics and to retain a healthy academic environment. However the college selects students' representatives and with the active support of those representatives, cultural function and other activities are held.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

❖ The students' representatives are there in the anti-ragging cell, sexual harassment cell, grievance redressed cell & other departmental societies of the students.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution. Any other relevant information regarding Student Support and Progression which the college would like to include.

The college ever seeks the valuable co-operation & suggestion from alumni, former retired/transferred faculty for the continuous development of the college. They are invited in all functions & celebration of the college. Every year in the college foundation day , which falls on January -01, all the past faculty and alumni are invited for get-together with a grand feast in the nearby temple, Lord Baruneswar, the name with whom the college is aptly named after.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership.

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

❖ **Vision:**

❖ Educating a large section of rural youth providing an opportunity on socially equitable footing.

❖ Moulding individuals of both competence and confidence who could successfully take on the challenges of contemporary socio-economic-cultural setup.

❖ **Mission:**

- To achieve all-round Excellency in promoting qualitative education through the culture of head, hand and heart among teachers, staffs and students.
- To weed out non-performance and enhance commitment through quality assurance.

❖ The institution is situated in a rural, agrarian set-up and has been an ideal institution for large section of rural youth and the college is committed to provide an opportunity to this target group on socially equitable footing. The college since its inception is moulding this rural youth of both competence and confidence who could successfully take on the challenge of contemporary socio-economic, cultural & political set up.

❖ **The college ensures translation of its mission by adapting following initiation:**

- By providing quality education.
- Through extension activities like NSS &YRC to develop the social responsibility among students.
- Creation of awareness among students on environmental issues.
- Extending quality education to students of weaker section of the society by Remedial coaching, Special classes, career counseling and welfare measure to support them.
- Encouraging participation of the students in various sports & cultural activities to foster holistic personality development of students.
- Our vision is future oriented and includes opening of post Graduate and relevant skill oriented courses.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

❖ For designing and making it a reality through implementation the college has an efficient co-ordination and internal management system under the leadership of the principal. The Governing Body, the principal, the IQAC & all staffs are always stepping in together for designing and implementation of quality policy. Several committees are constituted by the Governing Body of the college for overall management of the admission, academic coordination, conduction of examinations, promotion of research and extension activities, development of infrastructure

facilities, appointment of staff, maintenance of service records, encouraging cultural activities, maintenance of healthy campus life and inculcation of the spirit of National Integrity. The principal communicates the decision of the Governing Body to the respective person regarding the responsibilities and their assigned duty by a letter and also by notification for everybody's knowledge.

6.1.3 What is the involvement of the leadership in ensuring?

❖ The principal plays a vital role to ensure the institution's management system development, implementation and continuous development by adopting following action plans:

- Formation of different committees to look into specific aspects of the college administration.
- Keeping constant linkage with all stakeholders associated with the college, Viz. Students, parents, staff members and the interactions provide useful feedback in shaping a healthy and progressive educative environment in the college.
- The leadership of the college is very much rigid and sharp in the enforcements of quality and value-added education in the college.
- The leadership encourages and allows for participate in refresher courses, seminars, conference and conduct of research activities.

- The leadership enforces all extension programmes and co-curricular activities to reinforce the culture of excellence.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

❖ To monitor and evaluate policies and plans of the institution, Governing Body meetings are called on regular basis to discuss future plans for the development of the institution. The principal arranges meetings with Heads of Departments and staff council meetings are held to invite suggestion from the staff members. Committees formed to look into the different aspects of administration meet regularly to ensure effective implementation.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

❖ Heads of Departments are empowered to hold seminars, debates and quiz competition etc.
❖ Library committee prescribes and purchases the books according to the needs of the concerned department.
❖ The management enthuses dynamism among the faculty through open discussion held during its meetings with the head of the institution and time to time interaction of its members with the faculty. Academic Bursar looks after the day to day academic activities of the institution as a whole.
❖ Administrative Bursar, Examination committee, Library committee looks after their assigned responsibility and report to the principal on regular basis.

6.1.6 How does the college groom leadership at various levels?

- The most effective leadership believes in decentralization. A successful leader multiplies himself with others by delegating responsibilities to subordinates .This college makes best practice of decentralization to empower & to create leaders at every level of organization.
- The academic, administrative and accounts bursar are the middle level management, who help the college administration discharging the responsibility assigned to them.
- Several committees are constituted for overall management of the admission, conduct of examination, promotion of research and extension activities, and maintenance of healthy campus life. These committees are headed by senior staff members and few other members from teaching & non-teaching are taken for monitoring and decision making person.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- The college delegate appropriate amount of authority to departmental heads. The head and faculty members of different departments are empowered to develop the departments on modern lines with consultation of the principal.
- Authority is also delegated to NSS, YRC and different committee heads to carry out their assigned responsibility.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management?

- Yes, the college promotes a culture of participative management. Several committees constituted for general and academic development includes faculty, non-teaching staff and student's participation. Innovative ideas are welcomed from different committees and on the basis of such ideas relevant decision are taken by the principal.
- The college facilitates team spirit as every committee consists of members from different stakeholders.

6.2 Strategy Development and Deployment.

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

- Yes, the quality policy is reflected through its vision & mission statement .Developing the quality is a continuous process and decisions are initiated at top level by the Governing body of the college. Regular review is done by principal through different meetings with committee members, Heads of Department and faculty members in staff council meetings.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

- ❖ Yes, the college has a perspective plan for development. Infact no institution can survive in the fast changing scenario, without having a future projection.
- ❖ The perspective plan comprises of extension of buildings, providing additional facilities, opening of new courses, appointment of new faculty etc.
- ❖ Several committees have been setup to find out the strategy for further academic growth and infrastructure development of the college.
- ❖ **When future plans are made following factors are taken into consideration:**

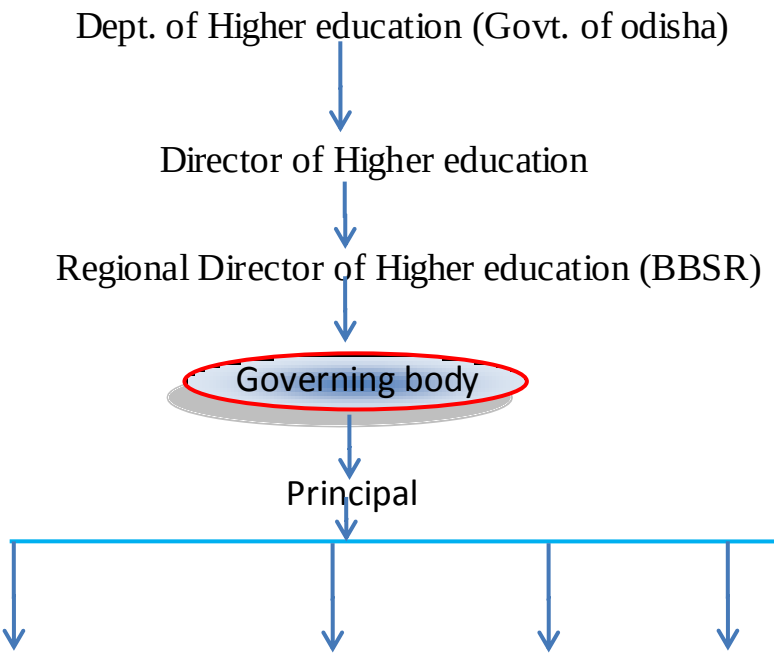
- The needs of primary stakeholders, the students.
- The cost factor.
- The changing scenario in Higher Education.
- The factor of time and place.
- The relevance & usefulness of plan.

- ❖ **The perspective plan of the college are:**

- To get autonomous status.
- To open P.G. courses.
- To make a sift to choice based credit system (C.B.C.S)
- Promotion of research and publication.
- To open more value oriented extension activities.
- To introduce MIS system in administrative work.
- To open a boys hostel.
- To introduce viable and relevant career oriented courses.
- To introduce Add-in-courses.

6.2.3 Describe the internal organizational structure and decision making processes.

- ❖ The college has an efficient internal coordinating and monitoring mechanism, in cognizance with the educational needs of an U.G. College. The goals are set through collaborative and collective efforts of various components of the institution. The college follows a democratic sprit and ensures participation of each component to achieve the goals of the institution as a whole. The formal organization structure of the college is as follows :



Academic & Examination	Administration	Finance	Research & Development	Library & Extension
1.Head of Departments	1.Administrative Bursar	1.Accounts Bursar	1.Construction Committee	1.Library advisory committee
2.Academic Bursar	2.Head clerk	2.Purchase committee	2.UGC committee	2.NSS,YRC
3.Examination Committee	3.Grievance Cell		3.IQAC Cell	3.Career Cell
	4.Discipline committee		4.Research committee	4.Eco-Club

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following?

❖ **Teaching and learning** :

- Learner–centric education approach through appropriate methodologies like academic calendar, interactive instructional techniques, practical classes, projects & field work s.
- Use of audio –visual mode of teaching aids for all honours departments with dustless black board, over head projector, LCD projector ICT as teaching aids and use of computer & internet facilities, generators & inventors for uninterrupted power supply for effective teaching learning process.
- Computerization of library by cataloguing of books of the central library.

❖ **Research & Development:**

- The college encourages research culture & professional development of faculty members for quality enhancement of faculty members.
- The principal investigators are given full autonomy to complete their projects in time.
- The college makes timely available of resources for smooth progress of projects.
- Encouraging faculty members to participate in national & International seminars and conferences.

❖ **Community engagement** :

- Community development programmes by three NSS units, YRC and Eco-club.
- YRC arranges annual Blood-Donation camps and other health awareness programme.
- Eco-club arranges various environmental awareness programmes, looks after plantation.
- Women's grievance cell looks after women grievances and gender sensitization.

❖ **Human resource management :**

- Welfare measure for the staff & faculty.
- Timely dispatch of provisional & final pension papers of retired staff.
- The strategy to recruit part–time and guest facilities is transparent.
- Deputing non-teaching staff to various orientation training programme for skill up-gradation.

❖ **Industry interaction:**

- Facilitating site visits to different departments to gain practical knowledge.
- Counseling services are provided to the students that provide information about career opportunities and employment.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

❖ The college ensure the continuous interaction with different stake holder, viz .students, teachers, parents, alumni, regarding teaching quality, regularity of classes, extracurricular activities and infrastructural facilities.

❖ The college follows the guideline, rules & regulations being prescribed by the Higher education department of Govt. of odisha.

❖ Audit report of Accounts General (A .G), Local fund, charted accounts are analyzed and complied in time.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

❖ To achieve quality improvement of the institution, the college always encourages & supports the members of the staff to improve their efficiency.

❖ The faculty members are encouraged & motivated to participate in refresher courses, seminars, conferences, Research activities.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

❖ The management of the college has initiated and implemented the following broad plans during the last 4 year:

Plans initiation	statues
1. LOI for reaccreditation to be sent.	LOI sent
2. Renovation and interior decoration & principal's room.	completed
3. Old Asbestos college Building demolition & new construction.	Under way
4. Renovation of college Main gate.	Completed
5. Accommodation facility in 1st women's hostel.	Completed
6. Construction of Guest-house.	Completed
7. Extensive use of ICT in teaching-learning programme.	Under Way
8. Construction of boundary wall of stadium.	Completed
9. Construction of parking-stand for staff.	Completed
10. Construction of 2nd women's hostel.	Underway
11.Opening of Honours in chemistry & Sanskrit	Completed

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

❖ Yes, The College feels few steps back to be an autonomous institution. So, no effort has been taken yet. But, we have proposal to apply for autonomy in near future.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyses the nature of grievances for promoting better stakeholder relationship?

❖ The Grievance redressal cell of the college, promptly attends the grievances from the students. The students approach the cell with their complaints regarding academic matters, financial matters, library services etc.

❖ The grievance cell sorts out their problem promptly and judiciously. As a result of this mechanism, the college has pleasant ambient atmosphere and good work culture with in-built goodwill of a disciplined college in the locality.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

❖ Few staff members of both teaching and nonteaching have filed a case regarding the anomalies of sixth pay revision and their service condition Violation.

❖ T he case is sub-judice by date.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

❖ Yes, the institution has the mechanism to collect feedback from the students on institutional performance on various aspects and the response of the students is analyzed by the administration for further improvement where ever necessary.

❖ The outcome and response of the institution to such an effort are :-

- Students are satisfied with the teaching standard of faculties.
- Faculties effectively communicate and for better understanding of slow learners sometimes use bi-lingual method of teaching.
- Course structure as designed by the affiliating university is easy and helpful to achieve excellence.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

❖ For any higher education institute, it is of immense importance to have a dedicated, skilled and resourceful team of faculties. The institution ensures the professional development of the staff by the following initiatives:

- Efforts are made by college management so that faculty adopts learner-centric education approach.
- Support to participate in faculty enrichment programmes like refresher courses & orientation programmes .
- Promoting the participation of students and staffs in all co-curricular, extra–curricular, community development & social services.
- Encouragement to write articles, participate in seminars, workshops, conference and other academic activity.
- Appreciating creativeness and recognizing the innovativeness.
- Computer training to non-teaching staff to enhance their competency.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

❖ Faculty improvement initiatives are taken by the institution to retain and motivate for better output. The college has taken the following measures in this respect:

- Permission with duty leave to participate in refresher courses, orientation courses or other short-them courses for professional development.
- All employees are covered under Group Insurance policy (GIS) and GPF scheme.
- There is provision for maternity level to women employees as per state Government guidelines.
- Organizing health awareness programmes & health check-up camps.
- Study leave/Teacher fellowship for pursing Ph.D and research activities.
- Free ICT Training and skill Development programme to both teaching and non-teaching staff.
- Provision of safe drinking water.
- Evaluation of faculty on basis of progress registers and self-appraisal report submitted by the teachers.
- Principal writes the CCR (Confidential Character Roll) for all staffs for onward transmission to competent authority.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

❖ Individual staff members submit self-appraisal report for each academic session.
❖ The performance appraisal report (PAR) is prepared on the basis of the self-appraisal Report of individual staff members.
❖ The principal in the capacity of Principal-cum-secretary writes the CCR (Confidential Character Roll) ,giving his own opinion confidentially. In case of adverse remark the report is reviewed by the president, Governing Body and the incumbent is asked to improve the performance.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

❖ The college management has put several incentive measures for teaching and non-teaching staff.
- The college has a staff co-operative society and both teaching & non teaching staffs are the member of that society.
- Salary paid on the first week of every month, after drawl from district treasury.
- Group Insurance Policies (GIS) and GPF scheme to all direct payment staff.
- Pension papers are submitted within one month of superannuation of a staff.
- Safe drinking water facility.
- Arrangement of staff picnic once in a year.
- Free health check-up programme are organized for staff.

- Maternity level for women employees.
- Percentage of staff availed the benefit of such schemes during last four years:100%
- Staff who have applied for GPF withdrawal have availed the benefit.
- All those who have retired, their pension and gratuity amount has released by the initiative of the college.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

❖ The college under the administrative set-up of Department of Higher Education, Odisha, where the college have no scope to retain eminent faculty by providing extensions of services. As transfer system is under the control of Director, Higher Education, college authorities cannot retain the eminent faculties. However, the college can recruit post-retired faculty on contractual basis in case of vacancy in particular department.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

❖ The college prepares the budget at the beginning of each financial year and the budget is get approved by the Governing Body. The budget gives a direction for plan expenditure, non-plan expenditure, recurring expenditure & non-recurring expenditure.

❖ The college takes due care for the utilization of both internal and external fund and timely utilization is submitted to appropriate authority.

❖ The college is liberal yet follows the strategy of restraint as far as the expenditure is concerned. Proper procedure for purchase is adopted. Quotations are called for and after comparative statement of prices are prepared, orders are placed.

❖ The three tier audit system ensures proper check on the expenditure incurred.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance?

❖ The college has adopted the mechanism for both internal and external audit.
❖ The Governing Body has authorized the principal to make internal audit of different departments annually.
❖ The external audit comprised of a three layer audit system, viz. local fund audit, charted accountant audit and audit by accountant general of the state. UGC funds are separately audited by chartered accountants before utilization is send.
❖ The college has gone through a total performance audit from 2007 to 2014 by the Accountant General of state.
❖ Due compliance are made in time to appropriate authorities after audit reports is submitted.

❖ There is no major audit objection found with any such audit.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any?

❖ The college administration continuously pursues to raise external source of funding for various development activities.
❖ The major source of institutional receipts is generated form development fees paid by the students.
❖ Besides, the college gets its external aid form MP Lad, MLA Lad, State Government grants and UGC assistance.
❖ As a matter of practice, the college follows the principle of balanced budget and usually no deficit provision is taken into account.
❖ In case of deficit in any year, the Governing Body takes administrative decision on case to case merit basis. Minor deficit are generally made by surplus amount in any other head. For audited income and expenditure statement:-
(Please See Annexure-III(A) & III(B))

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

❖ The college makes efforts for additional founding form different external agencies, viz. MP Lad, MLA Lad and UGC. The funds sanctioned by various authorities have utilized in due course of time.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

❖ The college has established the internal Quality Assurance cell. IQAC has developed several quality assurance mechanisms within the existing academic and administrative system. These are as follows:

- Co-ordination with all stakeholders.
- Ensuring quality in the system of higher education in all spheres.
- Development of quality parameters on students & higher education.
- Continuous review and analysis of the existing academic programmes and administrative set-up and indentifying the weakness in the system.
- Building a broad and friendly environment for promotion of research and development.
- Importing value based and idealistic education.
- Supporting awareness programeme, Teaching-Learning & evaluation, seminar, ICT management & extension activities for all stakeholders.

- Preparation of AQAR (Annual Quality Assurance Report) for submitting with NAAC authorities.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

❖ The decisions of IQAC have been approved by the management and implemented effectively.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

❖ From the year 2014-15, IQAC has an external member in the committee. Mr.P.K.Rout, Ex-Reader in History, who has superannuated since last two years, is a man of experience in education, cultural and N.S.S activity is the external member of IQAC.

d. How do students and alumni contribute to the effective functioning of the IQAC?

❖ The students play the role of active learners who help in creating system according to their needs and requirement. They make valuable suggestion regarding improvement in teaching-learning process, examination system, day-to-day facilities. There also informed about the decisions taken or policies made by IQAC for their welfare through notices & announcement s.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

❖ Staff members from teaching and Non-teaching are explained about the objectives of IQAC and advised to act accordingly. The members of the IQAC invite staff members and convene meetings of different committees to make them vibrant in achieving the goals and objectives.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

❖ Yes, The Institution has adopted an integrated framework for Quality Assurance of the academic & administrative activities. The details of its operationalisation are as follows:

- IQAC has the strategy towards the primary stakeholders, the students. The needs of the students are satisfied form diverse backgrounds including socio-economic backward community complying with all the norms of the Government.
- IQAC adopts a learner-centric education approach. Use of modern teaching-learning aids and application of ICT resources is encouraged.

- IQAC makes all effort to up keep the infrastructure facilities & promote the optimum use of the same to maintain quality of academic & other programmes in the campus.
- IQAC encourages for participate in community services through extension programmes.
- IQAC encourages for participation of the students in various cultural and sports activities to foster holistic personality development of students.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact?

❖ The institution provides training to staff members for effective implementation of the quality assurance procedures. Basic technical skill is provided to both teaching and non-teaching staff members to cope-up with changing scenario. Committee heads and other administrative heads are deputed to attend different meetings organized by the Government from time to time on SAMS (Student Academic Management System), Examination conduct, NAAC preparatory meetings by university etc.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

❖ The institution has no academic audit system, as such by the university but the effort is on for the same.
❖ However, the Director, Higher Education have its DLC (District Level Co-coordinator), who visits the college on surprise check to review the academic provision. The Director, Higher education has its own performance Tracking cell. The members of this cell regularly visit the college. The opinion of all such external bodies is satisfactory.
❖ The college has gone through the academic audit as a part of performance based audit of the comptroller & Auditor General (CCO) for the year 2007 to 2014.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

❖ The institution follows all rules & regulation of odisha Higher Education System, University rules, UGC guidelines and maintains standards in teaching-learning process, conduct of examination & evaluation. There has been no difference between the internal quality assurance mechanism and the requirements of external agencies.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

❖ The institution has its own mechanism for continuous review of teaching-learning process. The methods of review process are as below:

- Academic Calendar & Teaching plan---The academic Calendar content the time schedule for completion of course, working days. The Teachers progress register is maintained on the basis of Academic days allotted and the progress register is reviewed by Heads of Department and principal.
- Detailed information about the evolution method & the examination schedule is given in the college calendar issued to all students from the time of their admission.
- The principal regularly interact with Heads of the Departments and reviews the performance of each department.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

❖ The institution communicates its quality assurance policies mechanism to various stakeholders through:

- Detailed information in prospectus and calendar.
- Regular notification.
- Progress of the students and their attendance is communicated to the guardians.
- The official website of the college contains & upgraded periodically with different information.
- Quality assurance policies are communicated in meetings of different committee, alumni and local people & higher authorities.

❖ Any other relevant information regarding Governance Leadership and Management which the college would like to include.

- The college facilities effective leadership through participative management. The Governing body adopts resolution for optimum utilization of reserves & quality enhancement of the institution.
- The college has a low fee structure as compared to other colleges in the state, due to low economic background in which the college is situated. Still then the college ensures effective financial guideline to manage the expenditure effectively and in a restraints manner.

  Number of best practices has been followed by the college to ensure a healthy academic atmosphere in the campus.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

❖ The college has an internal Green Audit cell to conduct Green Audit to maintain a clean and green campus. This Audit is done in three phases.

- **Pre-Audit:-** the Scope of the audit is defined. Initiatives to be taken during the academic year to maintain an eco-friendly campus are chalked out as action plan.
- **Audit:-** Implementation of action plan is made with due consideration to financial needs. Involvement of students and staff members are given priority to make themselves a part of sustainable environment.
- **Post Audit:-** the college administration reviews environment related initiatives that are implemented with the members of Green Audit Cell. It formulates action Plan for next academic year in order to have better environmental sensitization.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

❖ **Energy conservation**

- Energy saving appliances is installed for low consumption of electricity. Fluorescent bulbs are replaced with CFL bulbs.
- All the departments are instructed to switch off the electric appliances, fans, gadgets immediately after the last lecture of the day. Students and employees are motivated through seminars to make it a practice in their home also.
- The classrooms are airy and well-lighted. Provisions for sufficient cross-ventilation are taken into consideration during the construction.
- Vehicles are being pooled to reduce energy consumption and air pollution.
- Open class-rooms under the shade of Mango & Neem trees are occasionally taken, when numbers of students are less, to be nature-friendly.

❖ **Use of renewable energy**

- The college has a proposal to submit a letter of request to the Department of Renewable Energy, Govt. of Odisha for installation of solar Panels in the campus.

❖ **Water harvesting:-** Not applicable

❖ **Check dam construction:-** Not applicable

❖ **Efforts for Carbon neutrality**

- The college makes the students aware of carbon credit, carbon neutrality as a curriculum in the subject Environmental studies in 2nd and 3rdYr. U.G.course.
- The college itself is situated in a lush green surrounding. The campus is proud of its old Mango, Neem and Blackberry grove; some of them are centuries old. These trees not only absorbs carbondioxide but provides shades to inmates and inhabitant to a number of birds in the campus
- In order to reduce pollution and unnecessary wastage of fuel the college appeals the students to use bicycle.
- The dead leaves and waste papers are decomposed off by burying them in the soil.

- The college has been declared as a polythene free zone.

❖ **Plantation**

- Plantation drives are organized by Eco-Club and green-Audit cell in and outside campus. The college is having teak plantations around the out-door stadium. These planted trees are also maintained carefully by the college. NSS & YRC volunteers play an active role in the plantation programme.

❖ **Hazardous and e-waste management**

- The college authorities have arranged and have constructed deep pits in the unused places for the disposal of hazardous waste and e-waste created by laboratories and other departments. Waste chemicals in the chemistry laboratory are properly disposed by dissolving them in water or by keeping separately in protected sheets. Electronic waste, such as discarded computers, office electronic equipments and refrigerators are disposed off as per their conditions or handed over to the firms engaged in recycling of e-waste.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

❖ The college has adopted the following innovative practices during the last for years.

- **Website:-** To meet the requirement of the time, the institution too has launched its website www.baruneswarmohavidyalaya.com. All the relevant information is made available on it.'
- **Students evaluation of Teaching Staff:**-Students objectively evaluate the staff through confidential questionnaires which help teachers to improve.
- **Social Services**:- community reach out programme by NSS & YRC volunteers to be aware of their social responsibilities.
- **Orientation**:-Orientation workshop as held for students at the beginning of the academic session and for teaching staff and administrative staff to equip then in the teaching-learning process.
- **Value Education-** The great Indian values which are timeless are installed in students in the value education classes taken frequently outside the class-room, under the shades of mango groves, that brings the nostalgia of ancient Gurukul teaching tradition.
- **Polythene free campus**:- The entire campus has been declared polythene free zone through initiatives of both teachers and students and this has definitely created a positive impact in the institution.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

❖ The college has a number of best practices. However the two best practices which have contributed to the achievement of the institutional objectives are:

1. The college lays emphasis on hazards of waste with the slogan- "Waste not, Want not" to create awareness on the hazardous effect of waste on civilization and how to manage it.
2. Empowering women through Self-Defence Training, Skill Development & counseling.

D-EVALUATIVE REPORT OF DIFFERENT DEPARTMENTS

Evaluative Report of the Departments

1. Name of the department : **DEPARTMENT OF PHYSICS**
2. Year of Establishment : **Introduction of pass course:-1991-92**

   Introduction of Honours Course-2005-06
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters: Integrated Ph.D., etc.) : **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved :**IT**
5. Annual/ semester/choice based credit system (programme wise) :**ANNUAL**
6. Participation of the department in the courses offered by other departments : **IT**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NIL**
8. Details of courses/programmes discontinued (if any) with reasons :**NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	**NIL**	**NIL**
Associate Professor /Reader	**NIL**	**NIL**
Assistant Professors /Lecturer	**02**	**02**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last four years
Ajaya Ku.Dash	M.Sc.	Lecturer	Electronics	29	NIL
Nalini Kanta Jena	M.Sc.	Lecturer	Electronics	21	NIL

11. List of senior visiting faculty :**1)Dr.Achutya Samanta-Chairman, KIIT's, University 2) Dr.Priyatama Deo-Ex-Prof.,Ravenshaw University 3) Dr.Kulamani Samal-Ex-Prof., Ravenshaw University**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **B.Sc. (Hons)=20:1, B.Sc.(General)=52:1**

13. Student -Teacher Ratio (programme wise) : **86:1**

14. Number of academic support staff (technical) and administrative staff: sanctioned and filled : **Sanctioned – 04, Filled - 04**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.
: **P.G. – 02**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**

17. Departmental projects funded by DST-FIST: UGC, DBT, ICSSR, etc. and total grants received : **NIL**

18. Research Centre /facility recognized by the University : **NIL**

19. Publications:

a) Publication per faculty

✶ Number of papers published in peer reviewed journals (national / international) by faculty and students : **NIL**

✶ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **NIL**

- ✶ Monographs : **NIL**
- ✶ Chapter in Books : **NIL**
- ✶ Books Edited : **NIL**
- ✶ Books with ISBN/ISSN numbers with details of publishers : **NIL**
- ✶ Citation Index : **NIL**
- ✶ SNIP : **NIL**
- ✶ SJR : **NIL**
- ✶ Impact factor : **NIL**
- ✶ h-index : **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards….

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **NIL**

23. Awards/ Recognitions received by faculty and students : **NIL**

24. List of eminent academicians and scientists/ visitors to the department :

i. Dr.Priyatama Deo-Ex-Prof.,Ravenshaw University

ii. Dr.Kulamani Samal-Ex-Prof.,Ravenshaw University

iii. Dr.Achutya Samanta-Chairman,KIIT's University

25. Seminars/ Conferences/Workshops organized & the source of funding

- ✶ State Level: **State Level Seminar Organised by the Dept. titiled-"Learning Physics through toys"**
- ✶ National : **NIL**
- ✶ International : **NIL**

26. Student profile programme/course wise:

Session	Name of the Course / Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage	
				*M	*F	Hons.	Pass
2011-12	+3 Science	143	64	31	33	100	87
2012-13	+3 Science	251	64	37	27	100	79
2013-14	+3 Science	405	77	40	37	83.3	77
2014-15	+3 Science	326	77	43	34	92.8	51

***M=Male *F=Female**

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Exact data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	**12%**
PG to M.Phil.	**---**
PG to Ph.D.	**---**
Ph.D. to Post-Doctoral	**---**
Employed • Campus selection • Other than campus recruitment	**Exact data not available** **30%**
Entrepreneurship/Self-employment	**20%**

30. Details of Infrastructural facilities

a) Library **Seminar library containing around 426 books for the reference of Honours students and teachers.**

b) Internet facilities for Staff & Students: **Internet facility is available for staff and students in the department and Computer Laboratory.**

c) Class rooms with ICT facility: **Well Equipped Hons. Room and Laboratory with LCD Projector, Smart Board, Inverter & Computer.**

d) Laboratories **One well-equipped laboratory**

31. Number of students receiving financial assistance from college, university, government or other agencies **About 50% Students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **The department has conducted Seminars, Remedial classes, Special lecturers for student enrichment.**

33. Teaching methods adopted to improve student learning: **The department has class rooms for students that are equipped with latest teaching aids like white boards, Projector, Audio-visual system. There is also fully equipped laboratory as the department believes in providing quality education.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **The students of this department take active part in organizing relief camps during cyclone, flood and other natural calamities. They are also involved in activities like organizing blood donation camps, health camps and arranging emergency blood donors.**

35. SWOC analysis of the department and Future plans

Strength:

- Experienced, Motivated and resourceful faculty.
- A rich seminar library.
- Regular, Remedial and Special Classes are taken.
- Faculty regularly participate National/State level Seminar, Conducted by our college and neighboring college.

Weakness:

- Shortage of faculty.
- Students are poor in communication.
- No administrative staff.

- Shortage of store room

Opportunity:

- As in the state capital there is a national level research institute in Physics, steps can be taken for collaborative research work by the institute.
- The students of Physics Hons. have ample opportunity to pursue other professional courses.

Challenges:

- Upgradation of Laboratory.
- The faculty members of this department are to be supported to undertake collaborative research work.
- Separate dark room, optics and heat laboratory need to be installed.

Future Plans:

- Expansion of the seminar laboratory with reading room facility and introduction of career oriented courses for development of the entrepreneurial skill of the students.

Evaluative Report of the Departments

1. Name of the department : **DEPARTMENT OF CHEMISTRY**
2. Year of Establishment : **Introduction of Pass course-1991**
   Introduction of Hons. Course-2013
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters: Integrated Ph.D., etc.) : **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved : **NIL**
5. Annual/ semester/choice based credit system (programme wise) : **ANNUAL**
6. Participation of the department in the courses offered by other departments :

   Environmental Studies in +3 3rd Yr. Arts and Commerce.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	---	---
Associate Professor/Reader	---	---
Assistant Professors/Lecturer	**02**	**02**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Desig nation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last four years
Dr.C.Sahoo	**M.Sc., Ph.D.**	**Lecturer**	**Physical Chemistry**	**30**	**NIL**
Mr.Anirudha Sahoo	**M.Sc.**	**Lecturer**	**Inorganic Chemistry**	**22**	**NIL**

11. List of senior visiting faculty **:1) Dr.P.K.Jena,RRL.BBSR, 2) Dr.A.K.Panda, Ex-Principal, Ravenshaw University, 3) Dr.B.C.Singh,Ex-Prof., Ravenshaw**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **NIL**

13. Student -Teacher Ratio (programme wise):**B.Sc.(Hons)18:1, B.Sc.(Pass) 45:1**

14. Number of academic support staff (technical) and administrative staff: sanctioned and filled : **Demonstrator =02, Attendant=02**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

: Ph.D. – 01 P.G. – 01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**

17. Departmental projects funded by DST-FIST: UGC, DBT, ICSSR, etc. and total grants received : **One UGC funded MRP has been completed by Dr.C.Sahoo.**

18. Research Centre /facility recognized by the University : **NIL**

19. Publications:

a. Publication per faculty : **02**

✶ Number of papers published in peer reviewed journals (national / international) by faculty and students : **01**

- ✶ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **NIL**
- ✶ Monographs : **NIL**
- ✶ Chapter in Books : **01**
- ✶ Books Edited : **01**
- ✶ Books with ISBN/ISSN numbers with details of publishers : **NIL**
- ✶ Citation Index : **NIL**
- ✶ SNIP : **NIL**
- ✶ SJR : **NIL**
- ✶ Impact factor : **Average**
- ✶ h-index : **NIL**

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

a. National committees b) International Committees c) Editorial Boards: **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : **NIL**

23. Awards/ Recognitions received by faculty and students :

Name	Subject	State/Local	Year
Dr.C.Sahoo	**Chemistry**	**Prakrit Bandhu**	**10-11**
Dr.C.Sahoo	**Chemistry**	**Kalani**	**13-14**

24. List of eminent academicians and scientists/ visitors to the department :

1) Dr. P.K.Jena, RRL BBSR

2) **Dr.A.K.Panda, Ex-Principal,Ravenshaw University**

3) **Dr.B.C.Singh,Ex-Prof.,Ravenshaw University**

4) **Dr.P.K.Routray,Ex-Secy.Dst.Environment Society,Jajpur**

5) **Dr.R.C.Parida,Secy.Odisha Environment Society.**

25. Seminars/ Conferences/Workshops organized & the source of funding

- State Level: **The department has organized a UGC sponsored State level Seminar on "Plastic Waste Management: A Global Scenario"**
- National : **NIL**

26. Student profile programme/course wise:

Session	Name of the Course /Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass %
				*M	*F	
2011-12	+3 Science	**143**	**64**	**37**	**33**	**72.27**
2012-13	+3 Science	**251**	**64**	**37**	**27**	**76.66**
2013-14	+3 Science	**405**	**77**	**40**	**37**	**78.00**
2014-14	+3 Science	**327**	**77**	**43**	**34**	**57.1**

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Exact data not available.**

29. Student progression

Student progression	Against % enrolled
UG to PG	---
PG to M.Phil.	---
PG to Ph.D.	---
Ph.D. to Post-Doctoral	---
Employed • Campus selection • Other than campus recruitment	Exact data not available 30%
Entrepreneurship/Self-employment	20%

30. Details of Infrastructural facilities

a) Library **General Library containing around 500 books for the reference of Honours students and teachers.**

b) Internet facilities for Staff & Students: **Internet facility is available for staff and students in the computer laboratory.**

c) Class rooms with ICT facility: **Well equipped honours class room with LCD projector, Smart board computer and inverter.**

Laboratories : **Well equipped laboratories**

31. Number of students receiving financial assistance from college, university, government or other agencies **About 50% Students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Department conducts internal seminars with subject experts from nearby colleges.**

33. Teaching methods adopted to improve student learning: 1) **Student Teacher Interaction** 2) **Regular Classes** 3) **Remedial Classes.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Departmental Students participate in the extension activities of the college like NSS, YRC, Eco-Club etc.**

35. SWOC analysis of the department and Future plans

Strength:

- Chemistry Honours Students will appear final examination in this session (2015-16). However their result in honours in +3 First and 2nd University is highly satisfactory.
- The department has efficient and dedicated faculty.
- The academic support staffs are very Co-operative.
- Regular, Remedial and Special classes are taken.
- Insufficient Research and extension activity.

Weakness:

- A separate laboratory for honours Students is needed.
- Shortage of faculty. As per work load two more faculty are required.
- A separate store room and a solution preparation room are also needed.

Opportunity:

- Chemistry honours Students with good results will get opportunity for higher studies in various fields like pure and applied chemistry, Bio, Marine, Agriculture chemistry and environmental studies along with other technological and also be appointed in different industries, factories and laboratories of state, National and international level.

Challenge:

- With all the limited resources faculty and supports staffs work hard for the benefit of the students.

Future Plans:

- Upgradation of the laboratory.
- Separate room for store and preparation of solution.
- Separate laboratory for honours students.
- More books and journals for the students.

Evaluative Report of the Departments

1. Name of the department : **DEPARTMENT OF BOTANY**
2. Year of Establishment : **Introduction of Pass course-1993-94**
   Introduction of Hons. Course-2010-11
3. Names of Programmes / Courses offered(UG,PG,M.Phil.,Ph.D.,Intergrated Masters: Integrated Ph.D.,etc.) : **UG**
4. Names of Interdisciplinary courses and the departments/units involved : **NIL**
5. Annual/ semester/choice based credit system (programme wise) : **ANNUAL**
6. Participation of the department in the courses offered by other departments :
   Environmental Studies in +3 Arts and Commerce
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	---	---
Associate Professor/Reader	---	---
Assistant Professors/Lecturer	**02**	**01**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last four years
Mr.B.K.Dash	**M.Sc.**	**Lecturer**	**Biochemistry**	**20**	**NIL**

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **NIL**

13. Student -Teacher Ratio (programme wise) : **55:1**

14. Number of academic support staff (technical) and administrative staff: sanctioned and filled: **Demonstrator-01(Mrs.Sasmita Dhal,M.Sc.) , Attendant-01**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. : **P.G. – 01**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**

17. Departmental projects funded by DST-FIST: UGC, DBT, ICSSR, etc. and total grants received : **NIL**

18. Research Centre /facility recognized by the University : **NIL**

19. Publications:

a. Publication per faculty : **NIL**

✶ Number of papers published in peer reviewed journals (national / international) by faculty and students : **NIL**

- ✶ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **NIL**
- ✶ Monographs : **NIL**
- ✶ Chapter in Books : **NIL**
- ✶ Books Edited : **NIL**
- ✶ Books with ISBN/ISSN numbers with details of publishers : **NIL**
- ✶ Citation Index : **NIL**
- ✶ SNIP : **NIL**
- ✶ SJR : **NIL**
- ✶ Impact factor : **NIL**
- ✶ h-index : **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in

a. National committees b) International Committees c) Editorial Boards…. **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **NIL**

23. Awards/ Recognitions received by faculty and students : **NIL**

24. List of eminent academicians and scientists/ visitors to the department :

i. Dr.Amulya Kumar Panda, Ex-Principal,Ravenshaw University.

ii. Dr.R.C.Parida,Scretary,Odisha Environment Society.

25. Seminars/ Conferences/Workshops organized & the source of funding

- National : **NIL**
- International : **NIL**

26. Student profile programme/course wise:

Session	Name of the Course /Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage	
				*M	*F	Hons.	Pass
2011-12	+3 Science	**112**	**32**	**10**	**22**	**100**	**82**
2012-13	+3 Science	**130**	**32**	**11**	**21**	**100**	**60.86**
2013-14	+3 Science	**143**	**32**	**12**	**20**	**83.3**	**60**
2014-15	+3 Science	**161**	**32**	**09**	**23**	**92.80**	**54.14**

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	**12%**
PG to M.Phil.	---
PG to Ph.D.	---
Ph.D. to Post-Doctoral	---

Employed • Campus selection • Other than campus recruitment	**20%** **NIL** **20%**
Entrepreneurship/Self-employment	**30%**

30. Details of Infrastructural facilities

a) Library **Seminar library contains –201 Books,**

General Library Contains-453 Books.

b) Internet facilities for Staff & Students: **Internet facility is available for staff and students in the Computer Laboratory.**

c) Class rooms with ICT facility: **LCD Projector, Smart Board, Computer, Inverter available.**

d) Laboratories **One well-furnished laboratories**

31. Number of students receiving financial assistance from college, university, government or other agencies: **All SC/ST/OBC/Minority Students avail financial assistance.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **For student enrichment programme special lectures and seminars are regularly arranged by the department with external experts.**

33. Teaching methods adopted to improve student learning: **Use of audio-visual instruments such as LCD & Over Head projectors and Internet.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**The students of the department are actively taking part in different institutional & social responsibility and extension activity through NSS, YRC units of the college.**

35. SWOC analysis of the department and Future plans

Strength:

- The department has motivated and dedicated faculty.
- Honours students are doing very food result in the honours examination.
- The academic support staffs are very Co-operative.
- Regular, Remedial and special classes are taken.

Weakness:

- A separate Laboratory for honours students.
- More specimens should be purchased.
- More books needed in the laboratory.
- More space required for honours classes.
- Shortage of faculty.

Opportunity:

- Botany honours students after completions honours are searching for admission P.G. some of them are doing P.G. in Botany and also environmental studies.
- Some of them are also serving as demonstrator.

Challenge:

- With all limitation of our staff (both teaching and non-teaching) they are trying level best for the benefit of the students.
- They are also trying let the department sings in Odisha.

Future plans:

- Upgradation of the laboratory.
- Separate store room to be constructed.
- Separate department to be constructed.
- More books and journals to be purchased.

Evaluative Report of the Departments

1. Name of the department : **DEPARTMENT OF ZOOLOGY**
2. Year of Establishment : **Introduction of pass course 1993-94**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters: Integrated Ph.D., etc.) : **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved : **NIL**
5. Annual/ semester/choice based credit system (programme wise) :**ANNUAL**
6. Participation of the department in the courses offered by other departments : **Environmental Studies in +3 Arts & Commerce**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **: NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	---	---
Associate Professor/Reader	---	---
Assistant Professors/Lecturer	**02**	**01**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last four years
Mr. Mihir Bikash Mohanty	**M.Sc.**	**Lecturer**	**Fishery**	**20**	**NIL**

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **NIL**

13. Student -Teacher Ratio (programme wise) : **96:1**

14. Number of academic support staff (technical) and administrative staff: sanctioned and filled : **Demonstrator-02,Attendent-01**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG:- **P.G. – 1**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**

17. Departmental projects funded by DST-FIST: UGC, DBT, ICSSR, etc. and total grants received : **NIL**

18. Research Centre /facility recognized by the University : **NIL**

19. Publications:

a. Publication per faculty : **NIL**

✶ Number of papers published in peer reviewed journals (national / international) by faculty and students : **NIL**

✶ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **NIL**

- ✶ Monographs : **NIL**
- ✶ Chapter in Books : **NIL**
- ✶ Books Edited : **NIL**
- ✶ Books with ISBN/ISSN numbers with details of publishers : **NIL**
- ✶ Citation Index : **NIL**
- ✶ SNIP : **NIL**
- ✶ SJR : **NIL**
- ✶ Impact factor : **NIL**
- ✶ h-index : **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in

a. National committees b) International Committees c) Editorial Boards…. **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **NIL**

23. Awards/ Recognitions received by faculty and students : **NIL**

24. List of eminent academicians and scientists/ visitors to the department :

i. Prof. Prafulla Kumar Mohanty,HoDs & Prof. Vanivihar,BBSR

ii. Dr.Pravat Kumar Routray, District Environment Society,Jajpur

iii. Prof. Ramesh Chandra Parida, Secretary, Odisha, Environment Society, Jajpur

25. Seminars/ Conferences/Workshops organized & the source of funding

- ✶ National : **NIL**
- ✶ International: **NIL**

26. Student profile programme/course wise:

Session	Name of the Course /Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass %
				*M	*F	
2011-12	+3 Science	**112**	**32**	**10**	**22**	**93**
2012-13	+3 Science	**130**	**32**	**11**	**21**	**85**
2013-14	+3 Science	**140**	**32**	**12**	**20**	**82.5**
2014-15	+3 Science	**161**	**32**	**09**	**23**	**80**

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G.	**100%**	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Records are not available.**

29. Student progression

Student progression	Against% enrolled
UG to PG	**10%**
PG to M.Phil.	---
PG to Ph.D.	---
Ph.D. to Post-Doctoral	---

Employed • Campus selection • Other than campus recruitment	20% NIL 20%
Entrepreneurship/Self-employment	30%

30. Details of Infrastructural facilities

a) Library: **General library containing around 313 books for the reference of students and teachers.**

b) Internet facilities for Staff & Students: **Internet facility is available for staff and students in the Computer Laboratory.**

c) Class rooms with ICT facility: **No**

d) Laboratories: **One well-equipped laboratories**

31. Number of students receiving financial assistance from college, university, government or other agencies: **45-50%.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **For student enrichment programme special lectures and seminars are regularly arranged by the department with the participation of external experts.**

33. Teaching methods adopted to improve student learning: **Use of charts & models.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **The students of the department are actively taking part in different institutional & social responsibility and extension activity through NSS, YRC units of the college.**

35. SWOC analysis of the department and Future plans

Strength:

- The department has motivated and dedicated faculty.
- The academic staffs are very Co-operative.
- Regular, Remedial and special Classes are taken.
- The Students secure very good mark in pass paper.

Weakness:

- Need of opening of Honours.
- Shortage of ICT facility in laboratory.
- Shortage of faculty.
- Shortage of more books and Journal.
- Need of Appointment of Academic support staff.
- More space required for opening of honours.

Opportunity:

- Zoology pass students securing good marks also try to take admission in P.G. in Zoology and Environmental studies.
- If Honours is opened, the students who will take admission in honours will glorify the dept.

Challenge:

- With all limitation, opening of honours is a great challenge before us.
- To energize students to a social commitment for creating public awareness against environmental degradation, HIV menace and cruelty to animals

Future Plan:

- Upgradation of the laboratory.
- Steps for opening of Honours.
- More rooms for honours and separate laboratory.
- More books and Journals to be purchased.

Evaluative Report of the Departments

1. Name of the department : **DEPARTMRNT OF MATHEMATICS**
2. Year of Establishment : **1991-92**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters: Integrated Ph.D., etc.) : **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved : **NIL**
5. Annual/ semester/choice based credit system (programme wise) : **ANNUAL**
6. Participation of the department in the courses offered by other departments :

Statistics, Business Mathematics & Mathematics for Economics

7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	**NIL**	**NIL**
Associate Professor/Reader /Sr.Lect.	**01**	**01**
Assistant Professors/Lecturer	**01**	**01**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last four years
Mr.K.K. Mallcik	**M.Sc.**	**Sr.Lect.**	**Complex Analysis**	**30**	**NIL**
Mr.A.K. Sahoo	**M.Sc. M.Phil**	**Lecturer**	**O.R. & M.S.**	**22**	**NIL**

O.R.-Operational Research **M.S.**-Mathematical Statistics **G.T.**-Graph Theory

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **NIL**

13. Student -Teacher Ratio (programme wise) : **112:1**

14. Number of academic support staff (technical) and administrative staff: sanctioned and filled : **NIL**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. **: M.Phil-01, P.G. –01**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**

17. Departmental projects funded by DST-FIST: UGC, DBT, ICSSR, etc. and total grants received : **NIL**

18. Research Centre /facility recognized by the University : **NIL**

19. Publications:

a. Publication per faculty : **NIL**

- ✶ Number of papers published in peer reviewed journals (national / international) by faculty and students : **NIL**
- ✶ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **NIL**
- ✶ Monographs : **NIL**
- ✶ Chapter in Books : **NIL**
- ✶ Books Edited : **NIL**
- ✶ Books with ISBN/ISSN numbers with details of publishers : **NIL**
- ✶ Citation Index : **NIL**
- ✶ SNIP : **NIL**
- ✶ SJR : **NIL**
- ✶ Impact factor : **NIL**
- ✶ h-index : **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in
a. National committees b) International Committees c) Editorial Boards….

Mr.B.K.Samal & Mr.K.C.Prusty, Question paper setter of Autonomous Colleges

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **NIL**

23. Awards/ Recognitions received by faculty and students : **Best programme officer in NSS By Mr. A.K.Sahoo**

24. List of eminent academicians and scientists/ visitors to the department :

i. **Dr.A.K.Mohanty, Principal, V.N.College, Jajpur Road**

25. Seminars/ Conferences/Workshops organized & the source of funding

✶ National : **NIL**

✶ International : **NIL**

26. Student profile programme/course wise:

Session	Name of the Course /Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass %
				*M	*F	
2012-13	+3 Science	143	44	32	12	77.06
2013-14	+3 Science	251	54	39	15	77.27
2014-15	+3 Science	405	62	32	30	76.2
2015-16	+3 Science	327	77	43	34	Result awaited

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Exact data not available.**

29. Student progression

Student progression	Against % enrolled
UG to PG	08
PG to M.Phil.	---

PG to Ph.D.	---
Ph.D. to Post-Doctoral	---
Employed • Campus selection • Other than campus recruitment	30% 10% 20%
Entrepreneurship/Self-employment	30%

30. Details of Infrastructural facilities

a) Library **General Library containing around 618 books for the reference of students and teachers.**

b) Internet facilities for Staff & Students: **Internet facility is available for staff and students in the Computer Laboratory.**

c) Class rooms with ICT facility: **Smart room facility available.**

d) Laboratories **:** **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies : **About 30% Students.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Eminent faculties from the nearby colleges are invited for the seminar talk in the department.**

33. Teaching methods adopted to improve student learning: **Use of internet and LCD projector to show the Power Point slides, in the smart room.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **The students of the department actively participate in different institutional & social responsibility and extension activity through NSS, YRC units of the college.**

35. SWOC analysis of the department and Future plans

Strength:

- Experienced faculty members in tune with the recent development in the subject, take proper care of the students.

Weakness:

- Need for adequate infrastructure in the dept.
- Class room is not spacious.
- Traditional syllabus & weak English standards of students.

Opportunity:

- Enough scope for students of mathematics in taking admission in post Graduate studies.
- Available infrastructure could be better used.

Challenge:

- Redesigning of the present course curriculum.
- Need for research & extension activities.

Future plans:

- Opening of Honours in mathematics.
- Development of a computer lab.
- Opening of financial mathematics.

Evaluative Report of the Departments

1. Name of the department : **DEPARTMENT OF SANSKRIT**
2. Year of Establishment : **Introduction of pass course-1991-92, Introduction of Honours-2013-14.**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters: Integrated Ph.D., etc.) : **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved : **NIL**
5. Annual/ semester/choice based credit system (programme wise) : **ANNUAL**
6. Participation of the department in the courses offered by other departments : **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	sanctioned	Filled
Professors	---	---
Associate Professor/Reader	---	---
Assistant Professors/Lecturer	**03**	**Permanent-02 Temporary-01**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last four years
Mrs.A. Swain	**M.A.,M.Phil ,B.Ed.**	**Lecturer**	**Grammar**	**30**	**NIL**
Mr.A.B. Kar	**M.A.,M.Phil .**	**Lecturer**	**Grammar**	**19**	**NIL**
Mis.L.R. Bindhani	**M.A.,M.Phil**	**Lecturer**	**Dharma Sastra**	**01**	**NIL**

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **NIL**

13. Student -Teacher Ratio (programme wise) : **55:1**

14. Number of academic support staff (technical) and administrative staff: sanctioned and filled : **NIL**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

: **M.Phil. –03**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**

17. Departmental projects funded by DST-FIST: UGC, DBT, ICSSR, etc. and total grants received : **NIL**

18. Research Centre /facility recognized by the University : **NIL**

19. Publications:

a. Publication per faculty:

- ✶ Number of papers published in peer reviewed journals (national / international) by faculty and students : **04 Publications in UGC Sponsored seminars by Mrs.A.Swain.**
- ✶ Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **NIL**
- ✶ Monographs : **NIL**
- ✶ Chapter in Books : **NIL**
- ✶ Books Edited : **NIL**
- ✶ Books with ISBN/ISSN numbers with details of publishers : **NIL**
- ✶ Citation Index : **NIL**
- ✶ SNIP : **NIL**
- ✶ SJR : **NIL**
- ✶ Impact factor : **NIL**
- ✶ h-index : **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in

a. National committees b) International Committees c) Editorial Boards: **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **NIL**

23. Awards/ Recognitions received by faculty and students : **Awards received by Mrs.A.Swain-Vyasadeva Award, Manapatra from Utkal Vikasha Parishada.**

24. List of eminent academicians and scientists/ visitors to the department : **NIL**

25. Seminars/ Conferences/Workshops organized & the source of funding

- National : **NIL**
- International : **NIL**

26. Student profile programme/course wise:

Session	Name of the Course /Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass %
				*M	*F	
2011-12	+3 Arts	45	30	10	20	90
2012-13	+3 Arts	53	47	07	40	88
2013-14	+3 Arts	51	47	07	40	88
2014-15	+3 Arts	51	48	08	40	90

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Information not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	10%
PG to M.Phil.	---
PG to Ph.D.	---
Ph.D. to Post-Doctoral	---
Employed • Campus selection • Other than campus recruitment	 --- 30%
Entrepreneurship/Self-employment	25%

30. Details of Infrastructural facilities

a) Library : **General library contains 732 books**

b) Internet facilities for Staff & Students : **NO**

c) Class rooms with ICT facility : **NO**

d) Laboratories : **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies : **About 50% Students.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Special lecturers are provided to the students during the last sessions by the faculty members and invited experts with monthly test and Remedial coaching**

33. Teaching methods adopted to improve student learning: **Use of internet and LCD projector to show the Projects in the form of PowerPoint slides in the smart room.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**The students of the department are actively taking part in different institutional & social responsibility and extension activity through NSS, YRC units of the college.**

35. SWOC analysis of the department and Future plans

Strength:

- Dedicated and resourceful faculty.
- Engaging the students with remedial classes and providing ready materials.

Weakness:

- Lack of interest among the students for higher study and research work.

- Lack of recently published books the seminar library.

Opportunity:

- Introduction of Sanskrit in science and commerce stream at higher secondary level boosts the students' strength at UG level.
- The global appeal of Yoga and Vedanta is an added attraction that the department projects for the interest of students.

Challenge:

- Spread of computer literacy among the faculty and students
- Application of the software teaching aid in class-room and updating the traditional syllabi are the challenges to meet with.

Future Plan:

- To open P.G. Courses.
- To enhance the computer application skill of the students.

Evaluative Report of the Departments

1. Name of the department :**DEPARTMENT OF POLITICAL SCIENCE**
2. Year of Establishment :**Introduction of pass course-1987-88,**

   Introduction of Honours-1992-93.
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters: Integrated Ph.D., etc.) : **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved : **NIL**
5. Annual/ semester/choice based credit system (programme wise) : **N.A**
6. Participation of the department in the courses offered by other departments : **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	---	---
Associate Professor/Reader	**01**	**01**
Assistant Professors/Lecturer	**03**	**01**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last four years
Mr.C. Samal	M.A.	Associate Prof.	Constitutional Government	35	NIL
Mr.P.K. Kar	M.A.,M.Phil	Lecturer	Indian Administration	17	NIL
Miss. S. Samal	M.A.,M.Phil	Lecturer	Indian Govt. and Polities	03	NIL
Miss.G. Dhal	M.A.	Lecturer	International Relation	01	NIL

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **20%**

13. Student -Teacher Ratio (programme wise) : **55:1**

14. Number of academic support staff (technical) and administrative staff: sanctioned and filled : **NIL**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.:

: **M.Phil. – 02 P.G. – 02**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**

17. Departmental projects funded by DST-FIST: UGC, DBT, ICSSR, etc. and total grants received : **NIL**

18. Research Centre /facility recognized by the University : **NIL**

19. Publications:

a. Publication per faculty

- ✶ Number of papers published in peer reviewed journals (national / international) by faculty and students : **4 Publication of Miss. Gayatri Dhal.**
- ✶ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **NIL**
- ✶ Monographs : **NIL**
- ✶ Chapter in Books : **NIL**
- ✶ Books Edited : **NIL**
- ✶ Books with ISBN/ISSN numbers with details of publishers : **NIL**
- ✶ Citation Index : **NIL**
- ✶ SNIP : **NIL**
- ✶ SJR : **NIL**
- ✶ Impact factor : **NIL**
- ✶ h-index : **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in

a. National committees b) International Committees c) Editorial Boards.: **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **NIL**

23. Awards/ Recognitions received by faculty and students : **NIL**

24. List of eminent academicians and scientists/ visitors to the department : **NIL**

25. Seminars/ Conferences/Workshops organized & the source of funding

✶ National : **NIL**

✶ International : **NIL**

26. Student profile programme/course wise:

Session	Name of the Course /Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass %
				*M	*F	
2011-12	+3 Arts	100	100	30	70	97
2012-13	+3 Arts	114	114	41	73	99
2013-14	+3 Arts	118	118	39	79	96
2014-15	+3 Arts	115	115	32	83	99

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Information not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	30%
PG to M.Phil.	5%
PG to Ph.D.	---
Ph.D. to Post-Doctoral	---
Employed • Campus selection • Other than campus recruitment	 --- 40%
Entrepreneurship/Self-employment	30%

30. Details of Infrastructural facilities

a) Library **Seminar library containing around 206 books and General Library containing around 1381 books for the reference of Honours students and teachers.**

b) Internet facilities for Staff & Students : **Available**

c) Class rooms with ICT facility: **Class room with LCD Projector, Smart Board, Computer and Inverter.**

d) Laboratories : **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies : **About 30% Students.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Special lecturers are provided to the students during the last sessions by the faculty members and invited experts with monthly test and Remedial coaching**

33. Teaching methods adopted to improve student learning: **Use of internet and LCD projector to show the Projects in the form of PowerPoint slides.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **The students of the department are actively taking part in different institutional & social responsibility and extension activity through NSS, YRC units of the college.**

35. SWOC analysis of the department and Future plans

Strength:

- Senior and committed faculty with sincere students, Inter-disciplinary curriculum, conduct of regular remedial classes, internal tests, seminars, Good teacher-student ratio.
- Students interest to read Political Science.

Weakness:

- Academically poor student input, lack of well-equipped seminar library, traditional curriculum.

- Lack of Govt. Initiative to fill up the vacant post of the Department.

Opportunity:

- Political Science as a paper in various competitive examinations fetches good marks students are advised to opt Political Science.
- It enhances civic virtues and makes conscious about rights and duties of citizen.

Challenge:

- To develop communicative skill and spread computer literacy among the students for better job prospects.

Future plans:

- Expansion of the seminar library and opening of Psot Graduation degree course.

Evaluative Report of the Departments

1. Name of the department : **DEPARTMENT OF ODIA**
2. Year of Establishment : **Introduction of Pass course-1987-88**

   Introduction of Hons. course-1994-95
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters: Integrated Ph.D., etc.) : **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved :**NIL**
5. Annual/ semester/choice based credit system (programme wise) :**ANNUAL**
6. Participation of the department in the courses offered by other departments : **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	---	---
Associate Professor/Reader	**01**	**01**
Assistant Professors/Lecturer	**03**	**03**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last four years
Dr.S.H. Dhal	M.A., Ph.D	Reader	Drama	34	NIL
Mr.D.K. Pradhan	M.A.	Lecturer	Linguistic	24	NIL
Mr.S.K. Swain	M.A	Lecturer	Sarala,Pancha Sakha	27	NIL
Mr.S.K.Das	M.A	Lecturer	Linguistic	15	NIL

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **NIL**

13. Student -Teacher Ratio (programme wise) : **51:1**

14. Number of academic support staff (technical) and administrative staff: sanctioned and filled : **NIL**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

: **Ph.D. – 01 P.G. – 03**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**

17. Departmental projects funded by DST-FIST: UGC, DBT, ICSSR, etc. and total grants received : One **UGC funded MRP has been received by Mr.S.K.Swain amounting Rs.1,00,000/- .**

18. Research Centre /facility recognized by the University : **NIL**

19. Publications:

a. Publication per faculty : **43**

✶ Number of papers published in peer reviewed journals (national / international) by faculty and students : **Dr.S.Dhal and Mr.S.Das of the Department have number of publications. (Please see the list of publication of Dr.S.Dhal in Annexure-IV)**

✶ Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **NIL**

✶ Monographs : **NIL**

✶ Chapter in Books : **NIL**

✶ Books Edited : **Dr.S.Dhal-09 Books, Mr.Subrat Das-03 Books.**

✶ Books with ISBN/ISSN numbers with details of publishers : **NIL**

✶ Citation Index : **NIL**

✶ SNIP : **NIL**

✶ SJR : **NIL**

✶ Impact factor : **NIL**

✶ h-index : **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in

a. National committees b) International Committees c) Editorial Boards: **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : **NIL**

23. Awards/ Recognitions received by faculty and students: **Faculty member of the Department have received number of awards.**

24. List of eminent academicians and scientists/ visitors to the department :

i. Mr.R.Nayak-Eminent Story writer

ii. Dr.B.C.Samal, Retired Professor, Visva Bharati, Shantiniketan.

iii. Dr.B.K.Sathpathy, Ex-Professor Utkal University,BBSR

25. Seminars/ Conferences/Workshops organized & the source of funding

✶ **One State Level Seminar Organized by the Department:**

✶ National : **NIL**

✶ International : **NIL**

26. Student profile programme/course wise:

Session	Name of the Course /Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass %	
				*M	*F	Hons.	Pass
2011-12	UG	175	155	53	102	78.57	76
2012-13	UG	250	202	55	157	93.75	91.17
2013-14	UG	286	245	98	147	100	75
2014-15	UG	428	375	99	276	100	75.67

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.:- **Information not available.**

29. Student progression

Student progression	Against% enrolled
UG to PG	20%
PG to M.Phil.	---
PG to Ph.D.	---
Ph.D. to Post-Doctoral	---
Employed • Campus selection • Other than campus recruitment	 --- 30%
Entrepreneurship/Self-employment	30%

30. Details of Infrastructural facilities

a) Library **Seminar library containing around 120 books and General Library containing around 2081 books for the reference of Honours students and teachers.**

b) Internet facilities for Staff & Students: **Available in the Computer Laboratory.**

c) Class rooms with ICT facility: **Seminar room with LCD Projector, Smart Board, Computer and inverter facility.**

d) Laboratories : **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies: A**bout 40% Students.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Special lecturers are provided to the students during the last sessions by the faculty members and invited experts with internal test and Remedial coaching**

33. Teaching methods adopted to improve student learning: **Use of internet and LCD projector to show the Projects in the form of PowerPoint slides.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **The students of the department are actively taking part in different institutional & social responsibility and extension activity through NSS, YRC units of the college.**

35. SWOC analysis of the department and Future plans

Strength:

- Dept. is having adequate qualified & talented teachers.
- Class rooms are ICT equipped.
- Internal Seminar for Honours students are conducted regularly.
- Teachers are very much caring to the need of the students.
- The department has good collection of books in seminar and general library.

Weakness:

- Students over the years lack the study of literature.
- Students are weak in grammar.

Opportunity:

- Odia being declared as a classical language by Govt. of India has ample scope for literary activities & research work.
- There is an opportunity to cultivate literary proficiency among the students through computer programming.

Challenge:

- Faculty and students need more computer literacy.
- Upholding the relevance of Odia study in the college.

Future plan:

- Introduction of P.G. courses and creation of scope for research work.
- Shift to Semester based C.B.C.S system.
- Adoption of new method of teaching.

Evaluative Report of the Departments

1. Name of the department : **DEPARTMENT OF HISTORY**
2. Year of Establishment : **Introduction of Pass course-1987-88**

   Introduction of Hons. course-1992-93
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters: Integrated Ph.D., etc.) : **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved : **Indian Society & Culture(ISC) in Arts, Science & Commerce.**
5. Annual/ semester/choice based credit system (programme wise) :**ANNUAL**
6. Participation of the department in the courses offered by other departments : **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	---	---
Associate Professor/Reader	**01**	**00**
Assistant Professors/Lecturer	**03**	**02**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last four years
Mrs.C.S. Dash	M.A., M.Phil.	Lecturer	Ancient India	27	NIL
Mr.N.C. Dhal	M.A.	Lecturer	Ancient India	17	NIL
Miss.S. Sahoo	M.A.	Lecturer	Modern India	1	NIL

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **NIL**

13. Student -Teacher Ratio (programme wise) : **55:1**

14. Number of academic support staff (technical) and administrative staff: sanctioned and filled : **NIL**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

: **M.Phil. – 01 P.G. – 02**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**

17. Departmental projects funded by DST-FIST: UGC, DBT, ICSSR, etc. and total grants received : **NIL**

18. Research Centre /facility recognized by the University : **NIL**

19. Publications:

a. Publication per faculty : **NIL**

- ✶ Number of papers published in peer reviewed journals (national / international) by faculty and students : **NIL**
- ✶ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **NIL**
- ✶ Monographs : **NIL**
- ✶ Chapter in Books : **NIL**
- ✶ Books Edited : **NIL**
- ✶ Books with ISBN/ISSN numbers with details of publishers : **NIL**
- ✶ Citation Index : **NIL**
- ✶ SNIP : **NIL**
- ✶ SJR : **NIL**
- ✶ Impact factor : **NIL**
- ✶ h-index : **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in

a. National committees b) International Committees c) Editorial Boards: **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **NIL**

23. Awards/ Recognitions received by faculty and students : **NIL**

24. List of eminent academicians and scientists/ visitors to the department : **NIL**

25. Seminars/ Conferences/Workshops organized & the source of funding

- National : **NIL**
- International : **NIL**

26. Student profile programme/course wise:

Session	Name of the Course /Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass %	
				*M	*F	Hons.	Pass
2011-12	+3 Arts	168	112	38	74	87.5	85
2012-13	+3 Arts	214	114	41	73	92.3	87
2013-14	+3 Arts	207	120	39	81	100	89
2014-15	+3 Arts	254	130	37	93	92.8	90

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.:- **Information not available.**

29. Student progression

Student progression	Against% enrolled
UG to PG	20%
PG to M.Phil.	---

PG to Ph.D.	---
Ph.D. to Post-Doctoral	---
Employed: • Campus selection • Other than campus recruitment.	25% --- 25%
Entrepreneurship/Self-employment	20%

30. Details of Infrastructural facilities:

a) Library **Seminar library with 195 number of books and general library with 1474 number of books for the reference of Honours students and teachers.**

b) Internet facilities for Staff & Students: **Internet facilities for staff and students available in the computer laboratory.**

c) Class rooms with ICT facility: **Class room is equipped with LCD Projector, Smart Board, Computer and Inverter.**

d) Laboratories: **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies: **About 30% students.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Seminars & Special lecturers are periodically arranged where students interact with the teachers and external experts. Quiz & Debate competitions, Remedial classes, study tours are conducted for student enrichment.**

33. Teaching methods adopted to improve student learning: **Use of LCD projector to show the Projects in the form of PowerPoint slides.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**The students of the department enroll themselves and actively participate in blood donation, road safety, disaster management and several other social welfare programmes through NSS, YRC units of the college.**

35. SWOC analysis of the department and Future plans

Strength:

- Experienced and dedicated teachers with disciplined and hard working students and every year after passing out a good number of students pursue higher studies.
- Faculty members are having good credentials in extension activities especially in NSS

Weakness:

- Lack of sufficient faculty as against the sanctioned post.
- Poor academic input.

Opportunity:

- Rich cultural heritage of Odisha (like the Buddhist sites of Jajpur district) creates ample scope for pursuing research activities and making a career in History.

Challenge:

- Students are to be motivated to develop love for this subject and inspired to study History so as to be successful in Civil Service Examinations.

Future plans:

- Opening of P.G. Classes in this department and introduction of job-oriented courses like Culture & Tourism.

Evaluative Report of the Departments

1. Name of the department : **DEPARTMENT OF ENGLISH**
2. Year of Establishment : **Introduction of pass courses-1987-88**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters: Integrated Ph.D., etc.) : **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved : **NIL**
5. Annual/ semester/choice based credit system (programme wise) : **ANNUAL**
6. Participation of the department in the courses offered by other departments : **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	---	---
Associate Professor/Reader	**01**	**00**
Assistant Professors/Lecturer	**03**	**02**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last four years
Mr.B.K. Mohapatra	**M.A.**	**Lecturer**	**American Literature**	**27**	**NIL**
Mrs.B.R. Nayak	**M.A.**	**Lecturer**	**American Literature**	**26**	**NIL**

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **NIL**

13. Student -Teacher Ratio (programme wise) : **250:1**

14. Number of academic support staff (technical) and administrative staff: sanctioned and filled : **All support staff of the college.**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.: **P.G. – 02**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**

17. Departmental projects funded by DST-FIST: UGC, DBT, ICSSR, etc. and total grants received :**Two MRP funded by UGC of Rs.60,000/- and Rs.77,000/-**

18. Research Centre /facility recognized by the University : **NIL**

19. Publications:

a. Publication per faculty :

- Number of papers published in peer reviewed journals (national / international) by faculty and students: **Many papers in National seminars.**
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **02 articles in Rock pebbles an international English monthly.**
- Monographs : **NIL**
- Chapter in Books : **NIL**
- Books Edited : **Editing of 02 National Level Proceeding Books.**
- Books with ISBN/ISSN numbers with details of publishers : **NIL**
- Citation Index : **NIL**

- ✶ SNIP : **NIL**
- ✶ SJR : **NIL**
- ✶ Impact factor : **NIL**
- ✶ h-index : **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in

a. National committees b) International Committees c) Editorial Boards:**NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **NIL**

23. Awards/ Recognitions received by faculty and students : **Maa Biraja Sanman of Odisha Journalist of Association by Mr.B.K.Mohapatra and Best NSS Programme officer by Mrs. B.R.Nayak.**

24. List of eminent academicians and scientists/ visitors to the department :

i. Prof. B.K.Mohapatra, Ex-Reader N.C.(Auto) College,Jajpur

ii. Prof. K.K.Gandhi, Reader N.C. (Auto) College,Jajpur

iii. Prof.S.P.Misrha, Retired Principal

25. Seminars/ Conferences/Workshops organized & the source of funding

- ✶ National : **NIL**
- ✶ International : **NIL**

26. Student profile programme/course wise:

Session	Name of the Course /Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass %
				*M	*F	
2011-12	U.G	1500	539	310	229	78
2012-13	U.G	1420	502	301	201	75
2013-14	U.G	1560	479	251	228	80
2014-15	U.G	1680	430	235	195	82

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.:- **Information not available.**

29. Student progression

Student progression	Against % enrolled
UG to PG	30%
PG to M.Phil.	---
PG to Ph.D.	---
Ph.D. to Post-Doctoral	---
Employed • Campus selection • Other than campus recruitment	20% --- 20%
Entrepreneurship/Self-employment	30%

30. Details of Infrastructural facilities

a) Library **General Library containing around1178 number of books for the reference of students and teachers.**

b) Internet facilities for Staff & Students: **Broadband facility available in Computer Laboratory.**

c) Class rooms with ICT facility : **NO**

d) Laboratories : **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies: **All SC/ST/OBC/Minority Students avail financial assistance from Government.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Seminars & Special lecturers are periodically arranged where students interact with the teachers and external experts. Quiz & Debate competitions, Remedial classes, study tours are conducted for student enrichment.**

33. Teaching methods adopted to improve student learning: **Use of Internet & LCD projector to show the Projects in the form of PowerPoint slides in the Smart Room.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **The students of the department enroll themselves and actively participate in blood donation, road safety, disaster management and several other social welfare programmes through NSS, YRC units of the college.**

35. SWOC analysis of the department and Future plans

Strength:

- As a compulsory subject the teachers have taken utmost care to develop structural English talents of the pupils and become through grammatically. Students are being encouraged to speak English and develop skill of G.D. and personal interaction skill.

Weakness:

- However, dull standard of the students and deficiency of teaching hands have often posed problem to take more remedial classes quite indispensable for the students. Lack of Hon's teaching facility is greatest weakness.

Opportunity:

- Rudimentary Grammatical Knowledge has become so much essential that students properly trained can get confidence to face competitive exams. Skill of spoken English can enhance their personality development.

Challenges:

- Bureaucritic bottlenecks prevent us opening courses in communicative English which is greatly required for our students.

Future plan:

- We have a dream to establish a language Tab, open Hon's teaching and communicate English courses.

Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the date.

1. Name of the department : **DEPARTMENT OF ECONOMICS**
2. Year of Establishment : **Introduction of BA(Pass)1987**

   Introduction of BA (Honours)1996-97
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Master: Integrated Ph.D.,etc.):-**UG:Course in Economics Honours**
4. Names of Interdisciplinary courses and the departments / units involved:-**NA**
5. Annual / semester / choice based credit system (Programme wise):- **Annual System**
6. Participation of the department in the courses offered by other departments

* **Business Economics is offered to 1st Year Students of B.Com (General)**

* **Population Studies is offered to 3rd year students of BA (General)**

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses / programmes discontinued (if any) with reasons: **NIL**
9. Number of teaching posts.

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst.Professors	03	Peramanent-02 Temporary-01

10. Faculty profile with name ,qualification, designation,specialization, (D.Sc. / D.Litt . /Ph.D. / M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years.
Dr.Aswini Kumar Mohapatra	M.A.Ph.D. (Economics)	Assistant Professor	International Economics	31Years.	**NIL**
Guruprasad Mishra	M.A. (Economics)	Assistant Professor	Monetary Economics	30Years.	**NIL**
Bindusmita Dash	M.A. (Economics)	Part time Lecturer	Macro Economics	3Years.	**NIL**

11. List of senior visiting faculty: **None**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.: **30%**

13. Student-Teacher Ratio (programme wise):

Level of Study	**Students Teacher Ratio**
B.A.Hons(Economics	**16:1**
B.Com (General)	**64:1**

14. Number of academic support staff (technical) and administrative staff: sanctioned and filled. : **NIL**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil /PG.:**Ph.d-01 ,P.G.-02**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:**Dr.Aswini Kumar Mohapatra,Asst.Prof. in**

Economics is Conducting Minor Research Project entitled "Performance of LAMPS in Odisha"

17. Departmental projects funded by DST-FIST: UGC, DBT, ICSSR,etc. and total grants received**:**

Name of PI	Duration	Funding Agency	Allocated	Received	Status
Dr.Aswini Kumar Mohapatra	**2011-13**	**UGC**	**Rs.1,31,000.00**	**75,500.00**	**ongoing**

18. Research Centre/facility recognized by the University:**Nil**

19. Publications:**February,2006 to August,2015**

- a) Publication per faculty: **Dr.Aswini Kumar Mohapatra**

i) Ph.D.Disssertation

- Number of papers published in peer reviewed journals (national / international) by faculty and students. : **Nil**

- Number of publications listed in Internationla Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sicences Directory, EBSCO host, etc.) : **Nil**

- Monographs : **Nil**
- Chapter in Books : **Nil**
- Books Edited : **Nil**
- Books with ISBN / ISSN numbers with details of publishers: **Nil**
- Citation Index : **Nil**
- SNIP : **Nil**
- SJR : **Nil**
- Impact factor : **Nil**
- h-index : **Nil**

20. Areas of consultancy and income generated: **None**

21. Faculty as members in

a) National committees **b)** International Committees **c)** Editorial Boards **: None**.

22. Students projects

a) Percentage of students who have done in-house projects including inter departmental / programme :**Nil**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories /Industry/other agencies.: **Nil**

23. Awards / Recognitions received by faculty and students: **Ph.D.Award: Dr.Aswini Kumar Mohapatra on 7th March,2007 from Utkal University**

24. List of eminent academicians and scientitists / visitors to the department.: **None**

25. Seminars / Conference/ Workshops organized & the source of funding**: Nil**

a) National : **Nil**

b) International : **Nil**

26. Student profile programme /course wise:

Session	Name of the Course /Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass %
				*M	*F	
2011-12	U.G	16	16	05	11	88.8
2012-13	U.G	16	16	06	10	88.8
2013-14	U.G	16	16	03	13	50.0
2014-15	U.G	15	15	06	09	69.2

***M = Male *F = Female**

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other state	% of students from abroad
B.A(Hons) in Economics	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,Civil services, Defense services,etc.:- **Information not available.**

29. Student progression

Student progression	Against % enrolled
UG to PG	15
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D to Post-Doctoral	-
Employed • Campus selection • Other than campus recruitment	40 - 20
Entrepreneurship / Self-employment	20

30. Details of Infrastructure facilities

a) Library: **Apart from the Central Library the department has its own library which is quite reach in collection of books.**

b) Internet facilities for Staff & Students: **It has got one computer with internet facility and a Laser Printer.**

c) Class rooms with ICT facility: **Available with LCD Projector, Smart Board and Camera.**

d) Laboratories: **Not required for the department hence does not exist.**

31. Number of students receiving financial assistance from college, university, government or other agencies: **All the Students belonging to SC/ST/OBC are receiving Scholarship from Govt.**

32. Details on students enrichment programmes (special lectures / workshops / seminar) with external experts:**1) Remedial Classes are held for weaker students 2) Seminar are held on regular interval 3) Class tests, Written assignments, Unit test and interactive sessions.**

33. Teaching methods adopted to improve student learning:**1) Students Centric teaching- learning process 2) Lecture method and board work 3) PPT method of teaching 4) Adopted new and innovative teaching learning procedure for the department with ICT based teaching aids like smart board, LCD projector, Internet and Digital Camera 5) Class test are conducted regularly 6) Remedial classes, Special Classes and Tutorial are also conducted.**

34. Participation in Institution Social Responsibility (ISR) and Extension activities: **The students and the faculty members regularly participate in the institutional social responsibility and extension activities organized by the college NSS Units and red cross unit and the health unit of the college.**

35. **SWOC analysis of the department and Future plans** :

STRENGTH :

- **The Strength of the department lies in the coordination among teachers. There is a separate seminar room with seminar library which helps to coordinate teacher and students in a better way. The seminar room is well equipped with ICT facilities and 24hours supply of electricity for better learning and teaching method**

WEAKNESS:

- **Shortage of fulltime teachers. Moreover, very few students opt for the honours course which is a common feature in all colleges situated in rural Odisha. More books are also required for the department library.**

OPPORTUNITY :

- **The opportunity of the department lies in the subject itself. The students have a bright future as there are many areas of further studies or jobs all over India and abroad. The syllabus is also at par to sit for competitive examinations for Govt. jobs.**

CHALLENGES:

- **To produce not only good students but also good citizens from a hand full of students most of whom come from rural poor family. Improve upon communication skill and develop global competencies especially among our rural based students.**

FUTURE PLAN:

*** To undertake research work/Project and publication by teachers at department, International and National level.**

***To organize National Seminar**

***To undertake survey work with active participation of students.**

Evaluative Report of the Departments

1. Name of the department : **DEPARTMENT OF EDUCATION**
2. Year of Establishment : **B.A. General Pass-1997**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters: Integrated Ph.D., etc.) : **U.G.**
4. Names of Interdisciplinary courses and the departments/units involved : **Population Studies**
5. Annual/ semester/choice based credit system (programme wise) : **ANNUAL**
6. Participation of the department in the courses offered by other departments : **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	---	---
Associate Professor/Reader	---	---
Assistant Professors/Lecturer	**01**	**01**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last four years
Miss.R. Mohanty	**M.A, M.Ed.**	**Lecturer**	**Educational Administration & Supervision**	**21**	**NIL**

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **NIL**

13. Student -Teacher Ratio (programme wise) : **76:1**

14. Number of academic support staff (technical) and administrative staff: sanctioned and filled : **NIL**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :**P.G. – 01**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**

17. Departmental projects funded by DST-FIST: UGC, DBT, ICSSR, etc. and total grants received : **NIL**

18. Research Centre /facility recognized by the University : **NIL**

19. Publications:

a. Publication per faculty : **NIL**

✶ Number of papers published in peer reviewed journals (national / international) by faculty and students : **NIL**

✶ Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **NIL**

✶ Monographs : **NIL**

✶ Chapter in Books : **NIL**

✶ Books Edited : **NIL**

✶ Books with ISBN/ISSN numbers with details of publishers : **NIL**

- ✶ Citation Index : **NIL**
- ✶ SNIP : **NIL**
- ✶ SJR : **NIL**
- ✶ Impact factor : **NIL**
- ✶ h-index : **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in

a. National committees b) International Committees c) Editorial Boards: **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **NIL**

23. Awards/ Recognitions received by faculty and students : **NIL**

24. List of eminent academicians and scientists/ visitors to the department : **NIL**

25. Seminars/ Conferences/Workshops organized & the source of funding

- ✶ National : **NIL**
- ✶ International : **NIL**

26. Student profile programme/course wise:

Session	Name of the Course /Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass %
				*M	*F	
2011-12	U.G	87	76	12	64	99
2012-13	U.G	98	75	08	67	99
2013-14	U.G	102	73	05	68	100
2014-15	U.G	108	80	07	73	100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **NIL**

29. Student progression

Student progression	Against% enrolled
UG to PG	5%
PG to M.Phil.	---
PG to Ph.D.	---
Ph.D. to Post-Doctoral	---
Employed • Campus selection • Other than campus recruitment	 --- 45%
Entrepreneurship/Self-employment	35%

30. Details of Infrastructural facilities

a) Library **General Library containing around 443 numbers of books for the reference of students and teachers.**

b) Internet facilities for Staff & Students : **Not available**

c) Class rooms with ICT facility : **NO**

d) Laboratories : **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies : **About 50% Students.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Special lecturers are arranged where students interact with the teachers and external experts from nearby institutions.**

33. Teaching methods adopted to improve student learning: **Monthly tests are held and remedial classes and group discussions are taken for the improvement of students.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **The students of the department enroll themselves and actively participate in blood donation, road safety, plantation, campus cleaning and several other social welfare programmes through NSS, YRC units of the college.**

35. SWOC analysis of the department and Future plans

Strength:

- The population of education as a subject attracts meritorious students from the periphery. The department tried its level best to draw-out the hidden talents within the students on academic excellence & social commitments.

Weakness:

- Lack of Departmental library.
- Traditional curricula.

Opportunity:

- Recent boom is career opportunity in teaching profession for the subject and to be a good teacher.

Challenge:

- Faculty members need to fine-tune their ideas and skill in the rapidly changing scenario.
- Computer literacy & software teaching aids for staff & students.

Future plans:

- Opening of Honours in education.
- Introduction of job oriented courses like Behavior Therapy to utilize the skill & employability of the students.

Evaluative Report of the Departments

1. Name of the department : **DEPARTMENT OF COMMERCE**
2. Year of Establishment : **General B.Com-1997-98**
   B.Com Honours(Accounting)-2005-06
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters: Integrated Ph.D., etc.) : **U.G (Bachelor in Commerce)**
4. Names of Interdisciplinary courses and the departments/units involved : **NIL**
5. Annual/ semester/choice based credit system (programme wise) : **ANNUAL**
6. Participation of the department in the courses offered by other departments: **1. Environmental studies (Dept. of Zoology), 2. Computer Science (Dept. of IT), 3. ISC (Dept. of History)**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **NIL**
8. Details of courses/programmes discontinued (if any) with reasons : **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	---	---
Associate Professor/Reader	**02**	**02**
Assistant Professors/Lecturer	**02**	**02**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last four years
Mr.A.K. Panda	M.Com	Reader	Indirect Tax	35	NIL
Mr.K.B. Samal	M.Com.,M.Phil.,LL.B	Reader	Corporate Accounting Entreprenurship	33	NIL
Mr.K.C. Jena	M.Com.	Lecturer	Accounting	17	NIL
Mr.D. Mishra	M.Com.	Lecturer	Cost Accounting	08	NIL

11. List of senior visiting faculty : **NIL**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **NIL**

13. Student -Teacher Ratio (programme wise) : **49:1**

14. Number of academic support staff (technical) and administrative staff: sanctioned and filled : **NIL**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

: **M.Phil. – 01, P.G. – 03**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **NIL**

17. Departmental projects funded by DST-FIST: UGC, DBT, ICSSR, etc. and total grants received : **One UGC funded MRP has been received by Mr.K.B.Samal.**

18. Research Centre /facility recognized by the University : **NIL**

19. Publications:

a. Publication per faculty : **01**

- Number of papers published in peer reviewed journals (national / international) by faculty and students : **04 papers presented in National & International conferences by Mr.K.B.Samal.**
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **NIL**
- Monographs : **NIL**
- Chapter in Books : **NIL**
- Books Edited : **NIL**
- Books with ISBN/ISSN numbers with details of publishers : **NIL**
- Citation Index : **NIL**
- SNIP : **NIL**
- SJR : **NIL**
- Impact factor : **Range/Average**
- h-index : **NIL**

20. Areas of consultancy and income generated : **NIL**

21. Faculty as members in

a. National committees b) International Committees c) Editorial Boards….

Mr.K.B.Samal is a regular question paper setter of various Autonomous colleges.

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/program : **NIL**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : **NIL**

23. Awards/ Recognitions received by faculty and students : **NIL**

24. List of eminent academicians and scientists/ visitors to the department :

Prof. R.K.Bal, Prof., Utkal University

Prof. Dr. A.K.Swain, Reader, Utkal Univeristy

Dr.K.K.Behera and Dr. A.P.Samal have visited the department as resource person in departmental seminars.

25. Seminars/ Conferences/Workshops organized & the source of funding

- National : **NIL**
- International : **NIL**

26. Student profile programme/course wise:

Session	Name of the Course /Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass %	
				*M	*F	Hons.	Pass
2011-12	+3 Commerce Pass & Hons.	157	64	36	28	81.48	100
2012-13	+3 Commerce Pass & Hons.	170	64	40	24	81.08	93.3
2013-14	+3 Commerce Pass & Hons.	166	66	42	24	77.14	100
2014-15	+3 Commerce Pass & Hons.	227	68	40	28	84.21	93.75

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G.	100%	---	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **NET – 01, Other information not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	12%
PG to M.Phil.	5
PG to Ph.D.	---
Ph.D. to Post-Doctoral	---
Employed • Campus selection • Other than campus recruitment	70 --- 40%
Entrepreneurship/Self-employment	30%

30. Details of Infrastructural facilities

a) Library **Seminar library containing around 609 numbers of books and General Library containing around 1252 number of books for the reference of Honours and pass students and teachers.**

b) Internet facilities for Staff & Students: **Internet facility available in Smart room and computer laboratory.**

c) Class rooms with ICT facility: **Seminar room is equipped with LCD projector, Computer and inverter for uninterrupted power supply.**

d) Laboratories : **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies : **All SC/ST/OBC students are getting financial assistance in the form of scholarships.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Internal Seminars & Special lecturers are arranged where students interact with the teachers and external experts from nearby institutions.**

33. Teaching methods adopted to improve student learning: **Regular Class room teaching, use of interactive smart board, remedial teaching classes are taken regularly for the improvement of student learning.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **The students of the department actively participate in blood donation, road safety, plantation, campus cleaning and several other social welfare programmes through NSS, YRC units of the college.**

35. SWOC analysis of the department and Future plans

Strength:

- Experienced, motivated, dedicated and resourceful faculty.
- Faculty members regularly participant in national/international seminars and conferences.
- A rich seminar library with about 609 text and reference books
- Class rooms well equipped with interactive Smart board facilitating teaching & learning.
- Regular Remedial classes, doubt clearing classes & internal test are held.

Weakness:

- Shortage of faculties.
- Students are weak in communicative English.
- No support staff to handle seminar library.
- Lack of adequate financial support.

- Insufficient Research & Extension Activities.

Opportunity:

- Making the department a centre of higher-learning.
- Organising more regular workshops, seminars on contemporary issues.

Challenges:

- The course-curriculum is becoming out-dated with fast changing business scenario.
- Skill development of students to equip them at par with the needs of global market.
- Introduction of CBCS (Choice based credit system) from 2016-17 Academic session.

Future plan:

- Honours subjects in finance & management need to be opened.
- More career oriented programmes.
- Opening some add-in courses.
- Collaboration with other departments within & outside the college for faculty & students exchange programme.
- Opening of self-financial course on e-commerce & Retail trading.
- Opening of Post-Graduate course in commerce.

Best Practice:- I

1-Title of the Practice:- "Waste not, want not."

2-Goal:- Waste refers to the materials of no use to us. The end products of nature or artificial processes create waste. These wastes are generally dumped as garbage in different inhabitant's site, which create environmental pollution leading to creation of different diseases.

Over the years, our planet has became a dump yard of wastes due to population explosion, industrialization, increase of more vehicles, irrational uses of polythene and various other causes. Waste is the prime cause of pollution created and therefore minimizing the waste is of huge importance. Our objective/goal is to make the students and staff aware of the hazardous effect of waste and how to treat them for better use.

3-The Content:- To save this mother earth from becoming a dump yard of waste materials, the institution took the following steps for waste management in the campus.

i) Creating awareness among the students and staff about the waste generated in the campus.
ii) The impacts of the waste in the college campus.
iii) Management of those wastes in a planned manner.

It is the usually observed that food wastes, class room waste, polythene packets, chocolate coverings, the leaves of plants are the main source of waste generated in

the campus. These waste, not only creates an ugly scene to look at, but also the cause of environmental pollution, generation of disease, spreading of diseases vectors. Pollution of water, degradation of aesthetics views and occurrence of accidents sometimes.

4- The Practices:- For proper use of waste the following steps have been taken by the college authorities:-

1) Three adjacent pits have been installed in different places of the college to dump the wastes. The red colure pit is uses to throw the glass, tins and polythene, i. e, which are non-biodegradable. The blue colored pit is used to throw waste papers and cloth. The green colored pit is used to throw green leaves etc.

   The green leaves in the green pit foreside composites which are used in college garden.

2) Students are awarded to use re-filled ball pens instead of one-chance dot/ball pens.

3) The campus has been declared as a polythene free zone.

5- Evidence of Success:- The students & staff members pickle up different kinds of waste and throw it in proper place. It has become a regular practice among them. Articles as wall magazines are contributed by students on waste management. Students are keeping restraint in the use of plastic product. Use of paper carry bags and gunny bags habits has been developed with students.

6- Problems encountered & resources required:- Small dustbins should be provided with each class room, as more waste like paper & used ball pen is generated near the class room. The college needs more funds for this purpose. Seminars & orientations in more numbers should be arranged to encourage the students.

7- Notes (Optional):- A seminar on plastic waste management was organized by the Dept. Of Chemistry of the college on 30th November, 2010 & 1st December, 2010.

8-Contact details:-

Name of the Principal:-Ashok Kumar Panda

Name of the institution:-Baruneswar Mohavidyalaya

P.O-Arei, **Dist-**Jajpur, **State:-**Odisha

Pin-755027

Accredited status:- **B**

Work phone:- 06728-230021

Web site:-www.baruneswarmohavidyalaya.com

E-mail ID-baruneswarcollege@gmail.com

Fax No-06728-230021

Mobile:-09437440322

Best Practice:- II

1-Title of the Practice:- " Empowering women through self- defense Training, skill development & Counseling"

2- Objectives of the practice:-

- To build their confidence.
- To create a mental climate for ensuing gender equity.
- To make aware of gender sensitization.
- To give martial art training through self-defense programme.
- To give career oriented skill development education.
- To enhance their skill for employee activity.
- To counsel & motivate women's for leading a dignified life.
- To bring women to the national main stream.
- To create a strong & healthy society.
- To contribute to national development.

3- The Context:- The institution firmly believes that equitable and inclusive growth of a society is possible only through the active participation of the women, who contributes nearly half of the population. The college at present has more number of girl students than boys. To the empower the women, the college is committed since its inception. Issues like gender discrimination, lack of division valuing powers and pressure of social activities cause acute depression among women. They feel insecure both in and outside the home. Enhancing women's economic students is also another aspect to boost their morals. Training in martial art values them

physically fit to manage them in adverse situation. Career oriented training enables them to become economically independent. Special classes on personality development & communication skills are provided to ensure employability.

4- The Practice:- As committed to empower the women, the women's Grievance Cell has dedicated itself to improve the lives of young women through counseling and advocacy of a range of services that promotes personal growth & economic independence. The cell enthusiastically engages in advocacy work to achieve greater equality and social justice for women. The cell provides counseling to women in issues like health, hygiene and income generation. Under the career oriented programme, young women are given short term training programme on soft-toy making; mobile repairing courses to enhance their skill. From the Academic year 2015-16 self defense training programme has been made compulsory for all women.

5- Evidence of Success:- Our girl unit of NSS renders valuable community service, for which they are honoured many times. During the Annual "Baruneswar Fair" that falls from January, 14th to 22nd each year, our women volunteers take active part in keeping the fairground clean every morning, controlling, traffic, creating awareness on AIDS, dowry and other social evils. In the NSS adopted villages the girls also learns the art of pot decoration & bamboo basket making from the village craftsman. Under the career oriented programme, girls students have been trained the art of soft toy making & mobile repairing training & certificates have been issued to them. The self defense training has boosted their self confidence and self esteem. It has elevated their stress and restricted their normally

.

6- Problem encountered & resources required:-

The main problem encountered was in bringing women out from their conservative & non-supportive families governed by a conservative mind set. There is need for more professionals to impart training for various vocational courses, for which fund is a restraint.

8-Contact details:-

Name of the Principal:-Ashok Kumar Panda

Name of the institution:-Baruneswar Mohavidyalaya

P.O-Arei,**Dist-**Jajpur,Odisha

Pin-755027

Accredited status:- **B**

Work phone:- 06728-230021

Web site:-www.baruneswarmohavidyalaya.com

E-mail ID-baruneswarcollege@gmail.com

Fax No-06728-230021

Mobile:-09437440322

POST ACCREDIATION INITIATIVES TAKEN BY THE COLLEGE

Keeping the recommendations in mind of the NAAC peer team of the first cycle in the year-2006 the college has taken the following initiatives for quality sustenance and enhancement.

- Innovative teaching-learning procedure for Honours subjects with LCD projector Smart Board, Inverters for uninterrupted power supply, computer and curriculum based field work and study tour for enrichment of curricular.
- New Honours classes in Botany, Sanskrit and Chemistry and increase in Honours seats in Accounting Honours have been opened to meet the pressing demands of the students
- A central computer laboratory has been setup with internet connection accessible to students and staff members.
- The IQAC cell plans and supports effective implementations for total quality management like curricula development, Teaching-Learning evaluation and extension activities for all stakeholders.
- The college made appointments on temporary basis, competent faculty arising out of superannuation and transfer.
- Library has been computerized and capacity enhanced to augment the teaching-learning process.
- Teachers are encouraged to keep pace with new development through enriching themselves by attending Refresher courses, Orientation courses, seminars and conference.
- The college NSS & YRC wings regularly organize programmes to enhance the social relevance of the education system.
- Faculty members are motivated and encouraged to undertake Research projects.
- Common Room for boys and girls with toilets and drinking water facility has been renovated.
- Principals room, Bursar's office has been renovated
- A Guest house has been constructed.
- Demolition of old asbestos class-rooms and construction of new class rooms in the same place has been completed.
- An out-door stadium with UGC assistance completed in the year, 2015.
- A Smart room has been constructed with all amenities to facilitate teaching-learning process.
- Multi-Gym. for students and staff is made functional from-2012.
- The old main-gate of the college was demolished and a new-one has been constructed.
- Construction of second women's hostel is underway.
- A new-garden has been constructed.

- Keeping in-tact the existing greenery, new plantation drive has been undertaken to make the campus eco-friendly.
- Adequate funds have been allocated in the budgetary provision for maintenance of infrastructure every year.
- There is deployment of a retired Assistant Engineer to supervise construction, maintenance of college infrastructure.
- Seminars on non-academic subject like physical education and library science has been conducted.
- Initiatives have been taken to open up communicative English.
- The institution has moved towards electronic data management and have official institutional website to provide ready and relevant information to stakeholders.
- UGC sponsored Remedial coaching classes are undertaken to facilitate slow-learners.
- The institution networks and collaborates with former faculty and the Alumni.
- The institution monitors effective & efficient use of available financial resources. The college has a mechanism for both external & internal audit.
- The institution is aware that much is to be done in the limited setup which it have and will continue its journey to achieve the best for quality sustenance and quality enhancement.

H. Declaration by the Head of the Institution

I certify that the data included in this Self –study Repost (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution.
with Seal
Principal
Baruneswar Mohavidyalaya
At-Lenkasahi,P.O-Arei,Dist-Jajpur

Place;-Lenkasahi, Post- Arei, Dist- Jajpur, Odisha.

Date; 29/11/2015

CERTIFICATE OF COMPLIANCE

(Affiliated Colleges and Recognized Institutions.)

This is to certify that BARUNESWAR MOHAVIDYALAYA (Name of the Institution) fulfils all norms.

1- Stipulated by the affiliating University and /or
2- Regulatory Council/Body (such, NCTE ,AICTE ,MCL ,DCL , BCL .etc.) and
3- The affiliation and recognition (if applicable) is valid as on date.

In case the affiliation/recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC`s accreditation ,if granted, shall stand cancelled automatically. Once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college Website.

Date; 29/11/2015
Place;-Lenkasahi, Post- Arei, Dist- Jajpur, Odisha.

Principal/Head of the Institution
(Name and Designation with Office Seal)

Principal
Baruneswar Mohavidyalaya
At-Lenkasahi,P.O-Arei,Dist-Jajpur

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

ANNEXURE-I (A)

No.F.8-140/90(CPP) November, 1991

To

The Registrar
Utkal University
Vani Vihar
Bhubaneswar.

23 NOV 1991

Sub: Inclusion of College under Section 2(f) of the UGC Act, 1956

Sir,

I am directed to refer to your letter No.Ad(P) Dev.I/167/14437/91 dated the 18th June, 1991 on the subject cited above and to inform you that the following College has been included in the above list under the head "Non-Government Colleges teaching upto Bachelors degree" as detailed below :

Name of the College	Year of Estt.
Baruneswar Mahavidyalaya Baruneswar Khetra At. Lenkasahi P.O. Arei Cuttack	1980

Temporary affiliation

Prafulla Kumar Panda

The College has not been declared fit to receive assistance from UGC and other central sources under Section 12-B of the UGC Act, 1956.

Yours faithfully,

(KISHAN CHAND)
UNDER SECRETARY

Copy forwarded to :

1. The Principal, Baruneswar Mahavidyalaya Baruneswar, Khetra, At. Lenkasahi, Cuttack
2. The Secretary to Government of India, Ministry of Human Resource Development (Department of Education) New Delhi
3. SO (A/c)'G'
4. All Officers/Sections
5. Compu-ter Cell
6. Guard file

15/x/'91
(B K HASTWALA)
SECTION OFFICER

ANNEXURE-I (B)

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002.

No.F.8-4/92 (CPP-I)

-8 SEP 1993

The Registrar
Utkal University
Vani Vihar
Bhubaneswar-751004.

Sub:-Declaring a College fit to receive assistance under Section 12-B of the UGC Act, 1956.

Sir,

I am directed to refer to your college letter No.2234 dated 12th May, 1993 on the above subject and to say that it has been noted that the Baruneswar Mahavidyalaya Baruneswar-Dhetra, At Lenkasahi P.O. Arei Distt. Cuttack has been granted permanent affiliation by the University. Accordingly, Baruneswar Mahavidyalaya Baruneswarkhetra, At Lenkasahi P.O. Arei Distt. Cuttack which already stands included in the list of Colleges maintained under Section 2 (f) of the UGC Act, 1956, is declared fit to receive assistance from the UGC., and other central sources in terms of Rules framed under Section 12-B of the UGC Act, 1956.

Yours faithfully,

(R L SONDHI)
UNDER SECRETARY

Copy to :-

1. The Principal, Baruneswar Mahavidyalaya Baruneswarkhetra, At Lenkasahi P.O. Arei Distt. Cuttack.
2. The Secretary, Govt. of India, Ministry of Human Resource Development (Deptt. of Education) New Delhi.
3. Incharge Computer Cell, UGC.
4. S.O. FD-III/CD-IV, UGC.
5. All Officers/Section in the UGC Office.
6. Guard file.

(D D MEHTA)
SECTION OFFICER

ANNEXURE-II (A)

Quality Profile

Name of the Institution : Baruneswar Mohavidyalaya
Place : Baruneswar Kshetra, Lenkasahi, Arei
Dist. Jajpur, Orissa

Criterion	*Criterion Score (Ci)*	*Weightage (Wi)*	*Criterion X Weightage (Cix Wi)*
I. Curricular Aspects	70	10	700
II. Teaching-learning and Evaluation	76	40	3040
III. Research, Consultancy and Extension	70	05	350
IV. Infrastructure and Learning Resources	75	15	1125
V. Student Support and Progression	70	10	700
VI. Organisation and Management	72	10	720
VII.Healthy Practices	74	10	740
		100	$\Sigma C_i W_i = 7375$

$$\text{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{7375}{100} = 73.75$$

Director

EC/38/126

ANNEXURE-II (B)

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the National Assessment and Accreditation Council on the recommendation of the duly appointed Peer Team is pleased to declare the

Baruneswar Mohavidyalaya

Baruneswar Kshetra, Lenkasahi, Arei, Dist. Jajpur affiliated to Utkal University, Orissa as

Accredited

at the B level.

Date : February 02, 2006

Director

- This certification is valid for a period of *Five* years with effect from February 02, 2006
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C^{+} grade, 65-70-C^{++} grade, 70-75- B grade, 75-80- B^{+} grade, 80-85-B^{++} grade, 85-90- A grade, 90-95-A^{+} grade, 95-100-A^{++} grade (upper limits exclusive)

PARA 4 FINANCIAL POSITION

ANNEXURE-III (A)

Baruneswar Mahavidyalaya - 2010-2011

Sino	Name of the Cash Book	OB as on Date	Opening Balance(In Rs:)	Receipt during the Year under Audit(In Rs:)	Total(In Rs:)	Expenditure during the Year under Audit(In Rs:)	Closing Balance as per Audit (DD MM YYYY)	Closing Balance(In Rs:) (AUDIT)	Closing Balance as per (DD MM YYYY) Cash Book	Closing Balance(In Rs:)(CASH BOOK)	Difference (In Rs:)	Remarks
1	MERIT SCHOLARSHIP CASHBOOK	01-04-2010	0.00	14520.00	14520.00	14520.00	31-03-2011	0.00	31-03-2011	0.00	0.00	
2	+2 EXAMINATION CASHBOOK	01-04-2010	15272.50	25270.00	40542.50	21295.00	31-03-2011	19247.50	31-03-2011	19247.50	0.00	
3	GENERAL CASH BOOK	01-04-2010	1154057.90	35487654.68	36641712.58	35520167.48	31-03-2011	1121545.10	31-03-2011	1121545.10	0.00	
4	YRC CASHBOOK	01-04-2010	13383.00	31504.00	44887.00	24140.00	31-03-2011	20747.00	31-03-2011	20747.00	0.00	
5	+3 EXAMINATION CASHBOOK	01-04-2010	76785.00	48296.00	125081.00	20639.00	31-03-2011	104442.00	31-03-2011	104442.00	0.00	
6	+2 N.S.S. CASHBOOK	01-04-2010	0.00	16012.00	16012.00	15900.00	31-03-2011	112.00	31-03-2011	112.00	0.00	
7	+2 N.S.S. SPECIAL CAMP CASHBOOK	01-04-2010	0.00	7500.00	7500.00	7500.00	31-03-2011	0.00	31-03-2011	0.00	0.00	
8	+3 N.S.S. CASHBOOK	01-04-2010	0.00	42630.86	42630.86	41365.00	31-03-2011	1265.86	31-03-2011	1265.86	0.00	
9	U.G.C CASHBOOK	01-04-2010	2328494.00	893205.46	3221699.46	245743.00	31-03-2011	2975956.46	31-03-2011	2975956.46	0.00	
	GRAND TOTAL		3587992.4	36566593	40154585.4	35911269.48		4243315.92		4243315.92	0.00	

Baruneswar Mahavidyalaya - 2011-2012

Sino	Name of the Cash Book	OB as on Date	Opening Balance(In Rs:)	Receipt during the Year under Audit(In Rs:)	Total(In Rs:)	Expenditure during the Year under Audit(In Rs:)	Closing Balance as per Audit (DD MM YYYY)	Closing Balance(In Rs:) (AUDIT)	Closing Balance as per (DD MM YYYY) Cash Book	Closing Balance(In Rs:)(CASH BOOK)	Difference (In Rs:)	Remarks
1	GENERAL CASH BOOK	01-04-2011	1121545.10	34205528.00	35327073.10	34054713.00	31-03-2012	1272360.10	31-03-2012	1272360.10	0.00	
2	MERIT SCHOLARSHIP CASHBOOK	01-04-2011	0.00	48280.00	48280.00	48280.00	31-03-2012	0.00	31-03-2012	0.00	0.00	
3	+2 EXAMINATION CASHBOOK	01-04-2011	19247.50	706.00	19953.50	3668.50	31-03-2012	16285.00	31-03-2012	16285.00	0.00	
4	+3 EXAMINATION CASHBOOK	01-04-2011	104442.00	14310.00	118752.00	14614.00	31-03-2012	104138.00	31-03-2012	104138.00	0.00	
5	+2 N.S.S. CASHBOOK	01-04-2011	112.00	25365.00	25477.00	25306.00	31-03-2012	171.00	31-03-2012	171.00	0.00	
6	+2 N.S.S. SPECIAL CAMP CASHBOOK	01-04-2011	0.00	11250.00	11250.00	11250.00	31-03-2012	0.00	31-03-2012	0.00	0.00	
7	+3 N.S.S. CASHBOOK	01-04-2011	1265.86	101186.00	102451.86	101050.00	31-03-2012	1401.86	31-03-2012	1401.86	0.00	

Automation Of Local Fund Audit

ANNEXURE-III (B)

8	YRC CASHBOOK	01-04-2011	20747.00	9794.00	30541.00	3085.00	31-03-2012	27456.00	31-03-2012	27456.00	0.00
9	U.G.C. CASHBOOK	01-04-2011	2975956.46	2887078.00	5863034.46	4829158.46	31-03-2012	1033876.00	31-03-2012	1033876.00	0.00
	GRAND TOTAL		4243315.92	37303497	41546812.92	39091124.96		2455687.96		2455687.96	0.00

Baruneswar Mahavidyalaya - 2012-2013

Slno	Name of the Cash Book	OB as on Date	Opening Balance(In Rs:)	Receipt during the Year under Audit(In Rs:)	Total(In Rs:)	Expenditure during the Year under Audit(In Rs:)	Closing Balance as per Audit (DD MM YYYY)	Closing Balance(In Rs:) (AUDIT)	Closing Balance as per (DD MM YYYY) Cash Book	Closing Balance(In Rs:)(CASH BOOK)	Difference (In Rs:)	Remarks
1	GENERAL CASH BOOK	01-04-2012	1272360.10	40580762.00	41853122.10	40155611.00	31-03-2013	1697511.10	31-03-2013	1697511.10	0.00	
2	(+2) SAMS CASHBOOK	01-04-2012	0.00	112184.00	112184.00	43560.00	31-03-2013	68624.00	31-03-2013	68624.00	0.00	
3	(+3) SAMS CASHBOOK	01-04-2012	0.00	43210.00	43210.00	21960.00	31-03-2013	21250.00	31-03-2013	21250.00	0.00	
4	PHYSICS SEMINAR CASHBOOK	01-04-2012	0.00	19200.00	19200.00	19200.00	31-03-2013	0.00	31-03-2013	0.00	0.00	
5	+2 EXAMINATION CASHBOOK	01-04-2012	16285.00	39811.00	56096.00	42203.00	31-03-2013	13893.00	31-03-2013	13893.00	0.00	
6	+3 EXAMINATION CASHBOOK	01-04-2012	104138.00	51456.00	155594.00	28194.00	31-03-2013	127400.00	31-03-2013	127400.00	0.00	
7	+2 N.S.S. CASHBOOK	01-04-2012	171.00	22422.00	22593.00	22418.00	31-03-2013	175.00	31-03-2013	175.00	0.00	
8	+2 N.S.S. SPECIAL CAMP CASHBOOK	01-04-2012	0.00	11250.00	11250.00	11250.00	31-03-2013	0.00	31-03-2013	0.00	0.00	
9	+3 N.S.S. CASHBOOK	01-04-2012	1401.86	156088.00	157489.86	155911.00	31-03-2013	1578.86	31-03-2013	1578.86	0.00	
10	YRC CASHBOOK	01-04-2012	27456.00	9104.00	36560.00	3058.00	31-03-2013	33502.00	31-03-2013	33502.00	0.00	
11	U.G.C. CASHBOOK	01-04-2012	1033876.00	1897533.00	2931409.00	982880.00	31-03-2013	1948529.00	31-03-2013	1948529.00	0.00	
	GRAND TOTAL		2455687.96	42943020	45398707.96	41486245		3912462.96		3912462.96	0.00	

Details of Closing Balance and Comments

Statement showing details of receipt and expenditure (headwise)

on account of Baruneswar Mahavidyalaya ,Binjharpur,Dist : Jajpur for the year 2010-2011

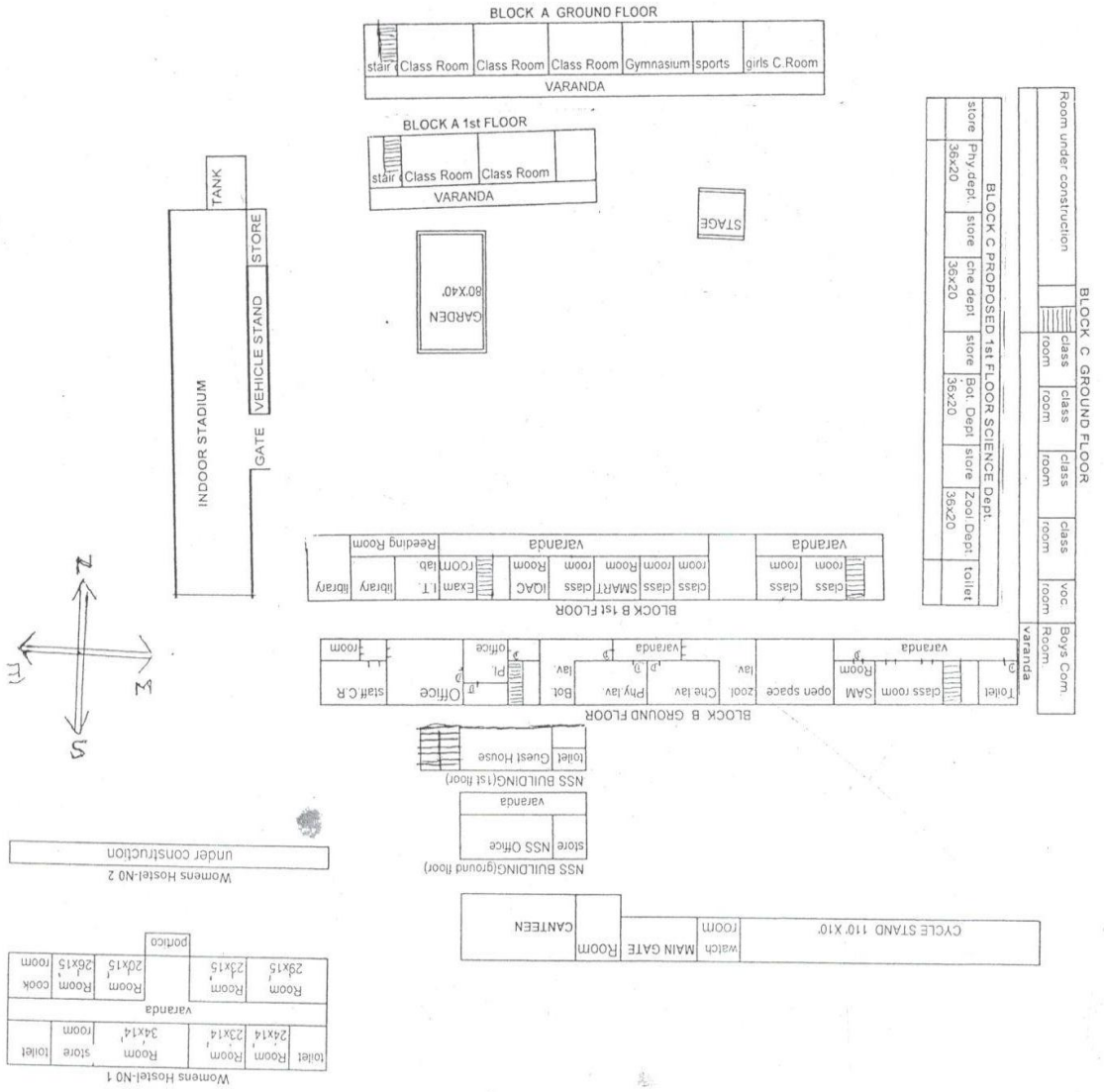
Name of the Account/Cash Book	Opening Balance as on 01-04-2010	Receipt	Total Amount (Rs.)	Payment	Closing Balance as on 31-03-2011
2	3	4	5	6	7
GOVT. GRANTS (RECURRING):					
1. Salary to D.P. Staffs	-	21,390,315.00	21,390,315.00	21,390,315.00	
2. Salary to Block Grant Staff	-	5,541,617.00	5,541,617.00	5,541,617.00	
TOTAL:	-	26,931,932.00	26,931,932.00	26,931,932.00	

ANNEXURE-IV

LIST OF PUBLICATIONS OF DR. S. DHAL, READER IN ODIA

Sl. No	Name of the Journal/Magazine	Month & Year of Issue	Topic
1.	Saptarshi	Oct-2013	Chitra Nai
2.	Biswa Mukti	Oct-2013	Pauli
3	Gokarnika	Oct-2013	Bhagya Sikhar
4.	Mohuri	Oct-2013	Kabita Lekhunathili
5.	Jhankar	April-2013	Kalidas'ra Kurdhi
6.	Jhankar	Nov-2009	Bhima Bhoi
7.	Jhankar	May-2015	Kabita udhae Raktra Jhalare
8.	Jhankar	Nov-2001	Sabda Paridhi
9.	Jhankar	April-2014	Kagaja Danga helabelaku
10.	Jhankar	April-2011	Gopi Sahura Dokan
11.	Jhankar	March-2012	Gote Shart
12.	Jhankar	Aug-2014	Sanhar Mudvare pani
13.	Chandrabhaga	Oct-2006	Babula ra Mukha
14.	Alakananda	2014(Yearly)	Jhala
15.	Sahitya Pruthibi	Sept-2010	Kabita bujhu nathiba jhia
16.	Nabarabi	Oct-2013	Chhhabi Manisa
17.	Sahakar	Oct-2010	Pubnasha Devi
18.	Kadambinee	April-2014	Murgya
19.	Kadambinee	Dec-2012	Niaa sange samparka Jhiara
20.	Adhurika	Oct-2013	Kalidasha
21.	Akshyansa	Oct-2012	Pade Naika
22.	Sahakar	April-2009	Kehi Jane
23.	Pallibani(New Delhi)	Oct-2009	Dayada
24.	Saptadhara	2005(Yearly)	Pakshi Geetare
25.	Amrutayan	Nov-20006	Meghamaya
26.	Jhankar	Feb-2015	Paridhi
27.	Jhankar	July-2001	Ethara Sakala
28.	Sampraka	Oct-2003	Bagha gapa
29.	Sudhanya	Oct-2011	Shapa mukti
30	Biswa Mukti	Oct-2010	Musha

ANNEXURE-V

Master Plan of

Baruneswar Mohavidyalaya